

**TAYLORS FALLS CITY COUNCIL MEETING
COUNCIL CHAMBERS
MONDAY, JULY 23, 2012 – 7:00 P.M.**

MINUTES

The Agenda for this Meeting was posted Wednesday, July 18, 2012 at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

The Taylors Falls City Council met for a regular meeting on Monday, July 23, 2012 at 7:00 p.m. in Council Chambers at City Hall, 637 First Street, Taylors Falls, Minnesota.

CALL TO ORDER

The Meeting was called to order at 7:00 p.m. by Mayor Mike Buchite.

ROLL CALL

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, Larry Julik-Heine, Mary Jo Murphy

MEMBERS ABSENT: None

OTHERS PRESENT: Clerk-Treasurer Jo Everson, T.A. Doughty-St.Hilaire from the Ledger Publications, and Greg Marsten from the Inter-County Leader

PLEDGE OF ALLEGIANCE

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

ADOPTION OF AGENDA

The Agenda was amended to remove **Consider Approving Farmer's Market on City's Property**; and add **Consider Employee Recognition** under New Business. Mayor Buchite also questioned if the Council wanted to add Consider Sign Board Use to the Agenda. The Council preferred to wait until the August 13th meeting to discuss the topic.

MOTION BY MURPHY/JULIK-HEINE TO APPROVE THE AGENDA, AS AMENDED, FOR THE JULY 23, 2012 TAYLORS FALLS CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

ADOPTION OF CONSENT AGENDA

MOTION BY TANGEN/JULIK-HEINE TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: CONSIDER CLERK-TREASURER'S VACATION REQUEST; AND CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

PUBLIC FORUM

None.

STAFF REQUESTS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

CONSIDER AUTHORIZING FINAL APPROVAL FOR PURSUING A MINNESOTA HISTORICAL SOCIETY LEGACY GRANT

City Coordinator-Zoning Administrator Adam Berklund and the Taylors Falls Library Board have been working cooperatively to complete a grant application to the Minnesota Historical Society Legacy Grant for maintenance work needed on the Library, which is on the National Register of Historic Places. Work needed include:

- ▶repairing soffits
- ▶repairing windows
- ▶re-roofing
- ▶replacing side door
- ▶repainting drop box
- ▶repainting of entire building

The final application is due Friday, July 27th. Total Grant request is \$18,100.00 with \$7,000.00 in matching funds from the Library Board for painting purposes.

Berklund explained in his report that he would be attending a Grant Writing Workshop on July 24th & 25th and would be bringing the Grant application to the workshop for review. Any recommended changes from that review would be implemented before the Grant is submitted on July 27th.

MOTION BY MURPHY/JULIK-HEINE TO AUTHORIZE THE SUBMISSION OF THE HISTORIC PROPERTIES LEGACY GRANT FROM THE MINNESOTA HISTORICAL SOCIETY IN THE AMOUNT OF \$18,011.00 FOR MAINTENANCE OF THE TAYLORS FALLS PUBLIC LIBRARY, WITH THE MATCHING FUNDS OF \$7,000.00 TO BE PAID FROM THE LIBRARY BUILDING FUNDS (215).

IT WAS FURTHER MOVED TO AUTHORIZE COORDINATOR-ZONING ADMINISTRATOR ADAM BERKLUND TO MAKE CHANGES IF NEEDED IN THE GRANT APPLICATION AFTER ATTENDING THE GRANT WRITING WORKSHOP, CONDITIONAL UPON FINAL REVIEW BY MAYOR BUCHITE AND CLERK EVERSON PRIOR TO SUBMISSION.

MOTIONS CARRIED UNANIMOUSLY.

SET DATES FOR 2013 BUDGET WORKSHOPS

Council has historically met every Wednesday of August to work on the ensuing year's budget. The Preliminary 2013 budget and levy must be adopted on or before September 15th.

MOTION BY TANGEN/RIVARD TO SET THE DATES OF AUGUST 8, AUGUST 15, AUGUST 22, AUGUST 29 AND SEPTEMBER 5, 2012 AS 2013 BUDGET WORKSHOPS, AT 7:30 A.M. IN THE MAYOR'S OFFICE. MOTION CARRIED UNANIMOUSLY.

CONSIDER RESOLUTION 12-07-02 APPOINTING 2012 ELECTION JUDGES

Clerk-Treasurer Jo Everson reported that the City still needs to recruit two more Election Judges to work at the 2012 elections.

MOTION BY MURPHY/JULIK-HEINE TO ADOPT RESOLUTION 12-07-02 APPOINTING ELECTION JUDGES FOR THE AUGUST 14, 2012 PRIMARY ELECTION AND THE NOVEMBER 6, 2012 GENERAL ELECTION. MOTION CARRIED UNANIMOUSLY. (attached)

CONSIDER CLERK-TREASURER'S VACATION REQUEST

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE VACATION REQUESTS FOR CLERK-TREASURER JO EVERSON, TOTALLING 190 HOURS, WITH 14 REMAINING HOURS TO TAKEN SPORADICALLY OVER THE NEXT FEW MONTHS.

CONSIDER EMPLOYEE RECOGNITION

Council Member John Tangen thanked Clerk-Treasurer Jo Everson for her work organizing the 2012 Wannigan Day Parade, which was well received by residents. The Council agreed to sign an appropriate document to be inserted in her employee file.

LIAISON OR COUNCIL MEMBER REPORTS

Larry Julik-Heine extended appreciation to the Public Works Department for their work during the Wannigan Day festivities. He also reported that the PRC would be working to complete the Cherry Hill Park this summer. Two BBQ grills were installed, and work is continuing on the trails at the Park.

Julik-Heine also reported that the gully project by the Chisago County Soil and Water Conservation Office is moving forward. The e-mail update he had received from the County indicated that the engineering request had been approved and the surveying of the area should occur soon.

John Tangen reported that the Fire Department did not receive the Rural Fire Department Volunteer Fire Assistance Matching Grant for purposing the IndianPoly Backpacks with 5 gallon tanks and hoses.

Ross Rivard reported that the Planning Commission had recently held a public hearing for Eric's Canoe Rental which intends to relocate at Merrill's Landing on County Road 16. The approval was conditional upon the applicant receiving approval from the National Park Service and the Minnesota Department of Natural Resources. The project is expected to be a great improvement for the City.

Mayor Mike Buchite reported that he had a small group of people express interest in participating in a Wannigan Day committee to bring more events to Taylors Falls during the festivities.

Clerk-Treasurer Jo Everson reported that the Friends of TF Parks & Recreation donated \$852.50 to the City as the proceeds for their Wannigan Day BINGO event. She also commended the PRC's Summer Rec Program led by Robert Zemlin. The program is in its third year, and has received many good compliments from the leaders of other summer programs and the parents of those participating.

CORRESPONDENCE

THE CITY COUNCIL ACKNOWLEDGED THE CORRESPONDENCE RECEIVED IN THE JULY 23, 2012 COUNCIL PACKET:

1. STAFF CORRESPONDENCE & EMAIL'S

ADJOURNMENT

MOTION BY MURPHY/JULIK-HEINE TO ADJOURN THE MEETING OF THE JULY 23, 2012 TAYLORS FALLS CITY COUNCIL. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:18 p.m.

Michael D. Buchite, Mayor

Jo Everson, Clerk-Treasurer

APPROVED: AUGUST 13, 2012

RESOLUTION 12-07-02

**CITY OF TAYLORS FALLS
CHISAGO COUNTY
STATE OF MINNESOTA**

**A RESOLUTION APPOINTING ELECTION JUDGES FOR THE AUGUST 14, 2012
PRIMARY ELECTION & NOVEMBER 6, 2012 GENERAL ELECTION**

WHEREAS, a State Primary Election will be held on August 12, 2012; and

WHEREAS, a General Election will be held on November 6, 2012; and

WHEREAS, Minnesota Statute 204B.21, Subd. 2, requires Election Judges for precincts in a municipality be appointed by the governing body of the municipality; and

WHEREAS, the City of Taylors Falls has but one precinct; and

WHEREAS, the following Taylors Falls residents have applied to serve as election judges and meet the qualifications established by the State of Minnesota.

NOW THEREFORE BE IT RESOLVED that the Taylors Falls City Council, in accordance with State Law, hereby appoints the following persons to serve as Election Judges for the 2012 elections in Taylors Falls, and further approves payment of an hourly wage at \$9.50 during training and time served on Election Day.

Barb Anderson
Fay Caneday
Linda Carlson
Eleanor Collins
Jan Globensky
Suzanne Hasselquist
Jackie Nelson

Barbara Nelson
Kevin Schumann
Deb Stein
Steve Gall
Lesli Johnson
Cynthia Holmberg (alternate)

NOW THEREFORE BE IT FURTHER RESOLVED that City Clerk-Treasurer Jo Everson shall serve as the Head Election Judge, and in the event an appointed Judge is unable to serve, is hereby authorized to find a substitute Judge of the same political party for the Judge who cannot serve.

Amended by the City Council on August 13, 2012

Michael D. Buchite, Mayor

ATTEST:

Jo Everson, Clerk-Treasurer

<i>JUDGE</i>	<i>POSITION</i>	<i>SHIFT</i>
Jackie Nelson	Pre-Registration Judge	6:30 am – 1:30 pm
Deb Stein	Roster Judge	6:30 am – 1:30 pm
Barbara Nelson	Roster Judge	6:30 am – 1:30 pm
Eleanor Collins	Demonstrator Judge	6:30 am – 1:30 pm
Linda Carlson	Ballot Judge	6:30 am – 1:30 pm
Kevin Schumann	Tabulator Judge	6:30 am – 1:30 pm
Jan Globensky	Pre-Registration Judge	1:30 pm – 8:30 pm
Deb Stein	Roster Judge	1:30 pm – 8:30 pm
Suzy Hasselquist	Roster Judge	1:30 pm – 8:30 pm
Barb Anderson	Demonstrator Judge	1:30 pm – 8:30 pm
Fay Caneday	Ballot Judge	1:30 pm – 8:30 pm
Lesli Johnson	Tabulator Judge	1:30 pm – 8:30 pm