

**TAYLORS FALLS CITY COUNCIL MEETING
COUNCIL CHAMBERS
MONDAY, FEBRUARY 12, 2018 – 7:00 P.M.**

MINUTES

The Agenda for this Meeting was posted Wednesday, February 7, 2018 at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

CALL TO ORDER

The Meeting was called to order at 7:00 p.m. by Mayor Mike Buchite.

PLEDGE OF ALLEGIANCE

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

ROLL CALL

MEMBERS PRESENT: Mike Buchite, Mary Jo Murphy, John Tangen

MEMBERS ABSENT: Ross Rivard, Larry Julik-Heine

OTHERS PRESENT: Adam Berklund – Coordinator/Zoning Administrator, Troy Aanonsen – HPC Chair, Greg Marsten – Inter County Leader, Denise Martin – Chisago County Press, Paul Rignell – Ledger Press.

ADOPTION OF AGENDA

THE AGENDA WAS AMENDED TO ADD #1 CONSIDER LED LIGHTING ADDITIONAL COSTS TO UNFINISHED BUSINESS.

MOTION BY MURPHY/TANGEN TO APPROVE THE AGENDA AS AMENDED, FOR THE FEBRUARY 12, 2018 TAYLORS FALLS CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

ADOPTION OF CONSENT AGENDA

MOTION BY TANGEN/MURPHY TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: STAFF REPORTS; COMMISSION/BOARD OR COMMITTEE MINUTES/REPORTS; CONSIDER NEW MEMBER TO HPC; CONSIDER INCREASE IN CLG GRANT; CONSIDER RESOLUTION 18-02-02 CONFIRMING 2017 ELECTION OF OFFICERS AND FIREFIGHTERS PAY; CONSIDER EXCLUDED BINGO FOR TF LIONS CLUB; CONSIDER APPROVAL OF CLAIMS & PAYROLL; AND CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

APPROVAL OF MINUTES OF PREVIOUS CITY COUNCIL MEETING MINUTES

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS CITY COUNCIL MEETINGS HELD ON JANUARY 8, 2018, JUNE 12 AND JULY 24, 2017.

PUBLIC FORUM

NONE

STAFF REQUESTS

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE VACATION REQUESTS OF CLERK-TREASURER TOMNITZ FOR 32 HOURS THE WEEK OF FEBRUARY 19 AND THE VACATION REQUEST OF COORDINATOR-ZONING ADMINISTRATOR ADAM BERKLUND FOR TEN HOURS ON MARCH 20, 2018.

COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE MEETING MINUTES OF THE TAYLORS FALLS LIBRARY BOARD HELD ON JANUARY 31, 2018.

UNFINISHED BUSINESS

CONSIDER LED LIGHTING ADDITIONAL COSTS

Mayor Buchite explained that at the October 2017 meeting Council authorized a not to exceed bid of \$4,000 to swap out the street lights for LED. As it turns out the bulbs we purchased were the wrong ones on multiple occasions. Therefore Andrie had to make three separate trips to TF along with purchasing adaptors. The total costs for them ended up being \$5,199.46 this will need to be approved as it is over \$1,000 additional.

MOTION BY MURPHY/TANGEN TO APPROVE THE ADDITIONAL COST OF \$1,199.46 FOR LABOR TO INSTALL NEW LED LIGHTING DOWNTOWN AND AT CITY HALL TO BE PAID FROM THE SPECIAL PROJECTS FUND (413-10100).

MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

CONSIDER RESOLUTION 18-02-01 AWARDING BID FOR 2018 GULLY PROJECT WITH SWCD

Mayor Buchite reported that on December 26, 2018 City Council authorized staff to solicit bids for our joint grade stabilization project with Chisago County Soil & Water Conservation District. Two bids were received, by our February 8th deadline by Shoreline Landscaping & R.E. Peterson with only about a \$67 difference. An email recommendation came from Council Member Larry Julik-Heine for Shoreline Landscaping as they have done the previous two projects in this location. The location of this project is just north of First Street on Colby where there is a failing culvert.

Both Council Member Murphy and Tangen were in agreement that Shoreline should be offered the bid as it is so close and that Shoreline has worked on two other projects in the same gully.

MOTION BY TANGEN/MURPHY TO APPROVE RESOLUTION 18-02-01 AWARDING THE BID PROPOSAL FROM SHORELINE LANDSCAPING, TO COMPLETE THE TAYLORS FALLS 2018 GRADE STABILIZATION PROJECT AT A COST OF \$49,997.81;

FURTHER MOVED TO AUTHORIZE MAYOR AND CLERK-TREASURER TO SIGN THE CONSERVATION PRACTICE ASSISTANCE CONTRACT, OPERATION AND MAINTENANCE PLAN AGREEMENT AND THE GROUP PROJECT ADDENDUM.

MOTION CARRIED UNANIMOUSLY.

CONSIDER REPAIRS TO THE LIFT STATION

Public Works Superintendent Mike Kriz submitted a report that there is a check valve in lift station #1 that is not working properly. This valve has not been changed out in at least 10 years. It is critical to have this work properly otherwise it will leak back to the system and over work the pumps. This is a duplex station so there is also an identical valve that is working but on limited time. These valves are custom made for this lift station and need to be replaced. Since this is sewer, it is critical to get these replaced as soon as possible. General Repair has done the pump replacement in the past and is the best choice to do the valve replacement. Attached is the Quote for \$10,978.05 to complete the work, parts and labor.

Mayor Buchite explained that this is very critical piece of infrastructure and that if the other one failed we would be pumping sewage directly into the river. Also, that this is for both valves and labor which is a very reasonable estimate.

MOTION BY MURPHY/TANGEN TO APPROVE ESTIMATE FROM GENERAL REPAIR SERVICE AT A COST OF \$10,978.05 FOR REPAIRS TO THE DOWNTOWN LIFT STATION TO BE PAID FROM THE SEWER REPAIRS FUND (602-49450.404).

MOTION CARRIED UNANIMOUSLY.

CONSIDER PUBLIC WORKS TRAINING REQUESTS

Public Works Superintendent Mike Kriz submitted a request to attend two separate training events. The first was for both Mike and Public Works Maintenance Worker Bill Neska to attend a free Gopher State One Call training in Oakdale on March 29. This is an annual training to inform them of all the new locate changes for the year.

The second request is to send Mike to Tree Inspector School to keep his license valid. This is held at Bethel College on March 14-15 at a cost of \$210.

Council Members were in agreement that continuing education is a yearly need.

MOTION BY TANGEN/MURPHY TO APPROVE THE REQUEST FROM PW SUPERINTENDENT MIKE KRIZ TO HAVE HIMSELF AND PUBLIC WORKS STREET WORKER BILL NESKA ATTEND THE GOPHER STATE ONE LOCATE TRAINING IN OAKDALE MINNESOTA ON MARCH 9, 2018 FOR A HALF DAY AT NO COST TO THE CITY;

FURTHER MOVED, TO HAVE PUBLIC WORKS SUPERINTENDENT MIKE KRIZ ATTEND TREE INSPECTOR SCHOOL AT BETHEL COLLEGE ON MARCH 14-15 AT A COST OF \$210 TO BE PAID FROM THE TRAINING AND INSTRUCTION FUND (101-443100-208).

MOTION CARRIED UNANIMOUSLY.

CONSIDER FIRE DEPARTMENT TRAINING REQUESTS

Council Member Murphy reported that the Fire Department is requesting to send nine firefighters to Fire School in Mankato on March 3-4.

Courses include: Electrical Safety for First Responders, Truck Company Culture, Line of Fire, Managing the Major Incident/Disaster: How to put Chaos into Order, Leadership I, Leadership III, Strategy & Tactics for Initial Company Operations, Hoarding Fires: Piles of Danger.

MOTION BY TANGEN/MURPHY TO APPROVE THE TRAINING REQUEST FROM THE FIRE DEPARTMENT TO ATTEND FIRE SCHOOL IN MANKATO FROM MARCH 3-4, WITH A COST NOT TO EXCEED \$1,559.11 TO BE PAID FROM THE TRAINING AND INSTRUCTION FUND (101-42260-208).

MOTION CARRIED UNANIMOUSLY.

CONSIDER NEW HPC MEMBER

Jim VanHoven purchased a home in Angel Hill in 2010 and moved to Taylors Falls in 2016. He has been a home builder for 60 years and has a passion about historic correctness. At their regular January meeting the HPC unanimously voted to recommend her to the commission.

THE CITY COUNCIL APPROVED BY CONSENT AGEND THE RECOMMENDATION BY THE TF HPC AND APOINTED JIM VANHOVEN TO THE TAYLORS FALLS HISTORIC PRESERVATION COMMISSION.

CONSIDER INCREASE IN CLG GRANT

At the December Council Meeting the TF HPC requested to apply for a not to exceed \$10,000 Certified Local Government grant to create design guidelines for Angel Hill. The day after the meeting I received an email from Michael Koop with price ranges for this type of project with a ballpark being \$10,000 to \$20,000. It was decided to up our request to the maximum \$20,000 just in case bids came in higher than the \$10,000, which is expected.

We still expect this project to have no cost to the City, we will just need to request more in our Legacy grant if this one is awarded.

THE CITY COUNCIL APPROVED BY CONSENT AGENDA TO INCREASE THE CLG GRANT REQUEST FROM \$10,000 TO \$20,000 FOR DESIGN GUIDELINES.

CONSIDER RESOLUTION 18-02-02 CONFIRMING 2018 ELECTION OF OFFICERS AND FIREFIGHTERS PAY

THE CITY COUNCIL APPROVED BY CONSENT AGENDA RESOLUTION 18-02-02 CONFIRMING THE 2018 ELECTION OF OFFICERS AND FIREFIGHTERS PAY.

CONSIDER BINGO FOR TF LIONS CLUB

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE REQUEST FROM THE TAYLORS FALLS LIONS CLUB TO CONDUCT EXCLUDED BINGO AT THE TAYLORS FALLS MEMORIAL COMMUNITY CENTER ON MARCH 28, 2018.

APPROVAL OF CLAIMS & PAYROLL

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE PAYMENT OF CHECK NUMBERS 30040 - 30069 TOTALING \$37,493.52 FOR JANUARY/FEBRUARY AND CHECKS 6302216 – 6302223 TOTALING \$11,405.27 AND CHECK NUMBERS 7384 – 7388 TOTALING \$6,6195.27 FOR JANUARY/FEBRUARY PAYROLL.

THE CITY COUNCIL APPROVED THE REVISED PAYMENT OF CHECK NUMBERS 29667 – 6302214 TOTALING \$124,529.09 FOR DECEMBER EXPENDITURES AND CHECK NUMBERS 7327 – 7375 TOTALING \$36,438.43 FOR DECEMBER PAYROLL.

LIAISON OR COUNCIL MEMBER REPORTS

John Tangen – reported that the HPC moved their meeting to Tuesday because of Valentine’s Day and they would be welcoming a new member at that meeting.

Mary Murphy – reported the EDC had to postpone their meeting until March, and that she continues to make progress on the Shafer Fire Contract.

Mayor Buchite – reported that he had nothing new to report.

ADJOURNMENT

MOTION BY MURPHY/TANGEN TO ADJOURN THE MEETING OF THE TAYLORS FALLS CITY COUNCIL HELD THIS FEBRUARY 12, 2018. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:25 p.m.



Michael D. Buchite, Mayor

Adam Berklund, Coordinator-Zoning Administrator

APPROVED: MARCH 12, 2018