

**TAYLORS FALLS CITY COUNCIL MEETING
COUNCIL CHAMBERS
MONDAY, MARCH 13, 2017 – 6:30 P.M.**

THE CITY COUNCIL WILL BEGIN THEIR MEETING AT 6:30 IN ORDER TO CONDUCT A PUBLIC HEARING FOR THE TAYLORS FALLS WELLHEAD PROTECTION PLAN AMENDMENT. COUNCIL WILL MOVE INTO OPEN SESSION AT ITS CONCLUSION, WHICH MAY OR MAY NOT BE AT EXACTLY 7:00 PM.

MINUTES

The Agenda for this Meeting was posted Wednesday, March 8, 2017 at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

CALL TO ORDER

The Meeting was called to order at 6:30 p.m. by Mayor Mike Buchite.

PLEDGE OF ALLEGIANCE

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

ROLL CALL

MEMBERS PRESENT: Mike Buchite, Ross Rivard, Mary Jo Murphy, John Tangen

MEMBERS ABSENT: None

OTHERS PRESENT: Adam Berklund – Coordinator/Zoning Administrator, Denise Martin – Chisago County Press, Greg Marsten – Inter County Leader, Troy Aanonsen – HPC, Brenda Palmquist – ABC Grant Committee, Robyn Hoerr – Minnesota Rural Water, Sheriff Rick Duncan, Michelle Jacobson – Chisago County Sheriff's Department, Joe Thimm – Chisago Lakes Area School Superintendent, Barb Anderson, Bruce Carlsted, Marlys Breeden.

ADOPTION OF AGENDA

MOTION BY RIVARD/MURPHY TO APPROVE THE AGENDA AS PRESENTED, FOR THE MARCH 13, 2017 TAYLORS FALLS CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

ADOPTION OF CONSENT AGENDA

MOTION BY MURPHY/TANGEN TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: STAFF REPORTS; COMMISSION/BOARD OR COMMITTEE MINUTES/REPORTS; CONSIDER 2017-2018 SOLID WASTE LICENSING; CONSIDER CORRECTION TO FIRE DEPARTMENT TRAINING, CONSIDER PUBLIC WORKS GOPHER STATE ONE TRAINING; CONSIDER RESOLUTION 17-03-01 PROCLAMATION TO END DOMESTIC VIOLENCE; CONSIDER APPROVAL OF CLAIMS & PAYROLL; AND CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

APPROVAL OF MINUTES OF PREVIOUS CITY COUNCIL MEETING MINUTES

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS CITY COUNCIL MEETINGS HELD ON JULY 11, AUGUST 8, SEPTEMBER 12, OCTOBER 10, 2016, AND FEBRUARY 13, 2017.

PUBLIC HEARING

WELLHEAD PROTECTION PLAN AMENDMENT

Mayor Mike Buchite explained the protocol for the Public Hearing, after which he called the Hearing to Order at 6:33 p.m. and requested the Public Notice be read into the record:

*CITY OF TAYLORS FALLS
NOTICE OF PUBLIC HEARING*

Consistent with the Wellhead Protection Rule (part 4720.5350, subpart 4), a Public Hearing has been scheduled for 6:30 p.m. on March 13, 2017 at the Taylors Falls Council Chambers 637 First St. Taylors Falls, MN 55084

to discuss issues and address all comments related to the Wellhead Protection Plan Amendment for the City of Taylors Falls, Part II. This portion of the plan includes information pertaining to:

- 1. The inventory of potential contaminants of concern within the drinking water supply management area;*
- 2. The data that was considered in this portion of the plan;*
- 3. Issues, problems, and concerns within the drinking water supply management area;*
- 4. Goals, objectives, and action strategies to address the issues and concerns within the drinking water supply management area;*
- 5. A plan evaluation strategy; and*
- 6. A contingency strategy in the event of water system disruption.*

All interested persons are invited to attend the hearing and be heard on these matters or submit written testimony to 637 First Street, Taylors Falls, Minnesota 55084.

City Coordinator Adam Berklund reported that Taylors Falls is in the process of amending our wellhead protection plan for its drinking water supply wells. This is a requirement for this system as a part of the Minnesota Wellhead Protection Rule (part 4720.5350, subparts 1-3). This portion of the plan includes information pertaining to:

- The inventory of potential contaminants of concern within the drinking water supply management area;
- The data that was considered in this portion of the plan;
- Issues, problems, and concerns within the drinking water supply management area;
- Goals, objectives, and action strategies to address the issues and concerns within the drinking water supply management area;
- A plan evaluation strategy;
- A contingency strategy in the event of water system disruption.

Copies were sent out for the 60 day comment period to:

- MN Department of Health
- Chisago County Commissioners
- Chisago County Environmental Services
- Chisago County Soil and Water Conservation District

The Mayor asked for comment either in favor, opposed, or just general comments all at once three separate times. Hearing no comment the Mayor noted for the record that there were members in the audience, but were not here for the Hearing.

Lastly they discussed the various Community Outreach programs that are available to the public. There are various online crime mapping sites. The Sheriff's department is on social media with Facebook, Twitter and Cop-Ed. They are out in the community at National Night Out, the County Fair and various expos throughout the year. Lastly for people who would like to learn more they have the Citizens' Academy. It is an opportunity to experience "life behind the badge" with a ten week citizens' academy. You will learn more about general law enforcement duties, review of a call for service, use of force, arrests, firearms, narcotic identification, S.W.A.T. operations, criminal investigation, emergency communication, traffic stops, DWI arrest and much more.

CLOSE OF HEARING

MOTION BY MURPHY/RIVARD TO CLOSE THE PUBLIC HEARING TO CONSIDER ADOPTION OF AMENDMENT TO THE WELLHEAD PROTECTION PLAN.

Public Hearing closed at 6:36 p.m.

RETURN TO OPEN SESSION

MOTION BY TANGEN/RIVARD TO MOVE INTO OPEN SESSION.

Return to Open Session at 6:38 p.m.

PUBLIC FORUM

Sheriff Rick Duncan and Deputy Michelle Jacobson

Sheriff Duncan was in attendance for his annual City update. He reported on how Crime Analyst supports the operational elements of the sheriff's office by providing timely and accurate tactical, strategic, and administrative analysis of data relating to crime in support of the agency's goals and community oriented policing efforts.

The Crime Analyst monitors criminal activity in Chisago County to determine patterns, trends, and geographical areas of concerns (hotspots). The analyzed information is disseminated to administration/command staff, patrol officers, investigators, outside agencies, and the public as needed for the prevention, intervention, and suppression of crime, assisting with administrative strategies, including directed patrol and the deployment of enhanced resources; aiding the investigative process through target profiling, and increasing the apprehension of offenders.

Deputy Jacobson began a slide show to go over Chisago County as a whole, and also more specifically Taylors Falls and how it compares to other contract cities in the County. Below is a comparison of Taylors Falls from 2015-2016.

Year-to-Date (1/1- 12/31)						
GENERAL TOTALS	2016	2015	1 yr % Chg	2016	2014	2 yr % Chg
# of Calls	2013	2707	-26%	2013	3850	-48%
# of Traffic Stops	274	201	36%	274	296	-7%
# of Arrests	20	26	-23%	20	30	-33%
# of Citations	132	98	35%	132	135	-2%
# of COP (Community Oriented Policing)	43	92	-53%	43	121	-64%
# of Area Checks	876	1577	-44%	876	2387	-63%
Year-to-Date (1/1- 12/31)						
CRIME- PART 1	2016	2015	1 yr % Chg	2016	2014	2 yr % Chg
Homicide	0	0	#DIV/0!	0	0	#DIV/0!
Rape	1	0	#DIV/0!	1	1	0%
Robbery	0	0	#DIV/0!	0	0	#DIV/0!
Assault	1	0	#DIV/0!	1	0	#DIV/0!
Total Violent Crimes	2	0	#DIV/0!	2	1	100%
Burglary	4	3	33%	4	5	-20%
Theft	11	12	-8%	11	16	-31%
Auto Theft	0	1	-100%	0	0	#DIV/0!
Arson	0	0	#DIV/0!	0	0	#DIV/0!
Total Property Crimes	15	16	-6%	15	21	-29%
Total Part I Crimes	17	16	6%	17	22	-23%
Year-to-Date (1/1- 12/31)						
Other Incidents	2016	2015	1 yr % Chg	2016	2014	2 yr % Chg
Domestic Assaults	9	2	350%	9	8	13%
Damage to Property/Vandalism	4	3	33%	4	1	300%
Alarms	26	25	4%	26	36	-28%
Accidents	52	28	86%	52	32	63%
Simple Assault	3	0	#DIV/0!	3	2	50%
Disorderly/Disturbance Calls	12	13	-8%	12	13	-8%
Animal Complaints	13	18	-28%	13	19	-32%
Parking Complaints	19	4	375%	19	13	46%
Medicals	53	37	43%	53	48	10%
Narcotics	3	4	-25%	3	3	0%
Total Other Incidents	194	134	45%	194	175	11%

Other topics that were reported on were Crime Trends for Chisago County such as burglary, theft from vehicles, mail theft and phone scams. She stated that residential areas are quiet and relatively safe and that makes residents

complacent. Residents leave their doors unlocked, leave keys in ignitions. Some tips on how to avoid theft from your vehicle:

- Do not leave valuables in plain view
- Do not leave windows or sunroof open
- Do not leave doors unlocked
- Do not leave keys in vehicle
- Do not leave garage door opener in plain view
- Do not leave out items with personal information

Tips on avoiding mail theft:

- Use slots at post office to mail letters or directly to a carrier
- Pick up your mail promptly after delivery
- Do not leave the mail in your mailbox overnight
- Do not send cash in the mail
- If you plan to be out-of-town, ask the Post Office to hold your mail until you return or trusted neighbor or friend pick it up

The top phone scams for Chisago County were:

- IRS Scams-IRS will never request immediate payment from you over the phone
- Warrant Threats-The call threatens that you will be arrested. This scam may even use familiar names and local numbers
- Say “Yes”-records your voice stating that phrase and uses it to authorize charges.

Chisago Lakes Area School District Superintendent – Joe Thimm

Superintendent Thimm was in attendance to bring the City Council up to speed on the upcoming bond referendum. The District will be holding a special election on May 9, 2017, seeking voter approval of a ballot question that would authorize the issuance of \$64.95 million in general obligation school building bonds for acquisition and betterment of school sites and facilities. The need is for equitable and appropriate space for all programs, safe and secure facilities, a long-term solution for Lakeside Elementary School, areas within district facilities for all programs and a facility that will bring the community and district together. Why it is needed now is that programs are being limited within existing facilities, early childhood programs continue to grow and push the capacity of the buildings, existing debt is being paid off to limit tax impact, and interest rates and construction costs will continue to rise.

What is included is a new 2-5th grades elementary school with new play and ball fields on 80 acres. This will also be the site of the District Offices and the district loading docks. Additions to the high school would include a new community center, career tech, agricultural, vocational and manufacturing addition, expanded parking and indoor air quality improvements. At the Taylors Falls Elementary specifically it would include classroom renovations and expansion, a media center addition, main entrance remodel for a secure entrance and restroom renovations.

It will come as a tax increase dependent on 5 categories: residential, commercial/industrial, apartments, agricultural homestead, and agricultural non-homestead. The average residential homestead value, according to Chisago County is \$200,000, have an annual increase of \$157 or monthly increase of \$13.09. It is a total of \$64,950,000 over the course of 20 years. Existing debt, bonds are at about 15.60% which are coming off the books, the overall rate for the project is 24.29% resulting in an overall net change in a tax rate of +8.69%.

The figures are based on school district taxes for bonded debt, and do not include tax levies for other purposes. Tax increases are gross increases, not including the impact of the state Property Tax Refund program. Many owners of homestead property will qualify for a refund, based on their income and total property taxes.

Thimm also reported that there will be three open houses over the next couple months:
March 21 @ 6:30 p.m. – Taylors Falls Elementary
March 28 @ 6:30 p.m. – CLHS PAC (Performing Arts Center)
April 4 @ 6:30 p.m. – Lakeside Elementary Gymnasium

COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE MEETING MINUTES OF THE TAYLORS FALLS LIBRARY BOARD HELD ON FEBRUARY 22, 2017.

UNFINISHED BUSINESS

NONE

NEW BUSINESS

CONSIDER ADOPTION OF AMENDMENT TO THE WELLHEAD PROTECTION PLAN

Based on the lack of comments from Council members and the audience during the Public Hearing, the Mayor asked for a motion to adopt.

MOTION BY TANGEN/RIVARD TO ADOPT AMENDMENT TO THE WELLHEAD PROTECTION PLAN, PART II, AND FURTHER AUTHORIZE CITY STAFF TO FORWARD THE PLAN TO THE MINNESOTA DEPARTMENT OF HEALTH FOR FINAL APPROVAL.

MOTION CARRIED UNANIMOUSLY.

CONSIDER RESOLUTION 17-03-02 SUPPORTING LODGING TAX

Brenda Palmquist was in attendance from the ABC Marketing and Tourism Committee was in attendance to report that the Chisago County HRA-EDA had been asked to research the opportunity for a Lodging Tax in order to promote tourism across the county. With the work of the ABC Marketing and Tourism Committee, it was determined the lodging tax would be consider for the Chisago Lakes area with boundaries of the School District. It often takes a lot of fundraising and volunteer time to promote the area. The lodging tax would sustain ongoing tourism promotions.

Facts, benefits and info on the Lodging Tax:

- Explore MN showed that in 2015 Chisago County's leisure and hospitality industry brought \$64,355,293 in gross sales into our County
- Chisago County's Hospitality and Leisure industry in 2015 provided 1,483 jobs
- Taxes would be collected from hotels, motels, B&B's and campgrounds
- In 2013 there were 26 establishments in Chisago County (there are more now)
- This money would be used to promote the area, events and attractions
- When hotel developers have contacted the county HRA-EDA they ask if we have a lodging tax and encourage the county to start one
- This will not tax our local citizens. It will be a 3% tax on visitors who are staying in our lodging establishments.

If there is interest, the process to move forward would be to create a joint powers agreement among the cities and the county, create a Visitors/Tourism Bureau, and establish a board of directors. They have yet to determine who the board of director's will be, but they do know that they want to have fair representation from around the county as to benefit each of the participating communities.

Based on the countywide gross sales, they estimate the 3% sales tax would generate about \$33,000 for the Chisago Lakes Area.

MOTION BY MURPHY/TANGEN TO ADOPT RESOLUTION 17-03-02, A RESOLUTION SUPPORTING THE CREATION OF A TOURISM BUREAU AND IMPOSING A LODGNING TAX.

MOTION CARRIED UNANIMOUSLY.

CONSIDER WANNIGAN DAYS EVENTS

At the February meeting Council was made aware that St. Croix was not going to let the parade cross the river into Taylors Falls. This gave staff the idea to organize our own events in the City. We have already decided on having an Art Festival along the sidewalk of the Commercial Property downtown, this should come at no cost. The other idea that came up was to have an event area for kids, since there is not a lot for them to do during Wannigan Days. Staff reached out to vendors and came up with: a petting zoo, bouncy house, Mr. Fun entertainment, face painting and a balloon artist. This will give the children something to do as their parents are at the art festival, also keeping people downtown for the parade at 7:00 p.m.

Overall cost \$3,740.00. Timeframe 10:00 a.m. to 6:00 p.m.

Petting Zoo - \$750.00 (other estimates range \$1,500 - \$1975)

Cock-A-Doodle Zoo is a local company out of Scandia, MN. For \$750 they will bring 20-25 animals could include: kangaroo, African porcupine, ringtail lemur, cavy (giant guinea pig), fox, tortoise, alligator, llama, cow, goat, and others. They would be there from 7-8 hours.

Bounce House - \$290.00

The Bounce House would be rented from Chisago Hardware and would be available all weekend. Kevin Schumann rented these for their parking lot fundraiser last year and said they were a huge hit.

Mr. Fun + Fire Show - \$1,100.00

Mr. Fun owns a toy company and will come with a huge assortment of skill toys that he will have everyone to play with and will teach continuously throughout the day. He will also do occasional stilt walking on spring stilts and lead a kid parade in which they can bring toys along that they have been playing with. This cost also includes a 20 minute fire show.

Face Paint - \$100.00/hr 4 hr minimum (otherwise \$125/hr) (other estimates \$150/hour plus mileage)

Included in the overall quote was a face painter for 8 hours for \$100/hour. We do not necessarily need them for the entire 8 hours, but if it were under 4 hours it would increase to \$125/hr. See examples.

Balloon Artist - \$100.00/hr 4 hr minimum (otherwise \$125/hr)

Same as above.

There were several community members in the audience that had suggestions for events. Bruce Carlsted mentioned the History Center would be holding extended hours, and suggested having an event in the back yard of the Folsom House. Barb Anderson suggested sending out a notice about what events were going to take place and ask the community for suggestions.

MOTION BY MURPHY/RIVARD TO APPROVE RECOMMENDATION FROM STAFF TO COORDINATE WANNIGAN DAYS EVENTS FOR SATURDAY JUNE 10, 2017 AT A COST NOT TO EXCEED \$4,000, TO BE PAID FOR FROM THE CHARITABLE GAMBLING FUND (803)(\$1,500) AND CONTINGENCY (900)(\$2,500).

MOTION CARRIED UNANIMOUSLY.

CONSIDER WATERING POTS FOR DOWNTOWN FLOWERS

Public Works Superintendent Mike Kriz reported that this year Abrahamson's is offering a hanging basket that will allow the plants to skip a day or two for watering. In the past the City has watered the plants everyday including weekends. These pots could be used for years before they are replaced. More importantly it would save manpower, especially on the weekend. The price is an additional \$67 to the cost of the flowers. He reported he researched other pots but could not find anything comparable. This year there are six banners that will take place of six pots. We would need 36 flower pots at a total cost of \$2412 before taxes and plant costs.

Council Member Rivard stated that this cost could be spread out over five years while also cutting down on the cost of watering. In his opinion the pots would pay for themselves over the course of five years which they are expected to last. He suggested having the Clerk-Treasurer discuss this with the City Auditor to determine how these funds will be taken out of the budget.

MOTION BY MURPHY/RIVARD TO APPROVE RECOMMENDATION FROM PUBLIC WORKS TO PURCHASE 36, 16" WEEKENDER FLOWER POTS AT A COST OF \$2,412.00 TO BE PAID FROM A FUND DETERMINED BY THE CITY TREASURER AFTER CONFERRING WITH THE CITY'S AUDITOR.

CONSENT AGENDA

CONSIDER 2017-2018 SOLID WASTE LICENSING

Solid Waste Permits must be renewed each year before their March 31st expiration date. Applications and insurance certificates are available to view at City Hall.

THE CITY COUNCIL APPROVED BY CONSENT AGENDA TO APPROVE THE 2017 – 2018 TAYLORS FALLS SOLID WASTE PERMITS FOR THE FOLLOWING COMPANIES:

- CROIX VALLEY PICK-UP – CHISAGO CITY, MN
- SRC (DBA: TOWN & COUNTRY DISPOSAL) – WYOMING, MN
- WASTE MANAGEMENT OF NORTHERN WISCONSIN – SOMERSET, WI
- SHAMROCK DISPOSAL, LLC. – BLAINE, MN
- SHAFER ROLLOFF, LLC. – NORTH BRANCH, MN

CONSIDER CORRECTION TO FIRE DEPARTMENT TRAINING REQUEST

At the February Council meeting the Fire Department requested to go to Fire School in Mankato on March 3-5. A mistake was made for the total cost of the training. Council approved the training at a total cost of \$918 to be paid from the Training and Instruction fund (208). What was discovered is that the \$918 is just the total per diem for the 9 firefighters. Total for per diem and hotel is actually \$1,907.90, a difference of \$989.90. City Council must acknowledge this difference.

THE CITY COUNCIL APPROVED BY CONSENT AGENDA TO APPROVE TRAINING REQUEST FROM FIRE DEPARTMENT TO ATTEND FIRE SCHOOL IN MANKATO MINNESOTA FROM MARCH 3-5, WITH A TOTAL COST OF \$1,907.90 TO BE PAID FROM THE TRAINING AND INSTRUCTION FUND (208), ACKNOWLEDGING THE DIFFERENCE IN APPROVAL OF \$989. THAT WAS APPROVED AT THE FEBRUARY COUNCIL MEETING.

CONSIDER PUBLIC WORKS GOPHER STATE ONE TRAINING

Public Works Superintendent Mike Kriz requested attending a training session in Oakdale, for Gopher State One locating on March 30, 2017. This training will be free and will inform them on all the new locate changes for the year 2017.

THE CITY COUNCIL APPROVED BY CONSENT AGENDA TO APPROVE THE REQUEST FROM PW SUPERINTENDENT MIKE KRIZ TO ATTEND THE GOPHER STATE ONE LOCATE TRAINING IN OAKDALE MINNESOTA ON MARCH 30, 2017 FOR A HALF DAY AT NO COST TO THE CITY.

CONSIDER RESOLUTION 17-03-01 PROCLAMATION TO END DOMESTIC VIOLENCE

On February 15 the City received an email from The Refuge Network – A Program of Family Pathways requesting Taylors Falls to adopt and support a proclamation that would name March 7, 2017 as an Action Day to End Domestic Violence. This was received after the February Council meeting and proclaim prior to this meeting date.

THE CITY COUNCIL APPROVED BY CONSENT AGENDA TO ADOPT RESOLUTION 17-03-01 PROCLAIMING MARCH 7, 2017 AS ACTION DAY TO END DOMESTIC VIOLENCE.

APPROVAL OF CLAIMS & PAYROLL

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE PAYMENT OF CHECK NUMBERS 29608 - 29652 TOTALING \$57,365.72 FOR FEBRUARY EXPENDITURES AND CHECK NUMBERS 7224 – 7232 TOTALING \$11,199.95 FOR FEBRUARY PAYROLL.

LIAISON OR COUNCIL MEMBER REPORTS

John Tangen – reported the HPC was working with a property owner on Angel Hill about a new house at 347 Military Road.

Mary Murphy – reported she had been meeting regularly with staff about Wannigan Days. Amanda Oman will again work on the Kiddie Parade with new ideas, possibly incentives for best dressed. Also that she attended her first CERT meeting as the Liaison and got to know the team.

Ross Rivard – reported everything the Public Works is up to is in the packet. The Planning Commission will be holding their Ordinance Amendment Public Hearing at their meeting in May.

Mayor Buchite – had nothing new to report.

ADJOURNMENT

MOTION BY MURPHY/JULIK-HEINE TO ADJOURN THE MEETING OF THE TAYLORS FALLS CITY COUNCIL HELD THIS MARCH 13, 2017. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 8:20 p.m.


Michael D. Buchite, Mayor


Adam Berklund, Coordinator-Zoning Administrator

APPROVED: APRIL 10, 2017