

**SPECIAL TAYLORS FALLS CITY  
COUNCIL MEETING INTERVIEWS  
TUESDAY, NOVEMBER 29, 2011 – 5:30 P.M.**

**MINUTES**

The Agenda for these Meetings were posted Tuesday, November 22, 2011 at City Hall, the Post Office, and on the City's website. Copies were e-mailed to residents requesting such, and the Press was notified.

The Taylors Falls City Council met to interview applicants for the City Coordinator-Zoning Administrator position on four different occasions beginning at 5:30 p.m. in the Mayor's Office at City Hall, 637 First Street, Taylors Falls, Minnesota.

**TUESDAY, NOVEMBER 29, 2011**

**CALL TO ORDER**

The Interview Meeting was called to order at 5:26 p.m. by Mayor Mike Buchite.

**ROLL CALL**

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, Larry Julik-Heine, Mary Jo Murphy

MEMBERS ABSENT: None

OTHERS PRESENT: Applicants #1, 2, 3 and 4

**RECESS**

MOTION BY MURPHY/JULIK-HEINE TO RECESS THE SPECIAL INTERVIEW MEETING OF THE NOVEMBER 29, 2011 TAYLORS FALLS CITY COUNCIL UNTIL WEDNESDAY, NOVEMBER 30, 2011. MOTION CARRIED UNANIMOUSLY.

The Meeting recessed at 7:38 p.m.

**WEDNESDAY, NOVEMBER 30, 2011**

**CALL TO ORDER**

The Interview Meeting continued on Wednesday, November 30, 2011 and was called to order at 5:25 p.m. by Mayor Mike Buchite.

**ROLL CALL**

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, Larry Julik-Heine, Mary Jo Murphy

MEMBERS ABSENT: None

OTHERS PRESENT: Applicants #5, 6, 7, and 8

**RECESS**

MOTION BY JULIK-HEINE/MURPHY TO RECESS THE SPECIAL INTERVIEW MEETING OF THE NOVEMBER 30, 2011 TAYLORS FALLS CITY COUNCIL UNTILL THURSDAY, DECEMBER 1, 2011. MOTION CARRIED UNANIMOUSLY.

The Meeting recessed at 7:40 p.m.

**THURSDAY, DECEMBER 1, 2011**

**CALL TO ORDER**

The Interview Meeting continued on Thursday, December 1, 2011 and was called to order at 5:30 p.m. by Mayor Mike Buchite.

**ROLL CALL**

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, Larry Julik-Heine, Mary Jo Murphy  
MEMBERS ABSENT: None  
OTHERS PRESENT: Applicants #9, 10, 11 and 12

**RECESS**

MOTION BY MURPHY/JULIK-HEINE TO RECESS THE SPECIAL INTERVIEW MEETING OF THE DECEMBER 1, 2011 TAYLORS FALLS CITY COUNCIL UNTIL DECEMBER 7, 2011. MOTION CARRIED UNANIMOUSLY.

The Meeting recessed at 8:25 p.m.

**WEDNESDAY, DECEMBER 7, 2011**

**CALL TO ORDER**

Final Interviews for the City Coordinator-Zoning Administrator position were held on Wednesday, August 5, 2009. The Interview Meeting was called to order at 5:25 p.m. by Mayor Mike Buchite.

**ROLL CALL**

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, Larry Julik-Heine, Mary Jo Murphy  
MEMBERS ABSENT: None  
OTHERS PRESENT: Applicants #2, 3, 8 and 10

**OFFER OF EMPLOYMENT**

MOTION BY MURPHY/JULIK-HEINE TO AUTHORIZE THE MAYOR TO OFFER ADAM BERKLUND THE POSITION OF CITY COORDINATOR-ZONING ADMINISTRATOR AT A RATE OF \$17.00 PER HOUR WITH BENEFITS IDENTIFIED IN THE TAYLORS FALLS PERSONNEL POLICY, CONDITIONAL UPON A PHYSICAL EXAM AND DRUG SCREEN, START DATE TO BEGIN AS SOON AS POSSIBLE. MOTION CARRIED UNANIMOUSLY.

Mayor Buchite reported that Berklund accepted the position and will schedule his physical exam and drug screening immediately. It was anticipated that he would start within the week.

If Berklund would not have accepted the position the second choice would be to hire candidate #2 (which was not necessary)

**ADJOURNMENT**

MOTION BY JULIK-HEINE/MURPHY TO AJOURN THE SPECIAL INTERVIEW MEETING OF THE DECEMBER 7, 2011 TAYLORS FALLS CITY COUNCIL. MOTION CARRIED UNANIMOUSLY.

The Meeting adjourned at 7:15 p.m.

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Michael D. Buchite, Mayor

**APPROVED:** DECEMBER 12, 2011