

**TAYLORS FALLS CITY COUNCIL MEETING  
COUNCIL CHAMBERS  
TUESDAY, OCTOBER 10, 2017 – 6:30 P.M.**

**MINUTES**

The Agenda for this Meeting was posted Wednesday, October 4, 2017 at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

The Taylors Falls City Council began its regular meeting Tuesday, October 10, 2017 in closed session at 6:30 pm in Council Chambers at City Hall, 637 First Street, Taylors Falls, Minnesota.

**CALL TO ORDER**

The Meeting was called to order at 6:30 p.m. by Mayor Mike Buchite.

**PLEDGE OF ALLEGIANCE**

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

**ROLL CALL**

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, Larry Julik-Heine, Mary Jo Murphy

MEMBERS ABSENT: None

OTHERS PRESENT: Adam Berklund – Coordinator-Zoning Administrator, Mike Kriz – Public Works Superintendent.

**APPOINT SECRETARY**

MOTION BY JULIK-HEINE/RIVARD TO APPOINT JOHN TANGEN AS SECRETARY FOR THE CLOSED SESSION PORTION OF THIS MEETING. MOTION CARRIED UNANIMOUSLY.

**ANNOUNCEMENT**

The Mayor stated the Council would enter closed session for the purpose of an annual performance evaluation of Public Works Superintendent Mike Kriz.

MOTION BY MURPHY/JULIK-HEINE TO ENTER INTO CLOSED SESSION. AYES: ALL. MOTION CARRIED UNANIMOUSLY. The Council entered closed session at 6:32 p.m.

**RETURN TO OPEN MEETING**

The Mayor declared that the Council ended its closed meeting at 6:44 p.m.

MOTION BY RIVARD/TANGEN TO RETURN TO OPEN SESSION. AYES: ALL. MOTION CARRIED UNANIMOUSLY.

**PERSONS PRESENT AT RETURN OF OPEN MEETING**

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, Larry Julik-Heine, Mary Jo Murphy

MEMBERS ABSENT: None

OTHERS PRESENT: Mike Kriz – Public Works Superintendent

**SUMMARY OF CLOSED MEETING**

The Mayor declared the Council evaluated the job performance evaluation of Mike Kriz – Public Works Superintendent in its closed meeting. The closed meeting tape was sealed by the Mayor and placed in the locked employee file cabinet.

## **OPEN MEETING CALL TO ORDER**

The Taylors Falls City Council continued their regular meeting on Tuesday, October 10, 2017 at 6:45 p.m. in the Council Chambers at City Hall, 637 First Street, Taylors Falls, Minnesota.

## **ROLL CALL**

MEMBERS PRESENT: Mike Buchite, Ross Rivard, Mary Jo Murphy, John Tangen, Larry Julik-Heine

MEMBERS ABSENT: None

OTHERS PRESENT: Adam Berklund – Coordinator-Zoning Administrator, Paul Rignell – Ledger Press.

## **ADOPTION OF AGENDA**

MOTION BY JULIK-HEINE/MURPHY TO APPROVE THE AGENDA, AS PRESENTED, FOR THE OCTOBER 10, 2017 TAYLORS FALLS CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

## **ADOPTION OF CONSENT AGENDA**

MOTION BY MURPHY/TANGEN TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: STAFF REPORTS; COMMISSION/BOARD OR COMMITTEE MINUTES/REPORTS; CONSIDER LIQUOR LICENSE FOR CASEY'S MARKET; CONSIDER RESOLUTION 17-10-01 ACKNOWLEDGING EXCESS FUNDS IN CITY HALL DEBT SERVICE FUND; CONSIDER REQUEST FROM DON HANSEN TO SELL MAPLE SYRUP IN THE MARMOT PARKING LOT; CONSIDER LETTER OF SUPPORT TO THE LCCMR FOR THE SWEDISH IMMIGRANT TRAIL; CONSIDER EXCLUDED BINGO FOR THE CHURCH OF ST. JOSEPH; APPROVAL OF CLAIMS & PAYROLL; AND CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

## **APPROVAL OF MINUTES OF PREVIOUS CITY COUNCIL MEETING MINUTES**

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS CITY COUNCIL MEETING HELD SEPTEMBER 11, 2017.

## **PUBLIC FORUM**

NONE

## **COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS**

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS LIBRARY BOARD HELD SEPTEMBER 27, 2017.

## **UNFINISHED BUSINESS**

NONE

## **NEW BUSINESS**

### **CONSIDER LED LIGHTING UPGRADE PROPOSAL**

Council Member Rivard reported that the City received two bids to upgrade the streetlights to LED. One from Andrie Electric for approximately \$2,800 and one from Wausau Electric for \$3,150 although Wausau Electric would add an additional fee if ballasts need to be bypassed.

He also reported that to save money we could buy the bulbs at wholesale. The cheapest place to purchase them would be from Northwest Lighting Systems Co. at a cost of \$2,074 for 34 streetlight bulbs and \$880 for 8 wall packs totaling \$2,954. He noted it would be a good idea to put both of these expenses as a do not exceed and recommended a do not exceed \$3,500 for the labor and do not exceed \$4,000 for the bulbs because he was fairly certain he had missed a couple and it would be good to keep a couple on hand.

Coordinator Berklund informed the City Council that there is \$28,798.32 in the special projects fund that we have designated for LED upgrades. Our next project would be to upgrade indoor lighting at City Hall and the Fire Hall.

Council Members were in agreement and the Mayor called for a motion.

MOTION BY JULIK-HEINE/MURPHY TO APPROVE A COST NOT TO EXCEED \$3,500 TO PURCHASE LED LIGHT BULBS FOR DOWNTOWN AND CITY HALL AND A COST NOT TO EXCEED \$4,000 FOR LABOR TO INSTALL THEM TO BE PAID FROM THE SPECIAL PROJECTS FUND (413-10100).

MOTION CARRIED UNANIMOUSLY.

### **CONSIDER PURCHASE OF FLAGPOLE FOR HERITAGE PARK**

There have been recommendations to install a flagpole at Heritage Park. Staff researched this and found the best value to be from The Flag Company at a total cost of \$861.43. The pole was purchased (under \$1,000) and when it came time to pay for it, there wasn't enough in the Contingency fund as was thought. Staff is recommending transferring \$500 from each the Training and Instruction and New Equipment to the Contingency as a flagpole is neither training nor new equipment. These funds are rarely, if ever used.

MOTION BY TANGEN/JULIK-HEINE TO APPROVE THE TRANSFER OF \$500 FROM THE TRAINING AND INSTRUCTION FUND (101-41110-208) AND \$500 FROM THE NEW EQUIPMENT FUND (101-41110-580) TO THE CONTINGENCY FUND (101-41110-900);

FURTHER MOVED TO APPROVE THE PURCHASE OF A FLAGPOLE FROM THE FLAG COMPANY AT A COST OF \$861.43 TO BE PAID FROM THE CONTINGENCY FUND (101-41110-900).

MOTION CARRIED UNANIMOUSLY.

### **CONSIDER UPDATE ON MONUMENT PROPOSAL**

At the August meeting Council directed staff to get costs for brackets to mount the 4x4 beams to the monuments. Since that meeting the window for getting the project done by Coy Cox has closed. Staff has proposed to go another route with the project. At the end of the whole process of building new monuments, having brackets made and the timbers, the project would have come to a total of \$26,541.36.

What was proposed to us is 8 x 8 x 8' timbers as the "monument" and fasten the cross beams with decorative hangers. Depending on the costs of labor, this should significantly lower the cost of this project.

<b>Timbers</b>	<b>23 – 8 x 8 x 8'</b>	<b>@ \$64.97</b>	<b>= \$1,514.00</b>
<b>Brackets</b>	<b>12 – Beam Hanger Kits</b>	<b>@ \$69.99</b>	<b>= \$839.88</b>
<i>Timbers</i>	<i>42 – 4 x 6 x 16'</i>	<i>@ \$33.52</i>	<i>= \$1,441.36 * Already purchased</i>
<b>Total</b>			<b>= \$379.24</b>
<b>Additional Cost To Approve</b>			<b>= \$2,353.88</b>

Council was in agreement that the beams would fit in better with the existing pavilion than the concrete monuments.

MOTION BY JULIK-HEINE/RIVARD TO APPROVE THE PURCHASE OF MATERIALS TO REPLACE MONUMENTS AT HERITAGE PARK AT A COST OF \$2,353.88 TO BE PAID FROM THE HERITAGE PARK IMPROVEMENT FUND (409-45200-403).

MOTION CARRIED UNANIMOUSLY.

### **CONSIDER LIQUOR LICENSE FOR CASEY'S MARKET**

Casey's Retail Company has recently purchased the building at 341 Bench Street and plan to take ownership shortly. They currently own and operate four other locations in Chisago County. They have submitted all required applications, documentation and fees needed for approval.

THE CITY COUNCIL APPROVED BY CONSENT AGENDA A LIQUOR LICENSE FOR 341 BENCH STREET:

CASEY'S RETAIL COMPANY

DBA: CASEY'S GENERAL STORE #3661

341 BENCH STREET  
OFF-SALE LIQUOR LICENSE  
CIGARETTE LICENSE

**CONSIDER RESOLUTION 17-10-01 ACKNOWLEDGING EXCESS FUNDS IN CITY HALL DEBT SERVICE FUND**

Taylor Falls is required by the County to acknowledge, via resolution, the fact that we are not levying the total amount required to make the City Buildings Debt. Service payment of \$69,650. City Auditor Brad Falteysek recommends this as there is an excess in the fund that will be fully depleted by the end of the bond's term.

THE CITY COUNCIL APPROVED BY CONSENT AGENDA RESOLUTION 17-10-01 ACKNOWLEDGING THE LEVY AMOUNT FOR THE CITY BUILDING DEBT SERVICE FUND.

**CONSIDER REQUEST FROM DON HANSEN TO SELL MAPLE SYRUP IN THE MARMOT PARKING LOT**

Don Hansen with the First Lutheran Church has been using the Marmon Parking Lot for years to sell maple syrup as a fundraiser for the church youth group. Don has again requested using the parking lot during fall weekends.

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE REQUEST FROM THE FIRST LUTHERAN CHURCH TO USE TWO PARKING STALLS IN THE MARMON PARKWAY TO SELL MAPLE SYRUP AS A YOUTH GROUP FUNDRAISER DURING THE LEAF FESTIVAL WEEKENDS.

**CONSIDER LETTER OF SUPPORT TO THE LCCMR FOR THE SWEDISH IMMIGRANT TRAIL**

Judy Erickson has been navigating the legislative process to help fund the Swedish Immigrant Trail. She has been very successful in sharing the project's importance to our residents and local economy, garnering support from Sen. Koran and Rep. Neu. Chisago County has applied to the Legislative Citizen Commission on Minnesota Resources (LCCMR) for \$2,254,650 to provide engineering, design and development of the Swedish Immigrant Regional Trail from its terminus at the Interstate State Park's boundary. The project has made it through the preliminary round of review at the LCCMR and will be scheduled for a hearing/presentation in late September or early October.

Their next step is a 10 minute presentation to the LCCMR committee and it is very important to move forward in this process. There will be over 100 presentations over the course of six days, totaling over \$100 million with \$45 million to allocate. As part of the presentation, they would like to include a letter of support from each of the Chisago Lakes communities.

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE REQUEST FROM THE CHISAGO LAKES AREA CHAMBER OF COMMERCE TO SEND A LETTER OF SUPPORT FROM THE MAYOR AND COUNCIL FOR THE SWEDISH IMMIGRANT TRAIL GRANT APPLICATION TO THE LCCMR, OFFERING FULL SUPPORT OF THE PROPOSED PROJECT.

**CONSIDER EXCLUDED BINGO FOR THE CHURCH OF ST. JOSEPH**

City Staff received a request from The Church of St. Joseph of Taylor Falls for excluded bingo on October 28, 2017.

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE REQUEST FROM THE CHURCH OF ST. JOSEPH TO CONDUCT EXCLUDED BINGO AT 490 BENCH STREET ON OCTOBER 28, 2017.

**APPROVAL OF CLAIMS & PAYROLL**

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE PAYMENT OF CHECK NUMBERS 29888 - 29923 TOTALING \$50,868.05 FOR SEPTEMBER EXPENDITURES AND CHECK NUMBERS 7300 - 7308 TOTALING \$11,280.62 FOR SEPTEMBER PAYROLL.

**LIAISON OR COUNCIL MEMBER REPORTS**

**John Tangen** – reported that the HPC will be meeting on Wednesday to review two site alteration permits and Chair Aanonsen would be reporting on the Preservation Conference. He also noted that the HPC would be having a Q & A session with Michael Koop who is the state representative for CLG’s with the Minnesota Historical Society.

**Mary Murphy** – reported that the EDC has finally started up and Wade Vitalis has agreed to be Chair for the remainder of the year. Also that the Lighting Festival Committee has started up again for 2017 and that the Wannigan Days Committee has met a few times already.

**Larry Julik-Heine** – reported that the PRC met and accepted a donation from the Friends of Cherry Hill Park for their fundraiser selling brats in the City’s Marmon Parking Lot. Also that a resident emailed him about the possibility of traffic control downtown on busy weekends. Lastly that he attended the funeral for long time resident Bill Scott and praised him for all that he has done for this City.

ADJOURNMENT

MOTION BY JULIK – HEINE/MURPHY TO ADJOURN THE MEETING OF THE TAYLORS FALLS CITY COUNCIL HELD THIS OCTOBER 10, 2017. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:15 p.m.

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Michael D. Buchite, Mayor

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Adam Berklund, Coordinator-ZA

**APPROVED:** NOVEMBER 13, 2017