

**TAYLORS FALLS CITY COUNCIL MEETING
COUNCIL CHAMBERS
MONDAY, DECEMBER 12, 2016 – 7:00 P.M.**

MINUTES

The Agenda for this Meeting was posted Wednesday, December 7, 2016 at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

CALL TO ORDER

The Meeting was called to order at 7:00 p.m. by Vice Mayor Ross Rivard.

PLEDGE OF ALLEGIANCE

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

ROLL CALL

MEMBERS PRESENT: Ross Rivard, Mary Jo Murphy, Larry Julik-Heine, John Tangen

MEMBERS ABSENT: Mike Buchite

OTHERS PRESENT: Mary Tomnitz – Clerk Treasurer, Brian Oman, Brenda Palmquist, Troy Aanonsen

ADOPTION OF AGENDA

The Consent Agenda was amended to add item #8 – Consider Moving Final Meeting Date From December 26, to December 27, 2016.

MOTION BY MURPHY/JULIK-HEINE TO APPROVE THE AGENDA, AS AMENDED, FOR THE DECEMBER 12, 2016 TAYLORS FALLS CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

ADOPTION OF CONSENT AGENDA

MOTION BY JULIK-HEINE/TANGEN TO APPROVE THE FOLLOWING CONSENT AGENDA ITEMS: STAFF REPORTS; COMMISSION/BOARD OR COMMITTEE MINUTES/REPORTS; CONSIDER RESOLUTION 16-12-02 AUTHORIZING 2016 SPECIAL ASSESSMENTS; CONSIDER APPROVAL OF CLAIMS & PAYROLL; AND CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

APPROVAL OF MINUTES OF PREVIOUS CITY COUNCIL MEETING MINUTES

NONE

PUBLIC HEARING

TRUTH IN TAXATION

Vice Mayor Ross Rivard explained the protocol for the Public Hearing, after which he called the Hearing to Order at 7:05 p.m. and requested the Public Notice be read into the record:

The Taylors Falls City Council will hold a public hearing on its budget and on the amount of property taxes it is proposing to collect to pay for the costs of services the City will provide in 2017.

*Monday, December 12, 2016, 7:05 p.m.
Taylors Falls City Hall; 637 First Street*

All City residents are invited to attend the public hearing of the City Council to express their opinions on the budget and on the proposed amount of 2017 property taxes.

Vice Mayor Rivard wanted to explain that the past many years it has been the goal to reduce the taxes for the residents. He feels that the past ten years it has been lowered all but one year, this year there was a decrease of 3.27%. The other goal is to try to find new revenue at the same time, and applauded the Council for all their hard work looking diligently to find areas to trim the budget.

The Vice Mayor asked for public comments in favor of the budget three times:

None

The Vice Mayor asked for public comments opposed to the budget three times:

None

The Vice Mayor asked for public comments neutral to the budget three times:

None

CLOSE OF HEARING

MOTION BY JULIK-HEINE/MURPHY TO CLOSE THE PUBLIC HEARING TO CONSIDER PROPOSED 2017 BUDGET AND TAX LEVY 2016, COLLECTIBLE IN 2017.

Public Hearing closed at 7:18 p.m.

PUBLIC FORUM

NONE

COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS

NONE

UNFINISHED BUSINESS

NONE

NEW BUSINESS

CONSIDER ENGINEERING PROPOSALS FOR VALLEY VIEW TRAIL

Coordinator-Zoning Administrator Adam Berklund submitted a report that on October 31 request for proposals were published in the paper and copies were sent out to 11 firms requesting engineering services for the Valley View Trail. The project will be a Class I multi-use trail running parallel approximately 300 feet west of Chestnut Street on platted but unimproved Mulberry Street right-of-way. It will head north approximately ½ mile and end at the entrance of Bryant Woods. Of the 11 firms contacted, only one company submitted a proposal (Cedar Corporation, Menomonie Wisconsin).

Cedar Corporations proposal came in at \$29,000 which is 9.2% of the estimated \$325,000 budget. Our awarded grants cover engineering up to 20% of the entire project budget. In 2011, when the grant application it was estimated that engineering services would be about 14%, so we are well below that number. Items included in this proposal (Base Contract) are found on pages 2 – 4 of the proposal. This will get us all the way through the bidding process with contractors. They do offer “Additional Services” at an additional cost. We will understand if these services are needed after the engineering is complete. We are allowed up to \$60,000 in engineering costs with the grants we have.

MOTION BY JULIK-HEINE/TANGEN TO APPROVE PROPOSAL FROM CEDAR CORPORATION TO PROVIDE ENGINEERING SERVICES THROUGH THE BIDDING PROCESS AT A COST OF \$29,900 TO BE PAID FROM THE VALLEY VIEW TRAIL FUND (500).

FURTHER MOVED TO EXECUTE PROFESSIONAL SERVICES AGREEMENT TO SERVE AS THE OFFICIAL CONTRACT FOR SERVICES.

CONSIDER 2017 LIQUOR & CIGARETTE LICENSES

MOTION BY TANGEN/MURPHY TO APPROVE THE ISSUANCE OF 2017 LIQUOR AND CIGARETTE LICENSES TO THE FOLLOWING:

ADIUM OIL COMPANY, INC.
DBA: PETRO PLUS #108 AT 341 BENCH ST.
OFF-SALE LIQUOR LICENSE
CIGARETTE LICENSE

HALVERSON INVESTMENT, INC.
DBA: TANGLED UP IN BLUE AT 425 BENCH ST.
ON-SALE WINE LICENSE
ON-SALE STRONG & 3.2% BEER LICENSE

DDMCVI, LLC
DBA: ROMAYNE'S ON MAIN AT 391 BENCH ST.
ON-SALE LIQUOR LICENSE
OFF-SALE LIQUOR LICENSE
ON-SALE SUNDAY LICENSE

CONSIDER RESOLUTION 16-12-01 FOR A PREMISE PERMIT AT ROMAYNE'S ON MAIN

Vice Mayor Rivard reported that the Shafer/Franconia Volunteer Fireman's Benefit Association has submitted a Premises Permit Application in order to conduct Class B Lawful Gambling, including pull-tabs, tip-boards, paddlewheels and raffles at an establishment known as Romayne's on Main, 391 Bench Street, in the City of Taylors Falls. City Council must approve before the State will issue a license.

MOTION BY JULIK-HEINE/MURPHY TO ADOPT RESOLUTION 16-12-01 APPROVING A GAMBLING PREMISE PERMIT AT ROMAYNE'S ON MAIN, LOCATED AT 391 BENCH STREET.
MOTION CARRIED UNANIMOUSLY

CONSIDER AMERICA'S BEST COMMUNITIES LIGHTPOLE BANNERS

Brenda Palmquist, who is on the ABC Grants' Arts, Culture and Tourism committee contacted the City to see if there was interest in participating in putting up ABC banners on our lightpoles down Bench Street. Other cities participating are Chisago City, Lindstrom, Center City and Shafer. This will come at no cost to the City as it is being paid for from the ABC grant, but would need to be installed by our Public Works Department. The plan is to have them installed by early February.

MOTION BY MURPHY/JULIK-HEINE TO APPROVE REQUEST FROM BRENDA PALMQUIST FROM ABC'S ARTS, CULTURE & TOURISM COMMITTEE TO INSTALL 8 ABC BANNERS ON LIGHT POLES DOWN MAIN STREET OF TAYLORS FALLS.

CONSIDER SAFE ROUTES TO SCHOOL GRANT

In October the City submitted a letter of intent for a Safe Routes to School Grant Application. This initial letter was approved and we are able to submit a full application. The goal for this project is to get from the Elementary School to Bryant Woods via West, Maple and County Road 20. This project is estimated to cost around \$250,000 and the SRTS program will require a 80/20 match (\$50,000). Mayor Buchite and staff will plan a meeting with the Elementary School Principal Jason Riebe, and Superintendent Joe Thimm to discuss how this match will be funded. This request is just authorizing to pursue. Final numbers and information will be presented at the January 9, 2017 meeting. Application deadline is January 13, 2017.

MOTION BY JULIK-HEINE/TANGEN TO APPROVE REQUEST FROM COORDINATOR BERKLUND TO PURSUE THE SAFE ROUTES TO SCHOOL GRANT PROGRAM WITH THE DETERMINATION OF FINAL MATCHING FUNDS SOURCES AND SUBMITTAL APPROVAL AT THE JANUARY CITY COUNCIL MEETING.
MOTION CARRIED UNANIMOUSLY.

CONSIDER PUBLIC WORKS TRAINING REQUEST

Public Works Superintendent Mike Kriz is requesting to attend tree school March 14-15 at Bethel College at a cost of \$200.

Public Works Maintenance Worker Bill Neska is requesting to attend Water Operators School March 15-17 in Rochester at a cost of \$135, plus room and board.

MOTION BY MURPHY/JULIK-HEINE TO APPROVE REQUEST FROM THE PUBLIC WORKS DEPARTMENT TO ATTEND TREE AND WATER OPERATOR SCHOOLS FROM MARCH 14-15 AT BETHEL COLLEGE AND MARCH 15-17 IN ROCHESTER AT A COST OF \$335.00 PLUS ROOM AND BOARD TO BE PAID FROM THE PUBLIC WORKS TRAINING FUND (208).
MOTION CARRIED UNANIMOUSLY.

CONSIDER MOVING FINAL MEETING DATE FROM DECEMBER 26TH TO THE 27TH, 2017

Monday December 26 is the legal Christmas holiday. This means the meeting will need to be moved to Tuesday the 27th.

MOTION BY MURPHY/TANGEN TO MOVE THE FINAL MEETING DATE FROM MONDAY DECEMBER 26, TO TUESDAY DECEMBER 27, AS THE 26TH IS THE LEGAL HOLIDAY.

CONSENT AGENDA

CONSIDER RESOLUTION 16-12-02 AUTHORIZING 2016 SPECIAL ASSESSMENTS

THERE WERE NO ASSESSMENTS TO REPORT TO THE COUNTY IN 2017, NO ACTION WAS NEEDED.

APPROVAL OF CLAIMS & PAYROLL

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE PAYMENT OF CHECK NUMBERS 2929472 - 29523 TOTALING \$58,164.55 FOR NOVEMBER EXPENDITURES AND CHECK NUMBERS 7161 – 7165 TOTALING \$5,976.25 FOR NOVEMBER PAYROLL.

LIAISON OR COUNCIL MEMBER REPORTS

Ross Rivard – reported that the PC didn't meet as many members were out of town.

John Tangen – reported that we have an HPC meeting on Wednesday and will be going over the plaque letters received.

Mary Murphy – reported that she had nothing new.

Larry Julik-Heine – reported that the Public Works guys had their first plowing completed and went well. Highway 8 is also complete 90%, any remaining work would not result in a road closure.

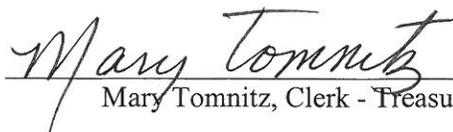
ADJOURNMENT

MOTION BY JULIK-HEINE/MURPHY TO ADJOURN THE MEETING OF THE TAYLORS FALLS CITY COUNCIL HELD THIS DECEMBER 12, 2016. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:44 p.m.



Ross Rivard, Vice-Mayor



Mary Tomnitz, Clerk - Treasurer

APPROVED: APRIL 10, 2017