

**TAYLORS FALLS CITY COUNCIL MEETING  
COUNCIL CHAMBERS  
MONDAY, NOVEMBER 24, 2014 – 7:00 P.M.**

**MINUTES**

The Agenda for this Meeting was posted Wednesday, November 19 2014 at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

The Taylors Falls City Council met for a regular meeting on Monday, November 24, 2014 at 7:00 p.m. in Council Chambers at City Hall, 637 First Street, Taylors Falls, Minnesota.

**CALL TO ORDER**

The Meeting was called to order at 7:00 p.m. by Vice-Mayor Ross Rivard.

**PLEDGE OF ALLEGIANCE**

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

**ROLL CALL**

MEMBERS PRESENT: Ross Rivard, John Tangen, Larry Julik-Heine, Mary Jo Murphy

MEMBERS ABSENT: Mike Buchite

OTHERS PRESENT: Jo Everson, Clerk-Treasurer, Rachael Anderson, Scott Zitelman, EDC Chair Julie Hildebrand, Noel Stensrud, Melba Johnson, Debbie Rose, and Paul Ringnell from the Chisago County Press.

**ADOPTION OF AGENDA**

MOTION BY MURPHY/JULIK-HEINE TO APPROVE THE AGENDA, AS PRESENTED, FOR THE NOVEMBER 24, 2014 COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

**ADOPTION OF CONSENT AGENDA**

MOTION BY TANGEN/MURPHY TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: CONSIDER RESOLUTION 14-11-02 CERTIFYING SPECIAL CHARGES; AND CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

**PUBLIC FORUM**

None.

**UNFINISHED BUSINESS**

**RECONSIDER LIGHTING FESTIVAL COMMITTEE'S TO USE CITY LOT NORTH END OF TOWN**

At the last Meeting, the Council approved this request under Consent Agenda without prior discussion. The City Attorney recommended that it be reconsidered for discussion at this meeting. CM Julik-Heine updated the Council on the issues that were raised by the Attorney. He and the Fire Chief Al Rivard did a walk-through and determined that all the concerns raised by the Attorney have been addressed.

1. *The site (the main street city lot) for the proposed lighting Festival Bon fire was inspected on 11-22-14 – it was deemed a satisfactory location for this event.*
2. *Aggress and egress to the area is acceptable.*
3. *Vehicle parking to be on the streets in the area – no parking of vehicles to be on the City lot.*
4. *No parking signs need to be put up at both north and south end entrances of the lot to assure access to the area.*
5. *No accelerants to be used in starting the bon fire, IE Gasoline or other chemicals*
6. *It is expected that no hazardous materials will be used for the burn.*

7. *A fire extinguisher to be located near the bonfire during the event.*
8. *The exact location of the bon fire will be marked and inspected prior to the start of the fire.*
9. *The Taylors Falls Fire Department will be on heightened alert during the time of the activity. If needed a 911 call can be made and the department will respond accordingly.*
10. *The Fire Department will be notified by phone at the end of the activity and will respond for extinguishment of the bon fire.*
11. *It is the responsibility of the festival committee to clean up the area after the event.*
12. *Fire Department is in no way responsible for any damage to property or personnel.*
13. *There is no limitation on the City's liability coverage regarding the bon fire.*

MOTION BY MURPHY/TANGEN TO AFFIRM THE APPROVAL OF THE LIGHTING FESTIVAL'S REQUEST TO USE THE CITY'S VACANT LOT ON THE NORTH END OF TOWN FOR A COMMUNITY BONFIRE ON SUNDAY, NOVEMBER 30, 2014, BEGINNING AT 4:00 P.M. MOTION CARRIED UNANIMOUSLY.

### **CONSIDER OTHER REQUESTS FOR LIGHTING FESTIVAL EVENTS**

CM Larry Julik-Heine presented a request from the Knights of Columbus members of St. Joseph Church, to close a portion of River Street in order to host a live music event during the City's 2014 Lighting Festival weekend. The Dave Sampica 3 Band will perform beginning at 4:00 pm, and will play a variety of music, including Christmas music.

MOTION BY TANGEN/MURPHY TO AUTHORIZE THE CLOSURE OF RIVER STREET FROM HIGHWAY 95 EAST TO JUST PAST THE PARSONAGE FOR THE KNIGHTS OF COLUMBUS LIVE MUSIC EVENT AS PART OF THE 2014 LIGHTING FESTIVAL FESTIVITIES. THE CLOSURE WILL OCCUR AT 2:30 PM TO 8:00 PM ON FRIDAY, NOVEMBER 28<sup>TH</sup>. The Public Works Department is to provide the barricades.

### **NEW BUSINESS**

#### **PRESENTATION BY THE CHISAGO LAKES AREA COMMUNITY FOUNDATION**

Noel Stensrud from the Chisago Lakes Area Community Foundation gave a presentation to the Council regarding their next venture following the "Life is Great on Highway 8 Chairs" successful campaign last year. They are proposing "The Old Swedish Quilt Trail – Life is Great on Highway 8" project. She explained that barn quilts, or community quilts, are colorful quilt squares painted on 2x2, 4x4 or 8x8 squares of plywood and then hung on a barn or building. A quilt trail is a series of these quilt squares on display that form a trail that can be followed with a map. This will be the only quilt trail north of the metro area, and eventually there may be Quilt bus tours.

A local barn quilt artist has agreed to paint five 8'x8' quilt squares, one for each city (Chisago City, Lindstrom, Center City, Shafer and Taylors Falls). It is hoped that the Chisago House would be amenable to hang the square on their building, as it will be the ideal location for visibility. Twenty local artists will also paint 4x4 squares, which will be hung on businesses throughout town at a cost of \$100.00 for each business who would like to participate. Stensrud requested a minimum contribution of \$150.00 from Taylors Falls to buy the supplies necessary for these paintings, the printing of the maps, banners, signage and a website. Phase one will debut sometime in the spring or early summer 2015. Phase two would add another 20 artist squares to the trail in 2016.

CM Murphy stated that funding these types of projects is problematic since budgets are set and there is very little available monies. However, she requested consideration to allow the EDC to approach businesses for possible donations and/or participation in displaying a quilt, and asked what her timeframe was in terms of commitment and funding. Stensrud requested a response from the City by the first of the New Year.

No action was taken by the Council at this time.

#### **CONSIDER HPC REQUEST TO PURCHASE HOUSE PLAQUE FOR DESIGNATED HOMES**

The Heritage Preservation Commission Chair Julie Hildebrand explained to the Council that City Or-

dinance, Section 255.05, Subd 8 requires that "...a numbered plaque be displayed on the exterior of a site..." There have been 42 of these since designations since the inception of the HPC. They are requesting authorization to spend budget monies to contribute towards these plaques for designated properties. Council reviewed the draft letter to the homeowner with the order form for the house marker. The cost of these markers will be approximately \$79.75 - \$120.00. They are proposing the City contribute \$50.00 for each of the markers, payable from the HPC budget.

CM Tangen commented that the HPC would select a sub-committee to meet with the property owner, who would have the opportunity to accept or decline the signage. He also suggested that the City consider placing one on the Library and the Memorial Community Center since they both are locally designated and owned by the City, which could be used as an illustration as to how the actual markers would look on a building. Tangen thought the Library Board should first discuss it before actual installation.

MOTION BY MURPHY/JULIK-HEINE TO AUTHORIZE THE TAYLORS FALLS HERITAGE PRESERVATION COMMISSION TO MOVE FORWARD WITH PURSUING THE HOUSE PLAQUES FOR HISTORIC DESIGNATED BUILDINGS IN TAYLORS FALLS, WITH THE CITY TO CONTRIBUTE \$50.00 PER PLAQUE.

IT WAS FURTHER MOVED TO DELAY THE APPROVAL OF THE INSTALLATION OF THE HOUSE PLAQUE ON THE LIBRARY AND MEMORIAL COMMUNITY CENTER UNTIL THE NEXT CITY COUNCIL MEETING ON DECEMBER 8<sup>TH</sup> FOR FURTHER DISCUSSION.

MOTIONS CARRIED UNANIMOUSLY.

**CONSIDER ADOPTING A NEW POLICY FOR FROZEN WATER PIPES**

The extreme cold 2013/2014 winter caused fifteen homes to have frozen water pipes within the City. Several other homes ran a small stream of water to prevent freezing. The City Attorney has recommended the City review its policies prior to this winter season to establish a fair and reasonable policy to address the issue. Vice-Mayor Rivard recommended that a committee be appointed to draft this policy for Council review at a later date.

MOTION BY MURPHY/TANGEN TO APPOINT A COMMITTEE OF PUBLIC WORKS COUNCIL LIAISONS VICE-MAYOR ROSS RIVARD AND COUNCIL MEMBER LARRY JULIK-HEINE, PUBLIC WORKS SUPERINTENDENT MIKE KRIZ AND CITY CLERK JO EVERSON, TO REVIEW AND ESTABLISH THE CITY POLICY REGARDING HOW THE CITY SHOULD ADDRESS FROZEN WATER LINES IN THE FUTURE. MOTION CARRIED UNANIMOUSLY.

**CONTRIBUTION REQUEST BY VALLEY DANCES GROUP**

Melba Johnson representing the Valley Dance Group, requested the City sponsor a night of the family dance events held at the Taylors Falls Memorial Coming Center. The group are volunteers who think it is important for the community to enjoy dancing together in a multicultural multigenerational setting. 2014 is their third season, and are seeking support from area businesses that help pay the bands who play at the events, which are held on the third Saturdays of the month from 7-10 p.m. City Clerk Jo Everson clarified that there would be no cost for the use of the Community Center, since it is a function that benefits the entire community. She also stated that there are minimal funds in the Charitable Gambling Fund that could pay for the sponsorship if approved by the Council.

MOTION BY MURPHY/JULIK-HEINE TO CONTRIBUTE \$50.00 TO THE VALLEY DANCE GROUP FOR SPONSORSHIP TO HELP PAY THE BANDS FOR THE EVENTS HELD AT THE TAYLORS FALLS MEMORIAL COMMUNITY CENTER ON THE THIRD SATURDAYS EACH MONTH. MOTION CARRIED UNANIMOUSLY.

**CONSIDER SUBMITTING APPLICATION FOR FEMA ASSISTANCE GRANT**

In the Council packets, City Coordinator-Zoning Administrator Adam Berklund presented the application for the FEMA Assistance to Firefighters Grant, which if awarded, will help pay for nineteen

full sets of turnout gear, including jackets, pants, helmet with shield, boots, gloves and hoods. The Department's existing gear is currently eleven years old. FEMA places a high priority on replacing turnout gear 10 years old, or older. The grant request is for approximately \$47,959.00, with a 95/5% local match requirement of \$2,397.00.

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE SUBMISSION OF THE 2014 FEMA ASSISTANCE TO FIREFIGHTERS GRANT FOR THE PURCHASE OF NINETEEN COMPLETE SETS OF TURNOUT GEAR, AT AN ESTIMATED COST OF \$45,562; AND

FURTHER, TO AUTHORIZE COORDIATOR-ZONING ADMINISTRATOR ADAM BERKLUND TO MAKE CHANGES IF NECESSARY IN THE GRANT APPLICATION UNTIL ITS SUBMITTAL DATE OF DECEMBER 6, 2013, CONDITIONAL UPON FINAL REVIEW/APPROVAL BY MAYOR MIKE BUCHITE AND CLERK-TREASURER JO EVERSON; AND

FURTHER, TO ACKNOWLEDGE THAT THE REQUIRED ESTIMATED FINANCIAL MATCH OF \$2,397.00 IS TO BE PAID FROM THE FIRE EQUIPMENT FUND (407); AND

FURTHER, TO ACKNOWLEDGE ELECTRONIC SIGNATURE ON SAID APPLICATION.

MOTION CARRIED UNANIMOUSLY.

**CONSIDER 2015 LIQUOR & CIGARETTE LICENSES**

MOTION BY JULIK-HEINE/MURPHY TO APPROVE THE ISSUANCE OF 2015 LIQUOR AND CIGARETTE LICENSES TO THE FOLLOWING:

ADIUM OIL COMPANY, INC.  
DBA: PETRO PLUS #108 AT 341 BENCH STREET  
OFF-SALE 3.2 BEER LICENSE  
CIGARETTE LICENSE

HALVERSON INVESTMENT, INC.  
DBA: TANGLED UP IN BLUE AT 425 BENCH STREET  
ON-SALE WINE LICENSE  
ON-SALE STRONG & 3.2% BEER LICENSE

DDMCVI, LLC  
DBA: ROMAYNE'S ON MAIN AT 391 BENCH STREET  
ON-SALE LIQUOR LICENSE  
OFF-SALE LIQUOR LICENSE  
ON-SALE SUNDAY LICENSE

MIKE'S GENERAL STORE AT 184 FIRST STREET  
CIGARETTE LICENSE

RIVERTOWN E-CIGS AT 196 FIRST STREET  
CIGARETTE LICENSE

MOTION CARRIED WITH TANGEN ABSTAINING SINCE HE IS AN EMPLOYEE OF THE CHISAGO COUNTY SHERIFF'S DEPARTMENT WHO IS RESPONSIBLE FOR MONITORING THE ESTABLISHMENTS FOR LEGAL COMPLIANCE.

**CONSIDER SEWER AGREEMENT WITH 612 FIRST STREET**

The property owner at 612 First Street had the subsurface sewage treatment system inspected on September 30, 2013, at which time it was classified as a "failed" system. He moved out of the home shortly thereafter and it has sat empty since then. The owner now has an opportunity to sell the property, but the system has not yet been improved to allow occupancy. Since it now winter and installation is nearly impossible, the City Attorney drafted an agreement to allow him time to comply therefore allowing residency despite the existing situation. As one of the conditions in the Agreement, the current owner must escrow 1½x's the cost of installation, which would be held by the title company. In the event he has not complied by the June 30, 2015 deadline, the City has the right to have the system installed using the funds in Escrow.

MOTION BY TANGEN/JULIK-HEINE TO APROVE THE AGREEMENT BY AND BETWEEN THE CITY OF TAYLORS FALLS AND TIM HENDERSON, THE PROPERTY OWNER AT 612 FIRST STREET, COMMITTING TO MAKE THE NECESSARY CORRECTIONS TO THE PROPERTY'S SUBSURFACE SEWAGE TREEMENT SYSTEM NO LATER THAN JUNE 30, 2015. MOTION CARRIED UNANIMOUSLY.\*\*

**CONSIDER RESOLUTION 14-11-02 CERTIFYING SPECIAL CHARGES**

THE CITY COUNCIL ADOPTED BY CONSENT AGENDA RESOLUTION 14-11-02 ADOTPING SPECIAL CHARGES FOR THE TAX YEAR 2014, TO BE COLLECTED IN 2015, AND TO AUTHORIZE CLERK-TREASURER JO EVERSON TO MAKE ANY CORRECTIONS IN THE RESOLUTION PRIOR TO CERTIFICATION TO CHISAGO COUNTY. (attached)

**LIAISON OR COUNCIL MEMBER REPORTS**

**Larry Julik-Heine** reported that the PRC recently did some work in the pavilion at the Cherry Hill Park. Weather will limit any further work until spring. He also reported about his recent meeting with John Hock, the Artistic Director/CEO of the Franconia Sculpture Park. Discussed was the next funding opportunity through the East Central Regional Arts Council's (ECRAC) Arts & Cultural Heritage Fund grant program. Those attending brainstormed various possible ventures to consider. Hock is working on the process of applying for the grant.

**Mary Murphy** reported that the Taylors Falls Fire Department is celebrating its 100<sup>th</sup> Anniversary this year. They are hosting an open house during the Lighting Festival on Saturday, November 29<sup>th</sup>, from 10:00 a.m. – 2:00 p.m. They will be serving refreshments and giving tours. There will also be a demonstration of the “Jaws of Life”, as well as demonstrating rappelling tactics. The Council extended their appreciation to the Fire Department for their one hundred years of service.

**CORRESPONDENCE**

THE CITY COUNCIL ACKNOWLEDGED BY CONSENT AGENDA THE FOLLOWING CORRESPONDENCE PROVIDED IN THE NOVEMBER 24, 2014 CITY COUNCIL MEETING PACKET:

1. STAFF CORRESPONDENCE & EMAIL’S

**ADJOURNMENT**

MOTION BY JULIK-HEINE/MURPHY TO ADJOURN THE MEETING OF THE TAYLORS FALLS CITY COUNCIL HELD THIS 24<sup>TH</sup> OF NOVEMBER, 2014. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:47 p.m.

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Ross Rivard, Vice-Mayor

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Jo Everson, Clerk-Treasurer

**APPROVED:** DECEMBER 8, 2014

*\*\*The sale of the property at 612 First Street may not occur as planned, therefore the home remains vacant. Regardless of the sale, the current owner committed himself to the June 30, 2015 deadline to improve his subsurface sewage treatment system. If the sale of the property occurs before then and the home becomes occupied, the City and Henderson will execute the Agreement at that time.*

**RESOLUTION 14-11-02**

**CITY OF TAYLORS FALLS  
CHISAGO COUNTY  
STATE OF MINNESOTA**

**A RESOLUTION ADOPTING SPECIAL CHARGES  
FOR THE TAX YEAR 2014 TO BE COLLECTED IN 2015**

WHEREAS certain properties Taylors Falls have been charged specific fees for various purposes; and

WHEREAS there currently remains unpaid balances due the City; and

WHEREAS the means of collecting these debt are provided by the Taylors Falls Code of Ordinances Section 502 Assessable Current Services and under Minnesota Statute §429.101;

SO THEREFORE BE IT RESOLVED by the Taylors Falls City Council that it hereby adopts the following list of unpaid 2014 Special Charges to be levied upon the individual properties for the tax year 2014 to be collected in 2015 along with property taxes:

<b>PID #</b>	<b>OWNER</b>	<b>CHARGE</b>	<b>PURPOSE</b>
R20.00185.00	James & Cynthia Schoonmaker DBA Schoony's Malt Shop & Pizzeria	\$637.49	Delinquent Utility Bills
R20.00181.00	James & Cynthia Schoonmaker	\$66.00	Delinquent Utility Bills
R20.00555.66	Jacob & Patricia Vodenka-Reed	\$836.69	Delinquent Utility Bills
R20.00447.20	Robin Stiller	\$339.34	Delinquent Utility Bills
R20.00378.00	Beth McCormick	\$573.03	Delinquent Utility Bills
R20.00060.60	Tammie Hanson	\$549.21	Delinquent Utility Bills
R20.00107.00	Christopher & Sara Doffing	\$696.22	Delinquent Utility Bills
R20.00419.00	Joe & Carolyn Deal	\$213.72	Delinquent Utility Bills
R20.00555.67	Jacky Curry	\$416.10	Delinquent Utility Bills
R20.00231.00	Dave McGovern	\$429.00	Delinquent Utility Bills
R20.00406.00	Michael Davis	\$111.71	Delinquent Utility Bills
R20.00406.00	Michael Davis	\$900.00	Special Charges
R20.00555.58	Teng Lo	\$1,297.61	Delinquent Utility Bills
R20.00555.58	Teng Lo	\$900.00	Special Charges
R20.00409.00	Brenda Oswald/Connor Freeman	\$625.00	Special Charges
R20.00390.00	Thomas Rose/Jim Davis	\$729.31	Delinquent Utility Bills
R20.00589.00	Raymond Hewitt/Linsey & Jon Clark	\$325.27	Delinquent Utility Bills
R20.00143.00	Curtis Schmidt/Brenda Weierke DBA Taylors Falls Family Chiropractic	\$757.45	Delinquent Utility Bills
R20.00013.00	Randy Peltier	\$56.72	Delinquent Utility Bills
R20.00040.00	Garold & Margaret Swanson	\$158.20	Delinquent Utility Bills

R20.00016.00	John & Nancy Boucher	\$105.60	Delinquent Utility Bills
R20.00011.00	John & Mary Boucher	\$58.50	Delinquent Utility Bills
R20.00009.00	Janet Dibble	\$110.79	Delinquent Utility Bills
R20.00010.00	Jonathan & Chanthavivone Gamble	\$58.41	Delinquent Utility Bills
R20.00023.00	Patrick & Leann Tepoorten	\$568.21	Delinquent Utility Bills

Adopted by the City Council on November 24, 2014

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Ross Rivard, Vice-Mayor

ATTEST:

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Jo Everson, Clerk-Treasurer