

**TAYLORS FALLS CITY COUNCIL MEETING  
COUNCIL CHAMBERS  
MONDAY, OCTOBER 10, 2011 – 6:30 P.M.**

**MINUTES**

The Agenda for this Meeting was posted Wednesday, October 5, 2011, at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

The Taylors Falls City Council met for a regular meeting on Monday, October 10, 2011 at 6:30 p.m. in Council Chambers at City Hall, 637 First Street, Taylors Falls, Minnesota.

**CALL TO ORDER**

The Meeting was called to order at 6:30 p.m. by Mayor Mike Buchite.

**PLEDGE OF ALLEGIANCE**

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

**ROLL CALL**

MEMBERS PRESENT: Mike Buchite, John Tangen, Mary Jo Murphy

MEMBERS ABSENT: Ross Rivard, Larry Julik-Heine

OTHERS PRESENT: Clerk-Treasurer Jo Everson, Public Works Superintendent Mike Kriz

**ADOPTION OF AGENDA**

The Agenda was amended to remove two items under New Business: **Consider Purchase of Generator for Lift Station #1** and **Consider Painting Railings**.

MOTION BY TANGEN/MURPHY TO APPROVE THE AGENDA, AS AMENDED, FOR THE OCTOBER 10, 2011 COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

**ADOPTION OF CONSENT AGENDA**

MOTION BY MURPHY/TANGEN TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: MINUTES OF CITY COUNCIL MEETINGS HELD ON SEPTEMBER 12 AND SEPTEMBER 26, 2011; STAFF REPORTS; COMMISSION/BOARD OR COMMITTEE MINUTES/REPORTS; CONSIDER RATIFICATION OF AUTHORITY TO PAY LEASE PURCHASE WITH THE RIVERBANK; CONSIDER RESOLUTION 11-10-01 ACCEPTING A DONATION; CONSIDER APPLICATION FOR EXCLUDED BINGO – TF LIONS; CONSIDER FINAL PAY REQUEST FOR THE MURAL PROJECT; CONSIDER PAYMENT TO BOLTEN & MENK FOR BUSINESS PARK ENGINEERING COSTS; CONSIDER CONTRACT WITH JULIE HILDEBRAND FOR OUTCOME EVALUATION FOR MURAL PROJECT; APPROVAL OF CLAIMS & PAYROLL; AND CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

**ANNOUNCEMENT**

The Mayor stated the Council would enter into closed session for the purpose of an annual performance review of Public Works Superintendent Mike Kriz.

**CLOSED MEETING**

MOTION BY MURPHY/TANGEN TO APPOINT COUNCIL MEMBER TANGEN AS THE SECRETARY FOR THE CLOSED MEETING. MOTION CARRIED UNANIMOUSLY.

MOTION BY MURPHY/TANGEN TO CLOSE THE MEETING TO THE PUBLIC IN ORDER TO CONDUCT THE PERFORMANCE EVALUATION OF PUBLIC WORKS SUPERINTENDENT MIKE KRIZ. AYES: ALL. MOTION CARRIED UNANIMOUSLY.

The Council entered closed session at 6:33 p.m. Clerk-Treasurer Jo Everson left the meeting at this time.

**RETURN TO OPEN MEETING**

The Mayor declared that the Council ended its closed meeting at 6:50 p.m.

MOTION BY MURPHY/TANGEN TO RETURN TO OPEN SESSION. AYES: ALL. MOTION CARRIED UNANIMOUSLY.

**PERSONS PRESENT AT RETURN TO OPEN MEETING**

MEMBERS PRESENT: Mike Buchite, John Tangen, Mary Jo Murphy

MEMBERS ABSENT: Ross Rivard, Larry Julik-Heine

OTHERS PRESENT: Public Works Superintendent Mike Kriz

**SUMMARY OF CLOSED MEETING**

The Mayor declared the Council evaluated the job performance of Public Works Superintended Mike Kriz in its closed meeting. The closed meeting tape was sealed by the Mayor and placed in the locked employee file cabinet.

**REGULAR OPEN MEETING CALL TO ORDER**

The Taylors Falls City Council continued their regular meeting at 6:50 p.m. The Clerk-Treasurer Jo Everson re-joined the meeting at that time.

**PUBLIC FORUM**

None.

**STAFF REPORTS & REQUESTS**

**ADMINISTRATIVE DEPARTMENT**

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE SEPTEMBER 2011 FINANCIAL REPORTS PRESENTED BY CLERK-TREASURER JO EVERSON.

**CHISAGO COUNTY SHERIFF'S DEPARTMENT**

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA SERGEANT SHANE CARROLL'S SEPTEMBER 2011 CHISAGO COUNTY SHERIFF'S DEPARTMENT REPORT.

**ZONING & PLANNING DEPARTMENT**

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE SEPTEMBER 2011 ZONING REPORT PRESENTED BY ZONING ADMINISTRATOR-COORDINATOR LARRY PHILLIPS.

**CITY ATTORNEY**

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE SEPTEMBER 2011 BILLING STATEMENT FROM THE CITY ATTORNEY'S OFFICE OF KELLY AND LEMMONS, P.A.

**PUBLIC WORKS DEPARTMENT**

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE SEPTEMBER 2011 PUBLIC WORKS DEPARTMENT REPORT PRESENTED BY SUPERINTENDENT MIKE KRIZ.

**FIRE DEPARTMENT**

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE SEPTEMBER 2011 FIRE DEPARTMENT REPORT AS PRESENTED BY FIRE CHIEF AL RIVARD.

**COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS**

**TAYLORS FALLS PARK & REC COMMISSION**

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS PARK & REC COMMISSION MEETINGS HELD ON JULY 20 AND AUGUST 17, 2011.

**LIBRARY BOARD**

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS

LIBRARY BOARD MEETING HELD ON SEPTEMBER 28, 2011.

### **STAFF REQUESTS**

**Public Works – 1. Consider Training Requests.** MOTION BY TANGEN/MURPHY TO APPROVE THE REQUEST TO AUTHORIZE THE PUBLIC WORKS SUPERINTENDENT MIKE KRIZ TO ATTEND AN INFRASTRUCTURE MANAGEMENT WORKSHOP SPONSORED BY BOLTON & MENK ON THURSDAY, OCTOBER 13, 2011 AT RAMSEY, MINNESOTA. THERE WAS NO COST FOR THE WORKSHOP. MOTION CARRIED UNANIMOUSLY.

MOTION BY MURPHY/TANGEN TO APPROVE THE REQUEST TO AUTHORIZE PUBLIC WORKS MAINTENANCE WORKER BILL NESKA TO ATTEND A TRAINING SESSION SPONSORED BY MINNESOTA RURAL WATER ASSOCIATION AND MRWA CORPORATE PARTNERS ON TUESDAY, OCTOBER 25, 2011 AT ST. CLOUD, MINNESOTA, AT A COST OF \$100.00 TO BE PAID FROM THE WATER FUND (601-49400-208. MOTION CARRIED UNANIMOUSLY.

### **UNFINISHED BUSINESS**

None.

### **NEW BUSINESS**

#### **CONSIDER RATIFICATION OF AUTHORITY TO PAY LEASE PURCHASE TO THE RIVERBANK**

The City received the bond sale \$1,427,887.18 on September 29, 2011, with \$868,361.22 to be paid to fulfilled The RiverBank lease purchase for the City Hall construction on Friday, September 30<sup>th</sup>. Since this occurred prior to the Council Meeting, and despite the fact that the Council had discussed this in great detail over the past few meetings, it would be appropriate for the Council to authorize it to be paid, retroactively.

THE CITY COUNCIL AUTHORIZED BY CONSENT AGENDA FOR CITY CLERK-TREASURER JO EVERSON TO PAY \$868,361.22 TO THE RIVERBANK, ST CROIX FALLS, TO PAY OFF THE 2003 LEASE PURCHASE FOR THE CONSTRUCTION OF CITY HALL AND THE PUBLIC WORKS BUILDING ADDITION.

#### **CONSIDER RESOLUTION 11-10-11 ACCEPTING A DONATION**

THE CITY COUNCIL ADOPTED BY CONSENT AGENDA RESOLUTION 11-10-01, A RESOLUTION ACCEPTING A DONATION OF \$951.00 FROM THE FRIENDS OF TAYLORS FALLS PARKS & RECREATION. (attached)

#### **CONSIDER APPLICATION FOR EXCLUDED BINGO – TF LIONS CLUB**

THE CITY COUNCIL AUTHORIZED BY CONSENT AGENDA THE TAYLORS FALLS LIONS CLUB TO HOST EXCLUDED BINGO ON TWO OCCASSIONS AT THE TAYLORS FALLS MEMORIAL COMMUNITY CENTER: NOVEMBER 11, 2011 LIONS CLUB TURKEY/HAM BINGO; NOVEMBER 28, 2011, LIGHTING FESTIVAL BINGO.

#### **CONSIDER FINAL PAY REQUEST FOR MURAL PROJECT**

THE CITY COUNCIL AUTHORIZED BY CONSENT AGENDA PAYMENT OF THE FINAL PAY REQUEST IN THE AMOUNT OF \$5,819.00 TO TERRY HILDEBRAND FOR SERVICES RENDERED ON THE TAYLORS FALLS NORTHERN PACIFIC ENGINE #328 PUBLIC MURAL PROJECT, TO BE PAID FROM THE PARK FUND (403) ACKNOWLEDGING THAT FUNDING WOULD BE PAID BY THE ARTS AND CULTURAL HERITAGE FUND GRANT.

#### **CONSIDER AUHORIZATION TO PAY BOLTEN & MENK FOR ENGINEERING SERVICES**

THE CITY COUNCIL AUTHORIZED BY CONSENT AGENDA PAYMENT OF \$24,962.75 TO BOLTEN AND MENK, INC. FOR ENGINEERING SERVICES PROVIDED FOR THE TAYLORS FALLS BUSINESS PARK PROJECT.

#### **CONSIDER CONTRACT WITH JULIE HILDEBRAND FOR EVALUATION FOR MURAL PROJECT**

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE CONTRACT BY AND BETWEEN THE

CITY OF TAYLORS FALLS AND JULIE HILDEBRAND TO PROVIDE AN OUTCOME EVALUATION FOR THE TAYLORS FALLS NORTHERN PACIFIC ENGINE #328 PUBLIC MURAL, AT A COST OF \$181.00 TO BE PAID FROM THE PARK FUND (403) ACKNOWLEDGING THAT FUNDING WOULD BE PAID BY THE ARTS AND CULTURAL HERITAGE FUND GRANT.

**APPROVAL OF CLAIMS & PAYROLL**

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE PAYMENT OF CHECK NUMBERS 24200 – 24238 TALLING \$83,197.81; AND CHECK NUMBERS 5972 – 5988 TALLING \$18,887.22 FOR SEPTEMBER PAYROLL.

**LIAISON OR COUNCIL MEMBER REPORTS**

**John Tangen** reported that the Fire Department had recently assisted with two accidents involving fatalities as well as a rock climbing rescue at Interstate State Park.

**Mary Jo Murphy** reported that the EDC would be meeting with the Chisago Lakes Main Street Initiative group at its next meeting. A sub-committee of the EDC consisting of Ken Moore, Clarence Nelson and John Coffey, are working with Eagle Scout Jack Thibodeau to repair the archway to the River Walk trail.

**Mayor Mike Buchite** congratulated Terry Hildebrand for his artistry work on the retaining wall at the Memorial Community Center. The dedication ceremony was held this past weekend and was well attended. He also reported that the WCCO Television crew was recently in Taylors Falls filming a segment illustrating Taylors Falls as one of the most beautiful places to view the fall colors in the State of Minnesota.

**Clerk-Treasurer Jo Everson** informed the Council that on October 7, 2011 The RiverBank had been officially closed by the FDIC, and has since been reopened by Central Bank. The FDIC made assurances that the City's deposits and pledged securities have been acquired by Central Bank. There should be no disruption of services with the transition.

**CORRESPONDENCE**

THE CITY COUNCIL ACKNOWLEDGED BY CONSENT AGENDA THE FOLLOWING CORRESPONDENCE PROVIDED IN THE OCTOBER 10, 2011 CITY COUNCIL MEETING PACKET:

1. CORRESPONDENCE FROM LOSS CONTROL
2. THANK YOU FROM INITIATIVE FOUNDATION FOR CONTRIBUTION
3. CORRESPONDENCE FROM MIDCONTINENT, RE: ACQUISITION FROM US CABLE
4. EMPLOYEE LEAVE REQUEST
5. STAFF CORRESPONDENCE & EMAIL'S

**ADJOURNMENT**

MOTION BY MURPHY/TANGEN TO ADJOURN THE MEETING OF THE TAYLORS FALLS CITY COUNCIL HELD THIS OCTOBER 10, 2011. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 6:59 p.m.

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Michael D. Buchite, Mayor

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Jo Everson, Clerk-Treasurer

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John Tangen, Secretary

**APPROVED:** NOVEMBER 14, 2011

**RESOLUTION 11-10-01**

**CITY OF TAYLORS FALLS  
CHISAGO COUNTY  
STATE OF MINNESOTA**

**A RESOLUTION ACCEPTING A DONATION FROM THE  
FRIENDS OF TAYLORS FALLS PARKS**

WHEREAS The City of Taylors Falls is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes §412.21 and §465.03 for the benefit of its citizens; and

WHEREAS, the City of Taylors Falls has received a donation in the amount of \$951.00 from the Friends of Taylors Falls Parks, who have requested that \$475.50 of said donation be used towards the improvements of parks in the City, and \$475.50 of said donation be used towards expenses relating to the City's Summer Recreation Program.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF TAYLORS FALLS, MINNESOTA that it hereby acknowledges and accepts the \$951.00 donation from the Friends of Taylors Falls Parks.

BE IT FURTHER RESOLVED THAT: the City Council of the City of Taylors Falls expresses its thanks and appreciation for said donation towards the improvements of parks within the City, and shall hereby direct that the monies be deposited in the Park Improvement Fund (404).

Adopted on October 10, 2011

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Michael D. Buchite, Mayor

ATTEST:

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Jo Everson, Clerk-Treasurer