

**TAYLORS FALLS CITY COUNCIL MEETING
COUNCIL CHAMBERS
MONDAY, JUNE 27, 2011 – 7:00 P.M.**

MINUTES

The Agenda for this Meeting was posted Wednesday, June 22, 2011 at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

The Taylors Falls City Council met for a regular meeting on Monday, June 27, 2011 at 7:00 p.m. in Council Chambers at City Hall, 637 First Street, Taylors Falls, Minnesota.

CALL TO ORDER

The Meeting was called to order at 7:00 p.m. by Mayor Mike Buchite.

ROLL CALL

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, Mary Jo Murphy, Larry Julik-Heine

MEMBERS ABSENT: None

OTHERS PRESENT: City Zoning Administrator-Coordinator Larry Phillips, Holly Gruntner from the Chisago County Press

PLEDGE OF ALLEGIANCE

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

ADOPTION OF AGENDA

MOTION BY JULIK-HEINE/MURPHY TO APPROVE THE AGENDA FOR THE JUNE 27, 2011 TAYLORS FALLS CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

ADOPTION OF CONSENT AGENDA

MOTION BY TANGEN/RIVARD TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: CONSIDER USE OF HERITAGE PARK BY FIRST LUTHERAN CHURCH; CONSIDER PAYMENT TO ATTORNEY FOR PROJECT INVOICES; CONSIDER VACATION REQUEST FROM ZONING ADMINISTRATOR-COORDINATOR. MOTION CARRIED UNANIMOUSLY.

PUBLIC FORUM

None.

STAFF REQUESTS

PUBLIC WORKS

CONSIDER 2011 STREET PROJECTS

Public Works Superintendent Mike Kriz submitted a report for the 2011 street paving projects. This year's streets include repaving Pine, Linden, Oak, and Maple Streets, with an extra option to pave the north end of River Street. Knife River submitted the lowest proposal at \$49,572.46, which includes the option to pave the north end of River Street. The company has done good work for the City in the past.

Mayor Buchite explained there was approximately \$15,100 carried over from the Streets Improvement Fund from last year and \$38,000 budgeted for 2011 for a total of \$53,100. Buchite questioned if the north end of River Street should be paved.

Public Works Liaisons Julik-Heine and Rivard explained that that road is in bad shape and it would fit within the budget.

MOTION BY RIVARD/JULIK-HEINE TO ACCEPT THE PROPOSAL FROM KNIFE RIVER TO RE-PAVE PINE, LINDEN, OAK, AND MAPLE STREETS, AND TO PAVE THE NORTH END OF RIVER STREET AT A COST OF \$49,572.46 TO BE TAKEN FROM THE STREETS IMPROVEMENT FUND (650). MOTION CARRIED UNANIMOUSLY.

CONSIDER HYDRANT INSTALLATIONS

Every year the City replaces the two hydrants that are in the worst shape. The hydrants scheduled to be replaced this year are at the corner of Folsom and Pine Streets, and First and Chestnut Street. The City purchases the hydrants and hires a contractor to install them. Public Works Superintendent Mike Kriz obtained three proposals with Wausau Asphalt being the lowest at \$3,750.

Mayor Buchite noted there a large spread between the low and high bids and questioned if the entire scope of work is included in the low bid.

Rivard explained that Wausau Asphalt has done work for the City in the past and that Mike Kriz had verified everything was included in the proposal.

MOTION BY JULIK-HEINE/RIVARD TO APPROVE THE INSTALLATION OF TWO HYDRANTS AT FOLSOM AND PINE STREETS, AND FIRST AND CHESTNUT STREETS, TO BE COMPLETED BY WAUSAU ASHALT IN THE AMOUNT OF \$3,750. FUNDS TO BE TAKEN AS DETERMINED BY THE CLERK-TREASURER. MOTION CARRIED UNANIMOUSLY.

CONSIDER WATER METER BATTERY INSTALLATIONS

The batteries in the water meters are failing making meter reading more difficult. New batteries were purchased earlier this year. Two proposals were received to install the batteries in approximately 375 meters. Midwest Testing proposed to install the batteries at \$15 per meter and Rivard Lawn Care proposed to install them at \$10 per meter.

MOTION BY JULIK-HEINE/TANGEN TO APPROVE THE PROPOSAL FROM RIVARD LAWN CARE TO INSTALL THE BATTERIES AT A COST OF \$10 PER METER. FUNDS TO BE TAKEN AS DETERMINED BY THE CLERK-TREASURER. MOTION CARRIED WITH RIVARD ABSTAINING BECAUSE HE IS A RELATIVE OF THE OWNERS OF RIVARD LAWN CARE.

NEW BUSINESS

CONSIDER WANNIGAN DAYS REQUESTS

ROMAYNES ON MAIN

David McKeag, CEO of Romaynes on Main, submitted written request to host the annual street dance during Wannigan Days, to close and block off Ravine Street, and to waive the permit fee for the dance/music permit. This year it will be held July 16th. Ravine Street would be blocked off from Bench to Government Streets beginning at 1:00 p.m. until the end of the dance at approximately 3:00 a.m. the next morning. McKeag also requested two satellite porta-potties for the dance.

Mayor Buchite explained this was the same request as previous years, except last year the City didn't provide the two porta-potties. After the public restroom opened in the Community Center the City stopped renting the two satellite porta-potties that were stationed at the Marmon parking lot.

The Council agreed that because they were allowing the street to be closed, waiving the fee for the dance/music permit, and provided the public restroom and the Community Center, the City would not provide the two satellite porta-potties.

MOTION BY MURPHY/RIVARD FOR AUTHORIZATION TO CLOSE OFF AND BLOCK RAVINE STREET FROM BENCH STREET TO GOVERNMENT STREET FOR THE STREET DANCE BEGINNING AT 1:00 P.M. ON SATURDAY, JULY 16, 2011 UNTIL THE END OF THE STREET DANCE, APPROXIMATELY 3:00 A.M. TO ALLOW TIME FOR THE DISMANTLEMENT OF THE STAGE.

AUTHORIZATION FOR THE CITY CLERK TO ISSUE A DANCE/MUSIC PERMIT WITH THE FEES TO BE WAIVED TO ROMAYNE'S ON MAIN FOR THE STREET DANCE TO BE HELD FROM 8:00 P.M. TO 12:30 A.M. ON SATURDAY, JULY 16, 2011.

TO REQUIRE A FENCE TO BE ERECTED SURROUNDING THE ENTIRE STREET DANCE AND BEER GARDEN AREA ON GOVERNMENT, RAVINE, AND BENCH STREETS DURING THE STREET DANCE ON SATURDAY, JULY 16, 2011.

TO AUTHORIZE/REQUIRE TWO DEPUTIES TO WORK THE STREET DANCE FROM THE HOURS OF 8:00 P.M. – 12:30 A.M. ON SATURDAY, JULY 16, 2011, TO BE PAID FROM THE CONTRACT FEES EXPENSE ACCOUNT (42100-309).

TO RECOMMEND THE INSTALLATION OF A SATELLITE PORTA-POTTY BY ROMAYE'S ON MAIN ON THE CORNER OF RAVINE AND BENCH STREET DURING THE WANNIGAN DAYS STREET DANCE.

MOTION CARRIED UNANIMOUSLY.

TF LIONS CLUB “TUG ACROSS THE ST. CROIX”

Lions Club President Tim Lauer submitted a letter requesting the Council allow alcohol in South Lions Park for the annual Tug Across the St. Croix held during Wannigan days on July 16, 2011. Every year wristband identifying adults that are 21 and older and “no drinking beyond this point” signs are required.

MOTION BY MURPHY/RIVARD TO AUTHORIZE THE TAYLORS FALLS LIONS CLUB TO SERVE BEER IN THE SOUTH LIONS PARK DURING THEIR 5TH ANNUAL TUG ACROSS THE ST. CROIX RIVER EVENT ON JULY 16, 2011, WITH THE CONDITION THAT WRISTBANDS BE USED TO IDENTIFY ADULTS WHO ARE DRINKING THAT ARE TWENTY-ONE (21) YEARS OF AGE OR OLDER, AND “NO DRINKING BEYOND THIS POINT” SIGNAGE TO BE INSTALLED AT THE RIVER'S EDGE, COUNTY ROAD 16, AND ALONG THE TREELINE AND TRAILS BETWEEN THE TWO PARKS. MOTION CARRIED WITH TANGEN ABSTAINING BECAUSE HE IS AN EMPLOYEE OF THE CHISAGO COUNTY SHERIFF'S DEPARTMENT.

CONSIDER PROCLAMATION FOR RELAY FOR LIFE “PAINT THE TOWN PURPLE”

Mayor Buchite received a request from the sponsors of Chisago County's Relay for Life for the City Council to authorize the Mayor's signature on the proclamation they provided to “Paint the Town Purple” to support Relay for Life.

MOTION BY MURPHY/JULIK-HEINE TO AUTHORIZE MAYOR BUCHITE TO SIGN THE PROCLAMATION FROM RELAY FOR LIFE TO “PAINT THE TOWN PURPLE” THE WEEK OF JULY 19-25. MOTION CARRIED UNANIMOUSLY. (Proclamation attached).

CONSIDER AMENDMENT TO THE EDC ORDINANCE, SECTION 245.03 COMPOSITION

Murphy explained that currently there are five voting members on the EDC and the ordinance only allows 25% to be non-resident who owns a business in the City. There is already one non-resident business owner and the EDC would like the ability to have a second. The EDC made a recommendation to amend the ordinance to make this change. The change must be done by an ordinance which amends the original ordinance language.

MOTION BY MURPHY/JULIK-HEINE TO ADOPT ORDINANCE 2011-06-27 AMENDING THE TAYLORS FALLS CODE OF ORDINANCES, SECTION 245.03, SUBDIVISION 1; [EDC] MEMBERSHIP, TO ALLOW UP TO TWO MEMBERS OF THE ECONOMIC DEVELOPMENT COMMISSION TO BE NON-RESIDENTS WHO OWN A BUSINESS IN THE CITY. MOTION CARRIED UNANIMOUSLY.

CONSIDER USE OF HERITAGE PARK BY FIRST LUTHERAN

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE REQUEST BY THE FIRST LUTHERAN CHURCH TO USE THE HERITAGE PARK FOR A COMMUNITY OUTDOOR WORSHIP SERVICE AND PICNIC ON AUGUST 21, 2011 BEGINNING AT 10:00 A.M.

CONSIDER PAYMENT TO ATTORNEY FOR PROJECT INVOICES

THE CITY COUNCIL AUTHORIZED BY CONSENT AGENDA PAYMENT OF \$2,802.50 TO KELLY & LEMMONS, P.A. FOR PAYMENT OF LEGAL SERVICES PROVIDED OUTSIDE OF THE MONTHLY RETAINERS, TO BE PAID FROM THE LEGAL SERVICES BUDGET ACCOUNT (41600-304).

CONSIDER ZONING ADMINISTRATOR-COORDINATOR VACATION REQUEST

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE REQUEST BY THE ZONING

ADMINISTRATOR-COORDINATOR LARRY PHILLIPS, FOR VACATION LEAVE AUGUST 18 AND 22, 2011.

LIAISON OR COUNCIL MEMBER REPORTS

Mayor Mike Buchite reported that he met with Vice-Mayor Rivard, HRA-EDA Director Chris Eng, City Engineer Steve Heth, Jo Everson, and Larry Phillips to discuss preliminary plans and financing for the business park. The Planning Commission and Council will likely be reviewing plans in the near future as the timeline is to have most of the infrastructure installed by this fall.

The Mayor also reported if the State shuts down Interstate State Park will be closing its gates at 5:00 p.m. on Thursday. Buchite has been gathering information about street lights to be installed at the old Mn/DOT site and will be providing some proposals in the future for consideration.

Larry Julik-Heine reported that Public Works Superintendent Mike Kriz and he met with Mn/DOT representatives for the Bench Street project. Originally Mn/DOT proposed that the City pay \$22,000 for man holes and valve boxes, but because there is no need to replace the valve boxes, the cost to the City may be zero. The project is scheduled to start next May. One lane of traffic should remain open through the duration of the project.

Julik-Heine also reported that the River Walk Subcommittee public meeting was last week. There were approximately ten people in attendance. The concept plan was presented and it seemed to be well received, although there were some safety concerns voiced by a resident. Finally, the Summer Rec program has been a great hit and at the request of the some of the parents the PRC would like to extend the program four more sessions.

Ross Rivard reported that sewer lining will start very soon. The lining should take a few days. At Well #1 acid was added over the weekend and will be pumped out and then tested. Good results are anticipated.

Mary Jo Murphy reported the EDC did not meet in June. Murphy also attended the River Walk Subcommittee public meeting and it seemed one resident expressed the most concern. Friends of Taylors Falls Parks have been preparing for the Bingo at Wannigan Days.

CORRESPONDENCE

THE CITY COUNCIL ACKNOWLEDGED THE CORRESPONDENCE RECEIVED IN THE JUNE 27, 2011 COUNCIL PACKET:

1. NOTICES FROM STATE, RE: POTENTIAL TEMPORARY SUSPENSION OF STATE CONTRACT OPERATIONS & PAYMENTS
2. NOTICE FROM EAST CENTRAL REGIONAL DEVELOPMENT COMMISSION, RE: BUDGET PUBLIC HEARING
3. STAFF CORRESPONDENCE & EMAIL'S

ADJOURNMENT

MOTION BY JULIK-HEINE/MURPHY TO ADJOURN THE MEETING OF THE JUNE 27, 2011 TAYLORS FALLS CITY COUNCIL. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:42 p.m.

Michael D. Buchite, Mayor

Larry Phillips, City ZA-Coordinator

APPROVED: JULY 11, 2011

ORDINANCE 2008-01-14

**CITY OF TAYLORS FALLS
CHISAGO COUNTY
STATE OF MINNESOTA**

**AN ORDINANCE AMENDING THE TAYLORS FALLS CODE OF ORDINANCES,
CHAPTER 2, SECTION 245.03 RELATING TO THE MEMBERSHIP OF THE TAYLORS
FALLS ECONOMIC DEVELOPMENT COMMISSION**

THE CITY COUNCIL OF THE CITY OF TAYLORS FALLS DOES ORDAIN AS FOLLOWS:

The Taylors Falls Code of Ordinances, Chapter 2, Section 245.03 shall be amended to read:

Subd. 1

245.03 Composition.

Subd. 1 Membership. The Economic Development Commission shall consist of not less than six (6) nor more than twelve (12) members who are appointed by the Council, except in its establishment, the Commission shall consist of twelve (12) members. Of the membership, up to two may be members who are non-residents who own a business in the City. One (1) member shall be appointed from the membership of the Council and one (1) shall be the Mayor who shall serve as an ex-officio, non-voting member. The balance of the membership shall be residents who may or may not own a business in the City. Members other than the Council representative and Mayor shall be appointed from among persons in a position to represent the general public interest. A person shall not be appointed with private or personal interests likely to conflict with the general public interest.

APPROVED JUNE 27, 2011
PUBLISHED AUGUST 31, 2011

Attest:

/s/ Jo Everson, Clerk-Treasurer