

**TAYLORS FALLS CITY COUNCIL MEETING  
COUNCIL CHAMBERS  
MONDAY, APRIL 10, 2017 – 7:00 P.M.**

**MINUTES**

The Agenda for this Meeting was posted Wednesday, April 5, 2017 at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

**CALL TO ORDER**

The Meeting was called to order at 7:00 p.m. by Mayor Mike Buchite.

**PLEDGE OF ALLEGIANCE**

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

**ROLL CALL**

MEMBERS PRESENT: Mike Buchite, Ross Rivard, Mary Jo Murphy, Larry Julik-Heine, John Tangen

MEMBERS ABSENT: None

OTHERS PRESENT: Adam Berklund – Coordinator/Zoning Administrator, Paul Rignell – Chisago County Press, Greg Marsten – Inter County Leader, Barb Anderson, Rusty Johnson.

**ADOPTION OF AGENDA**

THE AGENDA WAS AMENDED TO ADD #11 CONSIDER PAYMENT TO ANDRIE ELECTRIC FOR STREET LIGHT REPLACEMENT.

MOTION BY JULIK-HEINE/MURPHY TO APPROVE THE AGENDA AS AMENDED, FOR THE APRIL 10, 2017 TAYLORS FALLS CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

**ADOPTION OF CONSENT AGENDA**

MOTION BY RIVARD/TANGEN TO APPROVE THE FOLLOWING CONSENT AGENDA ITEMS: STAFF REPORTS; COMMISSION/BOARD OR COMMITTEE MINUTES/REPORTS; CONSIDER REPAIRS TO THE #1 PUMPER; CONSIDER REQUEST BY ROMAYNE'S FOR WANNIGAN DAYS STREET DANCE; CONSIDER WANNIGAN DAYS BINGO; CONSIDER PAYMENT TO ANDRIE ELECTRIC FOR STREET LIGHT REPAIRS; CONSIDER APPROVAL OF CLAIMS & PAYROLL; AND CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

**APPROVAL OF MINUTES OF PREVIOUS CITY COUNCIL MEETING MINUTES**

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS CITY COUNCIL MEETINGS HELD ON DECEMBER 12, 27, JANUARY 9, AND MARCH 13, 2017.

**PUBLIC FORUM**

NONE

**COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS**

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE MEETING MINUTES OF THE TAYLORS FALLS LIBRARY BOARD HELD ON MARCH 29, 2017.

**UNFINISHED BUSINESS**

NONE

**NEW BUSINESS**

**CONSIDER 2017 INSURANCE PRESENTATION**

Jim Stein was present to give his annual insurance presentation. He explained that mostly everything stayed the same other than the removal of the old one-ton plow truck and the new additions of the Ram and F-150. The only

other change was the new equipment policy which raised the limit to \$100,000 so we will no longer need to send in details every year when we exchange our skidsteer. Also, the City must take action to NOT waive the monetary limits on municipal tort liability. If we were to waive this our individual claim would have a cap of \$500,000 rather than \$2 million.

MOTION BY MURPHY/JULIK-HEINE TO ACCEPT THE REPORT FROM JIM STEIN OF STEIN INSURANCE AGENCY REGARDING THE CITY'S 2017 INSURANCE POLICIES WITH THE LEAGUE OF MINNESOTA CITIES INSURANCE TRUST.

FURTHER MOVED TO APPROVE THE FACT THAT THE CITY DOES NOT WAIVE THE MONETARY LIMITS ON MUNICIPAL TORT LIABILITY ESTABLISHED BY MINNESOTA STATUTES §466.04.  
MOTION CARRIED UNANIMOUSLY

**CONSIDER PRESENTATION OF 2016 FINANCIAL AUDIT**

Brad Falteysek, City Financial Auditor from Abdo, Eick & Meyers was in attendance to present the 2016 audit to the City Council. Brad's only concerns were with limited segregation of duties and preparation of financial statements preparation, which are common with the limited staff we have. He also mentioned that the Water fund's operating receipts are currently not sufficient to cover the operating costs and debt payments. Over the past four years the fund's cash balance has been steadily decreasing. The City should continue to monitor reserves and water rates to ensure the fund is meeting its operating and debt service requirements, as well as building reserves for planned future capital expenses. Other than that he was very pleased with how the audit went.

MOTION BY MURPHY/RIVARD TO ACCEPT THE TAYLORS FALLS 2016 FINANCIAL AUDIT AS PRESENTED BY BRAD FALTEYSEK. FROM ABDO EICK & MEYERS, LLP.  
MOTION CARRIED UNANIMOUSLY

**CONSIDER REPLACEMENT OF THE BIG CHAIR**

Council Member Julik-Heine reported that last fall the yellow "Big Chair" was deemed unsafe and needed to be taken down. It was installed in 2013 and was built with materials that were only expected to last 2 years. This chair turned out to be a huge attraction to tourists as you would almost always see someone on it or getting their picture taken with it.

Larry received an estimate from the builder of the original chair, to build a new chair with higher quality materials. There are two estimates for premium pressure treated lumber (\$1,688.00) or western red cedar (\$2,068.00) all of which will go through the same process:

1. Define and procure materials
2. Machine, sand and air dry until suitable for priming
3. Prime and paint with exterior primer
4. Assemble with deck screws and adhesive all joints, and
5. Delivery

The proposer is recommending the AC2 CedarTone as it is a higher quality than the standard AC2 Treated and will crack and warp less over time. The western red cedar will crack and warp even less, but is a softer wood and will all the use it gets, would damage quicker.

Julik-Heine reported the Park and Recreation Commission discussed this at their last meeting and would be willing to contribute \$600 from their park fund (403).

MOTION BY MURPHY/RIVARD TO APPROVE ESTIMATE FROM STEVEN JULIK TO BUILD AND DELIVER A NEW "BIG CHAIR" AT A COST OF \$1,688 TO BE PAID WITH \$600 FROM THE PARK FUND (403) AND THE REMAINING \$1,088 FROM THE CONTINGENCY FUND (900).

MOTION CARRIED WITH COUNCIL MEMBER JULIK-HEINE ABSTAINING DUE TO CONFLICT OF INTEREST AS STEVEN JULIK IS HIS BROTHER-IN-LAW.

**CONSIDER RESOLUTION 17-04-01 SUPPORTING CROSSWALKS ON COUNTY ROAD 37**

Coordinator Berklund reported that last summer residents requested crosswalks across First Street and that with the increased detour traffic the discussion was tabled until this spring. Engineer Steve Heth submitted a recommendation stating that he does not think it would be appropriate to install crosswalks that do not connect to pedestrian ramps. There is potential for four different crossing locations other than the existing one at Government Street: West, Colby, Folsom, and across from City Hall. The only location with pedestrian ramps is across from City Hall and would be an ideal location once the Swedish Immigrant Trail gets to City Hall. West Street would be another ideal location for a crosswalk as it would connect to and from the Angel Hill neighborhood. There are 37 homes just along West Street not including the other neighborhoods in close proximity, along with the Elementary School and the Baptist Church. The problem with this location is that this intersection has a slight curve and there are no pedestrian ramps on the Angel Hill side of the street. Colby and Folsom Streets also offer a great connection to Angel Hill, but also offer no pedestrian ramps.

Council Member Julik-Heine was in favor of requesting crosswalks at all locations, because if we don't ask we for sure wouldn't get them.

Council Member Murphy agreed that we should cast the net wide and see what we come back with.

Council Member Tangen also agreed and stated that information, intelligence and enforcement should work well. Some people might be surprised at first but as time goes on, they will know they are there.

MOTION BY JULIK-HEINE/TANGEN TO ADOPT RESOLUTION 17-04-02 AS AMENDED SUPPORTING CROSSWALKS AT THE INTERSECTIONS LOCATED AT CITY HALL, FOLSOM, COLBY AND WEST STREETS ON COUNTY ROAD 37 AND REQUEST THE COUNTY TO INSTALL PROPER SIGNAGE.  
MOTION CARRIED UNANIMOUSLY.

**CONSIDER RESOLUTION 17-04-02 SUPPORTING LOCAL CONTROL**

Coordinator Berklund reported that the League of Minnesota Cities had drafted a model resolution for city councils concerned about the proliferation of 2017 legislative initiatives aimed at restricting local decision-making.

This session, a significant number of bills are advancing in the House and Senate that interfere with local decision-making authority in several policy areas. Bills are being considered would directly and indirectly hinder local decision-making across a broad range of policy and funding areas.

Proposed legislation, for example, would have the effect of:

- Constraining local law enforcement authority;
- Restrict a city's ability to set local ordinances;
- Allow certain businesses unfettered access to public rights of way while eliminating a city's ability to manage them;
- Restrict a city's ability to use allowed fee structures;
- Reduce local government aid (LGA) based on factors with no relation to the statutory LGA formula;
- Restricting a city's ability to study a light rail transit project.

The resolution supports local decision-making authority and opposes legislation that removes the ability for local elected officials to respond

MOTION BY MURPHY/RIVARD TO ADOPT RESOLUTION 17-04-02, A RESOLUTION SUPPORTING LOCAL DECISION MAKING AUTHORITY.

MOTIN CARRIED UNANIMOUSLY.

## **CONSIDER TRAINING REQUEST FROM COORDINATOR-ZONING ADMINISTRATOR**

### **Request**

I am requesting to attend the League of Minnesota Cities 2017 Annual Conference. It will be held in Rochester from June 14-16. Taylors Falls is showing signs of a vibrant community. This conference will help equip me with the information, skills and tools needed to keep the city moving forward. At the conference we will explore big trends and issues impacting local government, and how cities of all sizes can rise to the challenge.

### **Agenda**

**Wednesday: 9:00 a.m. – 3:30 p.m.**

**Advanced Training Workshop for Newly Elected Officials** – this will allow me to have a better understanding the role of Council Members in the government. I will learn applied lessons and explore practical ways to navigate complex issues. Industry leaders will share insights about roles in planning, funding, completing city infrastructure projects, and supporting economic development activity.

### **Navigating Legal Realities**

This interactive session will help me better understand a city council's legal and ethical responsibilities and how to effectively navigate complex issues to avoid running afoul of the law. I will explore the role of councils, the open meeting law, data privacy, conflict of interest, contracts, competitive bidding, and emerging legal issues related to cities' use of social media—and learn how to respond in different situations.

### **Your Economic Development Toolbox**

Here I will find out how many communities are proactively seeking ways to enhance employment opportunities, revitalize downtowns, redevelop parts of their community, and improve the quality of life. Get an overview of the basic tools cities have to facilitate economic development, including TIF, tax abatement, loan and grant programs, and zoning flexibility—and how to use them effectively.

### **Municipal Infrastructure Basics**

Decisions about infrastructure projects are significant—affecting a city for many years to come and often involving substantial capital expenditures. Learn about your role in discussing, prioritizing, and approving critical infrastructure projects. Explore the basics of how city transportation, water, and wastewater systems function and how these enterprises are typically funded.

### **Navigating Legal Realities**

This interactive session will help you better understand a city council's legal and ethical responsibilities and how to effectively navigate complex issues to avoid running afoul of the law. Explore the role and authority of councils, the open meeting law, data privacy, conflict of interest, contracts, competitive bidding, and emerging legal issues related to cities' use of social media—and learn how to respond in different types of situations.

### **Building Your Support Network**

When things get complicated—or go wrong—where can you go for guidance and support? Find out about some of the many League services and resources that can help you be successful in your role as a city official.

### **3:45 p.m. – 5:15 p.m. Keynote Speaker Kelly Leonard; Using Improvisation to Improve Creativity and Collaboration**

During the opening session, Leonard will demonstrate how to use the seven elements of improv comedy to build critical soft skills—like a willingness to listen, building trusting relationships, and adapting to change. I will see how embracing these improv techniques can help pivot out of uncomfortable situations, approach difficult conversations more effectively, and be a more compelling, creative, and collaborative leader.

### **Thursday 8:30 a.m. – 10:00 a.m. Short Takes on Big Trends and issues**

No information was provided for this.

**10:15 a.m. – 11:15 a.m. Planning for your Future**

Here I will see what steps to take to become a stronger, more resilient community. Will look 20-50 years into the future and explore more sustainable ways to approach planning, development, and economic growth. Key topics will include: Infrastructure financing tools and strategies, Building strong, sustainable communities, Climate-smart energy strategies, Sharing and using city data, and The future city workforce.

**11:30 a.m. – 1:30 p.m. – LMC Awards Luncheon & Annual Meeting**

**2:30 p.m. – 3:30 p.m. Building Community Capacity**

Look at how it makes sense for local government to play a convener role and engage other community members and resources to help solve problems and build on successes. I will learn about partnerships and collaborations that can strengthen our community. Key topics will include: Growing social capital, Collaborative leadership for better results, Empowering the next generation of civic leaders, and Community arts collaboratives.

**3:45 p.m. – 4:30 p.m. Communication & Engagement**

See how a city official shall interact with a wide range of people, including the public, the media, and colleagues in city hall. Learning the most effective ways to communicate with a variety of stakeholders can help successfully engage residents in the city. Key topics include: Using improve tools to enhance communication and collaboration, Crisis communications, Dealing with NIMBY, 3D visualization tools to improve project communication, and Communicating financial information.

**Friday 7:30 a.m. - 8:45 a.m. Networking Breakfast Roundtables**

**9:00 a.m. – 10:00 a.m. Reinventing Local Government**

Look at a shifting economy and public pressure to do more with less, see how cities are seeking out innovative ways to address challenges. We will examine new approaches for delivering services that are more efficient and effective. Key topics include: Developing city infrastructure through public-private partnerships, Addressing 21<sup>st</sup> century policing challenges, Risk management for new police technology, and Changing organizational culture to boost employee engagement.

**10:15 a.m. – 11:45 a.m. Closing Session Keynote Speaker Dr. Amit Sood**

I will learn practical approaches to increase resilience, enhance performance, and improve relationships – skills that will help in personal, professional, and public roles.

**Cost**

Registration (First-Time Attendee)	\$150.00 – before May 1
Mileage – 250 miles @ .535/mile	\$133.75
Hotel Accommodations (two nights @ \$120)	\$240.00 – max
Per Diem \$46.00/day – 3 days	\$138.00 – max

\*Registration increases to \$450 after May 1.

MOTION BY JULIK-HEINE/MURPHY TO APPROVE REQUEST FROM COORDINATOR-ZONING ADMINISTRATOR TO ATTEND THE 2017 LEAGUE OF MINNESOTA CITIES ANNUAL CONFERENCE IN ROCHESTER MINNESOTA FROM JUNE 14-17 AT A COST NOT TO EXCEED \$661.75 TO BE PAID FROM THE TRAINING AND INSTRUCTION FUND (208).  
MOTION CARRIED UNANIMOUSLY.

**CONSIDER VOLUNTEER FIRE ASSISTANCE GRANT**

Council Member Murphy reported that every year the Fire Department applies for the DNR Fire Department Assistance Grant to help pay for new equipment. It is a \$5,000 max, and a 50:50 matching grant meaning we

could get \$2,500 to pay for \$5,000 worth of equipment. Chief Erding is requesting to submit the grant to purchase turnout gear. The final submission date is June 1.

MOTION BY JULIK-HEINE/TANGEN TO AUTHORIZE CHIEF ERDING TO SUBMIT AN APPLICATION FOR THE 2017 RURAL FIRE DEPARTMENT ASSISTANCE GRANT FOR \$5,000, WITH A \$2,500 MATCH TO BE PAID FROM THE NEW EQUIPMENT FUND (580).  
MOTION CARRIED UNANIMOUSLY.

### **CONSENT AGENDA**

#### **CONSIDER REPAIRS TO THE #1 PUMPER**

The Fire Department recently was paged as mutual aid for a fire in Shafer. During this fire they noticed that they were losing pressure in a big way. They brought the truck to Rosenbauer to get an estimate and it was determined that the seals and pump needed to be replaced. This was determined an emergency repair, the truck was sent to the shop prior to the meeting date.

THE CITY COUNCIL APPROVED BY CONSENT AGENDA TO APPROVE QUOTE FROM ROSENBAUER MINNESOTA TO REPAIR THE PUMP ON THE DEPARTMENT'S #1 PUMPER AT A COST OF \$4,361.23 TO BE PAID FROM THE REPAIRS MAINTENANCE EQUIPMENT FUND (404).

#### **CONSIDER REQUEST BY ROMAYNE'S FOR WANNIGAN DAYS STREET DANCE**

Dave McKeag, CEO of Romaine's on Main submitted a written request to host the annual street dance during Wannigan Days. This year it will be held on Saturday, June 10. Ravine Street would need to be blocked off from Bench to Government Streets beginning at 1:00 p.m. until the end of the dance at approximately 1:00 a.m. the next morning. McKeag also requests that the City allow the stage to be left overnight and taken down the next morning.

THE CITY COUNCIL APPROVED BY CONSENT AGENDA TO AUTHORIZE THE CLOSING AND BLOCKING OF RAVINE STREET FROM BENCH STREET TO GOVERNMENT STREET FOR THE ROMAYNE'S STREET DANCE BEGINNING AT 1:00 P.M. SATURDAY JUNE 10 UNTIL 10:00 A.M. SUNDAY JUNE 11 TO ALLOW TIME FOR THE DISMANTLEMENT OF THE STAGE.

TO AUTHORIZE THE CITY CLERK TO ISSUE A DANCE/MUSIC PERMIT WITH THE FEES TO BE WAIVED TO ROMAYNE'S ON MAIN FOR THE STREET DANCE TO BE HELD FROM 8:00 P.M. TO 12:30 A.M. ON SATURDAY JUNE 10.

TO REQUIRE A FENCE TO BE ERECTED SURROUNDING THE ENTIRE STREET DANCE AND BEER GARDEN AREA ON GOVERNMENT, RAVINE, AND BENCH STREETS DURING THE STREET DANCE ON SATURDAY, JUNE 10.

TO REQUIRE TWO DEPUTIES TO WORK THE STREET DANCE FROM THE HOURS OF 8:00 P.M. – 1:00 A.M. ON SATURDAY JUNE 10, TO BE PAID FROM THE CONTRACT FEES EXPENSE ACCOUNT (42100-309).

IT WAS FURTHER MOVED TO APPROVE THE INSTALLATION OF TWO SATELLITE PORT-A-POTTIES IN THE MARMON PARKING LOT DURING THE WANNIGAN DAYS WEEKEND.

#### **CONSIDER WANNIGAN DAYS BINGO**

The Friends of Taylors Falls Parks will be holding Wannigan Days Bingo again this year. This year the application will be submitted by the TF Historical Society. It will be Friday June 9, at 6:30 p.m.

THE CITY COUNCIL APPROVED BY CONSENT AGEND THE REQUEST FROM THE TAYLORS FALLS HISTORICAL SOCIETY TO HAVE FRIENDS OF TAYLORS FALLS PARKS CONDUCT EXCLUDED BINGO AT THE MEMORIAL COMMUNITY CENTER ON JUNE 9, 2017.

**CONSIDER PAYMENT TO ANDRIE ELECTRIC TO REPLACE STREET LIGHT**

Andrie Electric replaced a light that was taken out by a semi-trailer last summer during the detour. The semi did not stop and the Sheriff's department was unable to get a plate or DOT number from the gas station's video cameras. Downtown streetlights are not covered under the city's insurance policy at the time of the incident, but Jim Stein was going to provide prices to include them in our insurance.

THE CITY COUNCIL APPROVED BY CONSENT AGENDA TO AUTHORIZE PAYMENT OF \$5,167.42 TO ANDRIE ELECTRIC TO REPLACE A DOWNTOWN STREETLIGHT TO BE PAID FROM THE STREET LIGHTING FUND (500).

**APPROVAL OF CLAIMS & PAYROLL**

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE PAYMENT OF CHECK NUMBERS 29652 - 29685 TOTALING \$50,244.94 FOR MARCH EXPENDITURES AND CHECK NUMBERS 7233 - 7241 TOTALING \$11,242.99 FOR MARCH PAYROLL.

**LIAISON OR COUNCIL MEMBER REPORTS**

**Ross Rivard** – reported

**John Tangen** – reported

**Mary Murphy** – reported

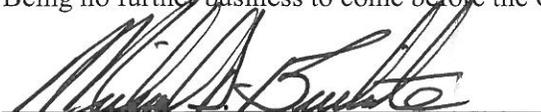
**Larry Julik-Heine** – reported

**Mayor Buchite** – explained

**ADJOURNMENT**

MOTION BY JULIK-HEINE/MURPHY TO ADJOURN THE MEETING OF THE TAYLORS FALLS CITY COUNCIL HELD THIS APRIL 10, 2017. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 8:00 p.m.



Michael D. Buchite, Mayor



Adam Berklund, Coordinator-Zoning Administrator

**APPROVED: MAY 8, 2017**