

**TAYLORS FALLS CITY COUNCIL MEETING
COUNCIL CHAMBERS
MONDAY, JULY 25, 2011 – 7:00 P.M.**

MINUTES

The Agenda for this Meeting was posted Wednesday, July 20, 2011 at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

The Taylors Falls City Council met for a regular meeting on Monday, July 25, 2011 at 7:00 p.m. in Council Chambers at City Hall, 637 First Street, Taylors Falls, Minnesota.

CALL TO ORDER

The Meeting was called to order at 7:00 p.m. by Mayor Mike Buchite.

ROLL CALL

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, Mary Jo Murphy, Larry Julik-Heine

MEMBERS ABSENT: None

OTHERS PRESENT: Clerk-Treasurer Jo Everson, and Holly Gutner from the Chisago County Press

PLEDGE OF ALLEGIANCE

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

ADOPTION OF AGENDA

The Agenda was amended to include under Unfinished Business: **Consider Bids for Community Center Flooring**; and under New Business: **Consider Training Request from HPC**

MOTION BY JULIK-HEINE/MURPHY TO APPROVE THE AGENDA, AS AMENDED, FOR THE JULY 25, 2011 TAYLORS FALLS CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

ADOPTION OF CONSENT AGENDA

MOTION BY RIVARD/TANGEN TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: CONSIDER PAYMENT TO DESIGN IN THE LIGHT; CONSIDER PAYMENT OF WATER LINE REPAIRS; CONSIDER PAYMENT OF EH RENNER'S INVOICE TO REPAIR WELL #1; CONSIDER VACATION REQUEST FROM PUBLIC WORKS SUPERINTENDENT; CONSIDER RESOLUTION 11-07-02 ACCEPTING A DONATION; CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

PUBLIC FORUM

None.

STAFF REQUESTS

None.

UNFINISHED BUSINESS

CONSIDER ASSESSMENT OF WATER LINE REPAIRS

At the July 11, 2011 Meeting, Council was supportive of assessing the costs up to \$5,000 to repair the waterline on Mulberry Street, which has now been completed. The property owners have agreed to sign a Waiver of Hearing and Stipulation to Assessment, allowing the City to assess these costs without need of a formal public hearing. Staff recommended a five-year assessment at 4% interest.

MOTION BY MURPHY/RIVARD TO APPROVE THE WAIVER OF HEARING AND STIPULATION TO ASSESSMENT BY AND BETWEEN PATRICK & LEANN TEPOORTEN, 1528 MULBERRY STREET IN TAYLORS FALLS, MN AND THE CITY OF TAYLORS FALLS, WHICH FORMALLY ASSESSES THE \$3,568.54 IN REPAIR COSTS FROM THE WATERLINE ON MULBERRY STREET THAT WAS RECENTLY REPAIRED. THE ASSESSMENT IS FOR 5 YEARS AT 4% INTEREST, TO BE PAID BI-

YEARLY WITH THEIR CHISAGO COUNTY PROPERTY TAXES BEGINNING IN 2012, CONDITIONAL UPON RECEIPT OF THE SIGNED DOCUMENT FROM THE TEPOORTEN'S.

IT WAS FURTHER MOVED TO AUTHORIZE THE MAYOR & CLERK-TREASURER'S SIGNATURES ON SAID AGREEMENT. MOTION CARRIED UNANIMOUSLY.

The Clerk-Treasurer was instructed to file the special assessment with the County Auditor's office.

CONSIDER PAYMENT TO DESIGN IN THE LIGHT

The Economic Development Commission has been working with Kay Lambert from *Design in the Light* to develop signage at the River Walk Park. The original contract approved by Council for her design services was for \$1,150.00, with an additional \$350.00 of work authorized by the EDC, but not the Council. The EDC has now offered their recommendation to pay Lambert for her additional services.

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE PAYMENT OF \$350.00 TO KAY LAMBERT OF DESIGN IN THE LIGHT, FOR HER SERVICES ON THE RIVER WALK PARK SIGNAGE, TO BE PAID FROM THE RIVERWALK PARK IMPROVEMENT FUND (345).

CONSIDER BIDS FOR COMMUNITY CENTER FLOORING

The Council had previously tabled action on this issue to allow time for Staff to obtain clarification as to what extent the Historical Society was going to complete the trim work and how it would affect the current bids for tiling. Five bids were received for labor only. The City would be purchasing the tiles and material.

MOTION BY JULIK-HEINE/RIVARD TO AWARD THE PROPOSAL TO ALL CUSTOM TILE & FLOORING TO PERFORM THE LABOR TO TILE THE MEETING ROOM AND OFFICE AT THE TAYLORS FALLS MEMORIAL COMMUNITY CENTER, IN THE AMOUNT OF \$2,405.00.

IT WAS FURTHER MOVED TO AUTHORIZE CITY STAFF TO PURCHASE THE REQUIRED MATERIALS FROM MENARDS IN AN AMOUNT NOT TO EXCEED \$1,780.00.

MONIES ARE TO BE PAID FROM THE COMMUNITY CENTER FUND (350) AND FROM GENERAL FUND CASH RESERVES (101). MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

CONSIDER SUBMISSION OF GRANT TO CHISAGO LAKES COMMUNITY FUND

Tana Havumaki, the Chair of the Taylors Falls Park & Rec Commission, drafted a grant application to the Chisago Lakes Area Community Foundation – Community Fund Grant for \$500 to build a second archway at the River Walk trail. The City received a \$500 grant in 2010 from this same organization, which paid for the fencing at the Pumhouse Playground on West Street.

The River Walk archway project consists of constructing a wood frame archway to direct pedestrians to the River Walk Trail. Total project costs are \$1,500.00. Havumaki will continue to seek grants to pay for the remaining unfunded costs.

MOTION BY RIVARD/JULIK-HEINE TO APPROVE AND AUTHORIZE SUBMISSION OF THE GRANT REQUEST TO THE CHISAGO LAKES AREA COMMUNITY FOUNDATION FOR \$500.00 TO BE USED TO CONSTRUCT A SECOND RIVER WALK ARCHWAY.

IT WAS FURTHER MOVED TO AUTHORIZE THE MAYOR AND CLERK-TREASURER TO SIGN SAID APPLICATION. MOTIONS CARRIED UNANIMOUSLY.

CONSIDER WORKSHOP DATES TO WORK ON THE 2012 BUDGET

MOTION BY MURPHY/JULIK-HEINE TO SET THE DATES OF AUGUST 3RD, 10TH, 17TH, 24TH, 31ST, AND SEPTEMBER 7TH AT 7:30 A.M. AS COUNCIL WORKSHOPS TO WORK ON THE 2012 BUDGET. MOTION CARRIED UNANIMOUSLY.

CONSIDER PAYMENT OF WATER LINE REPAIRS

THE CITY COUNCIL AUTHORIZED BY CONSENT AGENDA THE PAYMENT OF \$1,000 TO WILD RIVER CONTRACTING; \$1,425.00 TO AMERICAN LEAK DETECTION; \$81.39 TO MENARDS; AND \$162.75 TO ACE HARDWARE, FOR THE COSTS TO REPAIR THE MULBERRY STREET WATER LINE, TO BE PAID FROM THE WATER FUND (601) AND REIMBURSED BY ASSESSMENT TO THE PROPERTY OWNER OVER THE NEXT FIVE YEARS.

CONSIDER PAYMENT OF EH RENNER'S INVOICE TO REPAIR WELL #1

THE CITY COUNCIL AUTHORIZED BY CONSENT AGENDA THE PAYMENT OF \$14,671.15 TO E.H. RENNER & SONS FOR REPAIRS TO THE #1 WELL ON WEST STREET, TO BE PAID FROM THE WATER FUND (601).

CONSIDER PUBLIC WORKS SUPERINTENDENT VACATION REQUEST

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE REQUEST BY THE PUBLIC WORKS SUPERINTENDENT MIKE KRIZ, FOR VACATION LEAVE JULY 27, 2011 TO AUGUST 2, 2011, WITH RETURN TO WORK AUGUST 3, 2011.

CONSIDER RESOLUTION 11-07-02

THE CITY COUNCIL ADOPTED BY CONSENT AGENDA RESOLUTION 11-07-02 ACCEPTING A DONATION FROM THE FRIENDS OF TAYLORS FALLS PARKS AND RECREATION. (attached)

CONSIDER HPC REQUEST FOR TRAINING

The Annual Statewide Historic Preservation Conference is September 22-23, 2011 in Faribault, Minnesota. Attendance is required to retain a Certified Local Government (CLG) status for Taylors Falls. Members of the Taylors Falls Heritage Preservation Commission have not yet decided who is attending, so requested authorization for up to three members.

MOTION BY JULIK-HEINE/TANGEN TO APPROVE THE REQUEST FROM THE TAYLORS FALLS HERITAGE PRESERVATION COMMISSION TO SEND UP TO THREE MEMBERS TO THE ANNUAL STATEWIDE HISTORIC PRESERVATION CONFERENCE IN FARIBAULT, MINNESOTA ON SEPTEMBER 22ND AND 23RD, 2011, AT A COST OF \$92.00 PER PERSON, WITH MILEAGE AND HOTEL REIMBURSEMENT EXPENSES TO BE PAID FROM THE HPC TRAINING BUDGET ACCOUNT (41960-208).

IT WAS FURTHER MOVED TO AUTHORIZE THE TAYLORS FALLS HERITAGE PRESERVATION COMMISSION TO SUBMIT A SCHOLARSHIP APPLICATION TO THE MINNESOTA HISTORICAL SOCIETY FOR FUNDING TO SEND HPC MEMBERS TO THE ABOVE-MENTIONED CONFERENCE. MOTIONS CARRIED UNANIMOUSLY.

LIAISON OR COUNCIL MEMBER REPORTS

Larry Julik-Heine reported that the Friends of Taylors Falls Parks and Recreation had two very successful fundraising events during Wannigan Days. They have contributed the \$778.00 profits from BINGO to the City, half to go towards summer recreation programs, and half to go towards park improvements. The Garden Tours raised \$585.00, but it was unclear at this point how that contribution would be allocated.

Julik-Heine also reported that the Minnesota Conservation Corp would be working at the Bryant Woods to brush out the existing trails. They are camping at the Elementary School on West Street.

John Tangen reported that the Fire Department has begin their budgeting discussions for 2012. They also are researching any potential grants to purchase two rotating sirens, which may cost in excess of \$77,000.00.

Mayor Mike Buchite reported that Governor Dayton removed the section in the Omnibus Tax Bill that would have allowed Taylors Falls' inclusion in the Border City Development Zone. He expressed concern with starting this program on the east side of the State. Representative Barrot is

attempting to set up a meeting with the Governor, possibly in Taylors Falls, to discuss the program and what it would could do for Taylors Falls.

CORRESPONDENCE

THE CITY COUNCIL ACKNOWLEDGED THE CORRESPONDENCE RECEIVED IN THE JULY 25, 2011 COUNCIL PACKET:

1. STAFF VACATION REQUEST
2. STAFF CORRESPONDENCE & EMAIL'S

ADJOURNMENT

MOTION BY JULIK-HEINE/MURPHY TO ADJOURN THE MEETING OF THE JULY 25, 2011 TAYLORS FALLS CITY COUNCIL. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:28 p.m.

Michael D. Buchite, Mayor

Jo Everson, Clerk-Treasurer

APPROVED: AUGUST 8, 2011

RESOLUTION 11-07-02

**CITY OF TAYLORS FALLS
CHISAGO COUNTY
STATE OF MINNESOTA**

**A RESOLUTION ACCEPTING A DONATION FROM THE
FRIENDS OF TAYLORS FALLS PARKS**

WHEREAS The City of Taylors Falls is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes §412.21 and §465.03 for the benefit of its citizens; and

WHEREAS, the City of Taylors Falls has received a donation in the amount of \$778.00 from the Friends of Taylors Falls Parks, who have requested that \$389.00 of said donation be used towards the improvements of parks in the City, and \$389.00 of said donation be used towards expenses relating to the City's Summer Recreation Program.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF TAYLORS FALLS, MINNESOTA that it hereby acknowledges and accepts the \$778.00 donation from the Friends of Taylors Falls Parks.

BE IT FURTHER RESOLVED THAT: the City Council of the City of Taylors Falls expresses its thanks and appreciation for said donation towards the improvements of parks within the City, and shall hereby direct that the monies be deposited in the Park Improvement Fund (404).

Adopted on July 25, 2011

Michael D. Buchite, Mayor

ATTEST:

Jo Everson, Clerk-Treasurer