

**TAYLORS FALLS CITY COUNCIL MEETING  
COUNCIL CHAMBERS  
MONDAY, APRIL 9, 2018 – 7:00 P.M.**

**MINUTES**

The Agenda for this Meeting was posted Wednesday, April 4, 2018 at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

**CALL TO ORDER**

The Meeting was called to order at 7:00 p.m. by Mayor Mike Buchite.

**PLEDGE OF ALLEGIANCE**

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

**ROLL CALL**

MEMBERS PRESENT: Mike Buchite, Ross Rivard, Larry Julik-Heine, Mary Jo Murphy, John Tangen

MEMBERS ABSENT: None

OTHERS PRESENT: Adam Berklund – Coordinator/Zoning Administrator, Mary Tomnitz – Clerk/Treasurer, Troy Aanonsen – HPC Chair, Denise Martin – Chisago County Press, Paul Rignell – Ledger Press, Dan Raedeke, Dominick Raedeke, Jim Stein, Lars Heinecke - Eagle Scout, Mr. Heinecke, Brad Falteysek – Abdo Eick & Meyers, Bonnie Schwieger – Abdo Eick & Meyers.

**ADOPTION OF AGENDA**

MOTION BY RIVARD/MURPHY TO APPROVE THE AGENDA AS AMENDED, FOR THE APRIL 9, 2018 TAYLORS FALLS CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

**ADOPTION OF CONSENT AGENDA**

MOTION BY JULIK-HEINE/TANGEN TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: STAFF REPORTS; COMMISSION/BOARD OR COMMITTEE MINUTES/REPORTS; CONSIDER DONATION REQUEST FROM FIRE DEPARTMENT; CONSIDER PREMISE PERMIT FOR ST. JOSEPH CATHOLIC CHURCH; CONSIDER APPROVAL OF CLAIMS & PAYROLL; AND CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

**APPROVAL OF MINUTES OF PREVIOUS CITY COUNCIL MEETING MINUTES**

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS CITY COUNCIL MEETINGS HELD ON MARCH 12, 2018.

**PUBLIC FORUM**

NONE

**STAFF REQUESTS**

NONE

**COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS**

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE MEETING MINUTES OF THE TAYLORS FALLS LIBRARY BOARD HELD ON MARCH 28, 2018.

**UNFINISHED BUSINESS**

NONE

## **NEW BUSINESS**

### **CONSIDER PRESENTATION OF 2017 FINANCIAL AUDIT**

Brad Falteysek, City Financial Auditor from Abdo, Eick & Meyers was in attendance to present the 2017 audit to the City Council. Brad's only concerns were with limited segregation of duties and preparation of financial statements, which are common with the limited staff we have. He also mentioned that the Water fund's operating receipts had not been sufficient to cover the operating costs and debt payments. Over the past four years the fund's cash balance had been steadily decreasing, but rose significantly last year due to lack of major repairs. With that said he recommended that the City continue to monitor reserves and water rates to ensure the fund is meeting its operating and debt service requirements, as well as building reserves for planned future capital expenses. Other than that he was very pleased with how the audit went.

**MOTION BY MURPHY/JULIK-HEINE TO ACCEPT THE 2017 TAYLORS FALLS FINANCIAL AUDIT AS PRESENTED BY ABDO, EICK & MEYERS, LLP.**

**MOTION CARRIED UNANIMOUSLY.**

### **CONSIDER 2018 INSURANCE PRESENTATION**

Jim Stein was present to give his annual insurance presentation. He explained that mostly everything stayed the same other than a slight increase that was seen across the state. Also, the City must take action to NOT waive the monetary limits on municipal tort liability. If we were to waive this our individual claim would have a cap of \$500,000 rather than \$2 million.

**MOTION BY MURPHY/JULIK-HEINE TO ACCEPT THE REPORT FROM JIM STEIN OF STEIN INSURANCE AGENCY REGARDING THE CITY'S 2018 INSURANCE POLICIES WITH THE LEAGUE OF MINNESOTA CITIES INSURANCE TRUST.**

**FURTHER MOVED TO APPROVE THE FACT THAT THE CITY DOES NOT WAIVE ITS STATUTORY LIMITS REGARDING INSURANCE COVERAGE.**

**MOTION CARRIED UNANIMOUSLY.**

### **CONSIDER EAGLE SCOUT REQUEST**

Council Liaison to the Parks and Recreation Commission reported that he was approached by Lars Heinecke to clean up down by the timber frame bridge to earn his Eagle Scout badge. Lars was in attendance and explained that he planned on cleaning up the graffiti, replace missing boards, stain the bridge, clear brush below bridge and correct some of the erosion that is happening. He gave a breakdown of the cost and the project should not be more than \$1,000.

Council Member Julik-Heine reminded the Council that Erosion Never Sleeps.

Council was in agreement that this would be a great project for his Eagle Scout badge, along with a great project for the city.

**MOTION BY JULIK-HEINE/MURPHY TO APPROVE PROPOSAL FROM LARS HEINECKE TO BEAUTIFY THE RIVERWALK TRAIL AREA TO EARN HIS EAGLE SCOUT BADGE AT A COST NOT TO EXCEED \$1,000 TO BE PAID FROM THE RIVERWALK PARK IMPROVEMENT FUND (345-41920-500) AND THE PARK IMPROVEMENT FUND (404-45200-403).**

**MOTION CARRIED UNANIMOUSLY.**

### **CONSIDER REQUEST FOR ANTENNAE ON WATER TOWER FROM SCHOOL DISTRICT**

Mayor Buchite explained that he received a letter from the Chisago Lakes School Superintendent Dean Jennissen. The letter states that the School District has been evaluating their emergency preparedness plan and is looking to improve the Taylors Falls Elementary School's ability to communicate with other schools' within the District in emergency situations. Land features within the Taylors Falls area inhibits radio signal, more importantly there is

a stretch on Wild Mountain Rd. where their bus drivers have neither cell coverage nor radio transmission ability. They are asking to put an additional radio tower (16 ft. whip antennae) on our water tower.

Council Members unanimously agreed that this is a public safety issue and said absolutely.

**MOTION BY RIVARD/TANGEN TO ALLOW THE CHISAGO LAKES AREA SCHOOL DISTRICT TO INSTALL A 16' WHIP RADIO ANTENNAE ON THE CITY'S WATER TOWER TO IMPROVE CONTACT WITH THEIR BUS SERVICES.**

**CONSIDER BIDS FOR REFINISHING COMMUNITY CENTER FLOOR**

Mayor Buchite explained that it has been over seven years since the floors at the Community Center have been refinished. An agreement had been made with Sheryl Baker of River City Cloggers that when they need to be done they would pay for half. A bid was received from Exquisite Wood Floors (TF Resident) for \$3,188, so the cost share would be \$1,594. Bid includes: sand and finish with three coats of oil poly.

**MOTION BY MURPHY/JULIK-HEINE TO APPROVE PROPOSAL FROM EXQUISITE WOOD FLOORS AT A COST OF \$3,188 WITH A COST SHARE OF \$1,594 FROM THE RIVER CITY CLOGGERS TO BE PAID FROM THE COMMUNITY CENTER FUND (350-41940-401).**

**MOTION CARRIED UNANIMOUSLY.**

**CONSIDER BIDS FOR HERITAGE PARK FENCE**

Coordinator Berklund reminded Council that last fall they had approved \$4,047 for materials to build the fence at Heritage Park and would wait until spring to hire a contractor. City received two bids to build the fence at Heritage Park, one from Wayne Oslund and one from Kevin Hays. Bids were somewhat different but technically the same (Wayne added materials and Kevin did not). The breakdown is as follows:

Oslund - \$8,000 minus \$4,047 in materials = \$3,953 for labor

Hays - \$3,220 for labor

Council Member Murphy stated that the results she got when working with Kevin on the Community Center were wonderful, and loves that the lowest bid is a resident of Taylors Falls.

Coordinator Berklund also reminded Council that Kevin put the new roof, windows, siding, etc. at the Library.

**MOTION BY JULIK-HEINE/TANGEN TO APPROVE PROPOSAL FROM KEVIN HAYS CONSTRUCTION TO BUILD THE NEW FENCE AT HERITGE PARK AT A COST OF \$3,220 TO BE PAID FROM THE HERITAGE PARK FUND (409-45200-403).**

**MOTION CARRIED UNANIMOUSLY.**

**CONSIDER FIRE DEPARTMENT MAINTENANCE & NEW EQUIPMENT REQUEST**

Council Member Murphy reported that annual maintenance is needed on the Fire Department's SCBA equipment along with the purchase of a saw to replace one that is 20+ years old. All of these are over \$1,000 so they must be approved by Council.

SCBA Mask Testing – \$1,416.3

SCBA Cylinder Testing – \$1,075

Saw – \$1,648.15

**MOTION BY MURPHY/JULIK-HEINE TO APPROVE PROPOSAL FROM INDUSTRIAL SAFETY TO TEST AND/OR REPAIR SCBA MASKS AT A COST OF \$1,416.30 TO BE PAID FROM THE REPAIRS MAINTENANCE EQUIPMENT FUND (101-42260-404);**

FURTHER MOVED TO APPROVE PROPOSAL FROM PRO HYDRO-TESTING TO TEST SCBA CYLINDERS AND STORAGE TANKS AT A COST OF \$1,075.00 TO BE PAID FROM THE REPAIRS MAINTENANCE EQUIPMENT FUND (101-42260-404);

FURTHER MOVED TO PURCHASE A NEW RESCUE SAW FROM JEFFERSON FIRE & SAFETY AT A COST OF \$1,648.15 TO BE PAID FROM THE NEW EQUIPMENT FUND (101-42260-580).  
MOTION CARRIED UNANIMOUSLY.

**CONSIDER TRAINING REQUEST FROM COORDINATOR –ZONING ADMINISTRATOR**

Coordinator Berklund reported he was requesting to attend the League of Minnesota Cities 2018 Annual Conference. It will be held in St. Cloud from June 20-22. Taylors Falls is showing signs of a vibrant community. This conference will help equip him with the information, skills and tools needed to keep the city moving forward. At the conference they explore big trends and issues impacting local government, and how cities of all sizes can rise to the challenge.

Courses include:

- Rural Development Resources & Assistance for Small Cities**
- New Engagement Strategies to Build Public Support for Projects**
- Public Expenditures 101**
- Records Management 101**
- Your Economic Toolbox**
- Leadership for Authentic Engagement and Effective Collaboration**

**Cost**

Registration (First-Time Attendee)	\$250.00 – before April 30
Mileage – 250 miles @ .545/mile	\$91.78
Hotel Accommodations (two nights @ \$120)	\$240.00 – max
Per Diem \$51.00/day – 3 days	\$138.00 – max
<b>Total</b>	<b>\$719.78 – max (should be much lower per diem)</b>

MOTION BY RIVARD/JULIK-HEINE TO APPROVE REQUEST FROM COORDINATOR-ZONING ADMINISTRATOR TO ATTEND THE 2018 LEAGUE OF MINNESOTA CITIES ANNUAL CONFERENCE IN ROCHESTER MINNESOTA FROM JUNE 20-22 AT A COST NOT TO EXCEED \$719.78 TO BE PAID FROM THE TRAINING AND INSTRUCTION FUND (101-41400-208).  
MOTION CARRIED UNANIMOUSLY.

**CONSIDER LICENSE AGREEMENT WITH TAYLORS FALLS BOAT TOURS**

Mayor Buchite explained that the City has been working with the Taylors Falls Boat Tours to clean up discrepancies with their building and property. Amy and Dan approached the City last spring with intentions of tearing down their building and putting up a new larger one, which by the way would include a small museum of sorts. During this process it was found that the building was not technically totally on their property, and the zoning ordinance would not allow any changes. We sent the situation to our attorney, who worked with the Raedeke’s attorney to find a legal solution. Our and their only option was to grant them a perpetual license to use the land, which allows them to put up a new structure. This license is similar to our license we have for the Lions Parks. Our and their attorneys are cleaning up the language and once both parties are satisfied we will be able to sign.

MOTION BY JULIK-HEINE/RIVARD TO AUTHORIZE AGREEMENT BETWEEN THE CITY OF TAYLORS FALLS AND THE TAYLORS FALLS BOAT TOURS, CONTINGENT UPON ATTORNEY APPROVAL.  
MOTION CARRIED UNANIMOUSLY.

### **CONSIDER REQUEST FROM STAFF TO REVIEW NUISANCE ORDINANCE**

Mayor Buchite explained that now that it is spring, staff has noticed there are multiple properties that would be in violation of our nuisance ordinance. As is done from time to time with other ordinances, staff feels it is time to take a look/review and see if any changes need to be made. Since Council has more important things to take care of we are requesting that all City Commissions, and members of the public, take a look and submit comments. This way we can get a fresh set of eyes and see if there is anything missing or needed to be changed.

Mayor Buchite wanted to also use this as a chance to see whether the community wanted/needed to have the cleanup day this year. We could use it as a sort of clean-up movement, but last time we held a cleanup day only six or seven people showed up to drop stuff out, so this is a chance to get the word out.

**MOTION BY MURPHY/JULIK-HEINE TO APPROVE REQUEST FROM STAFF TO TAKE COMMENTS ON THE NUISANCE ORDINANCE FROM CITY COMMISSIONS AND THE PUBLIC.**

**MOTION CARRIED UNANIMOUSLY.**

### **CONSIDER DONATION REQUEST FROM FIRE DEPARTMENT**

**THE CITY COUNCIL APPROVED BY CONSENT AGENDA TO ALLOW THE FIRE DEPARTMENT TO SEND OUT A DONATION REQUEST LETTER FOR THE PURPOSE OF PURCHASING AN INFARED CAMERA.**

### **CONSIDER RESOLUTION 18-04-01 APPROVING A GAMBLING PREMISE PERMIT AT ST. JOSEPH'S CATHOLIC CHURCH**

**THE CITY COUNCIL APPROVE BY CONSENT AGENDA TO ADOPT RESOLUTION 18-04-01 APPROVING A GAMBLING PREMISE PERMIT AT ST. JOSEPH'S CATHOLIC CHURCH.**

### **APPROVAL OF CLAIMS & PAYROLL**

**THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE PAYMENT OF CHECK NUMBERS 30098 - 30142 TOTALING \$92,418.25 FOR MARCH EXPENDITURES AND CHECKS 7398 - 7407 TOTALING \$11,933.73 MARCH PAYROLL.**

### **LIAISON OR COUNCIL MEMBER REPORTS**

**Larry Julik-Heine** – reported the Public Works guys are STILL plowing snow and doing a great job. Also, that the Friends of TF Parks Winter Concert Series has been a huge success. The last concert about 80 people showed up and at the end of the series the Friends will donate about \$400 to the parks fund.

**John Tangen** – reported that the HPC will meet on Wednesday, are still waiting to hear about the grant for design guidelines and will take a look at the Nuisance Ordinance.

**Ross Rivard** – reported that the PC had met already this month and they are continuing to review zoning ordinances.

**Mary Murphy** – reported that the EDC meeting was cancelled due to the chair not being able to attend and moved it to May.

**Mayor Buchite** – congratulated Arnie Carlson for being elected as the new SCF Mayor. He also reported that the solar farms are not 100% complete. The solar companies are still working on a solution for the screening.

ADJOURNMENT

MOTION BY JULIK-HEINE/MURPHY TO ADJOURN THE MEETING OF THE TAYLORS FALLS CITY COUNCIL HELD THIS APRIL 9, 2018. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 8:15 p.m.

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Michael D. Buchite, Mayor

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Adam Berklund, Coordinator-Zoning Administrator

**APPROVED:** MAY 14, 2018