

**TAYLORS FALLS CITY COUNCIL MEETING
COUNCIL CHAMBERS
MONDAY, MAY 8, 2017 – 7:00 P.M.**

MINUTES

The Agenda for this Meeting was posted Wednesday, May 3rd, 2017 at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

CALL TO ORDER

The Meeting was called to order at 7:00 p.m. by Mayor Mike Buchite.

PLEDGE OF ALLEGIANCE

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

ROLL CALL

MEMBERS PRESENT: Mike Buchite, Ross Rivard, Mary Jo Murphy, Larry Julik-Heine, John Tangen

MEMBERS ABSENT: None

OTHERS PRESENT: Adam Berklund – Coordinator/Zoning Administrator, Paul Rignell – Ledger Press, Greg Marsten – Inter County Leader, Denise Martin – Chisago County Press, Troy Aanonsen – HPC Chair, John Denny – 512 Maple Street.

ADOPTION OF AGENDA

MOTION BY JULIK-HEINE/MURPHY TO APPROVE THE AGENDA AS PRESENTED, FOR THE MAY 8, 2017 TAYLORS FALLS CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

ADOPTION OF CONSENT AGENDA

MOTION BY RIVARD/TANGEN TO APPROVE THE FOLLOWING CONSENT AGENDA ITEMS: STAFF REPORTS; COMMISSION/BOARD OR COMMITTEE MINUTES/REPORTS; CONSIDER RESOLUTION 17-05-04 FOR A PREMISE PERMIT AT 367 BENCH STREET; CONSIDER AMENDMENT TO RESOLUTION 17-04-01 SUPPORTING CROSSWALKS; CONSIDER CLERK-TREASURER VACATION REQUEST; CONSIDER APPROVAL OF CLAIMS & PAYROLL; AND CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

APPROVAL OF MINUTES OF PREVIOUS CITY COUNCIL MEETING MINUTES

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS CITY COUNCIL MEETINGS HELD ON APRIL 10, 2017.

PUBLIC FORUM

John Denny – 512 Maple Street was in attendance to address the situation he came upon the past weekend out at the City's drop-off site. He explained that there was so much out there that he could not get close to the pile and when he dropped off his yard waste another gentleman "yelled" at him. His recommendation was to possibly burn what is there, to allow more room for residents to discard their yard waste.

Mayor Buchite explained that it had been a wet spring and the Public Works Department has not had a chance to get out there and move the pile. He explained that there is a plan to fix the road and drop-off area out there this early summer.

COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE MEETING MINUTES OF THE TAYLORS FALLS LIBRARY BOARD HELD ON APRIL 26, 2017.

UNFINISHED BUSINESS

NONE

NEW BUSINESS

CONSIDER PLANNING COMMISSION RECOMMENDATION FOR ZONING AMENDMENTS

Zoning Administrator – Adam Berklund was present to explain the proposed amendments that the Planning Commission had discussed since March of 2016. Planning Commission members held a Public Hearing on May 1, 2017 and with no one in attendance to comment in-favor, opposed or neutral, the Commission motioned to recommend Council approval. Memo on 25 Text Amendments is attached.

MOTION BY MURPHY/JULIK-HEINE TO APPROVE PLANNING COMMISSION’S RECOMMENDATION TO APPROVE THE 25 PROPOSED TEXT AMENDMENTS WHICH THE PLANNING COMMISSION REVIEWED FROM MARCH 2016 TO JANUARY 2017 BASED ON THE FOLLOWING FINDINGS OF FACT:

1. THE PROPOSED AMENDMENTS CLARIFY DISCREPANCIES IN THE ZONING ORDINANCE, OTHER CITY ORDINANCES, MINNESOTA STATE STATUTES, AND APPLICABLE REGULATIONS;
2. THE PROPOSED AMENDMENTS BETTER ENABLE ADMINISTRATION OF THE ZONING ORDINANCE;
3. THE PROPOSED AMENDMENTS WILL ACCOMMODATE GROWTH WITHIN THE CITY;
4. THE PROPOSED AMENDMENTS WILL HELP REGULATE UNREGULATED USES WITHIN THE CITY;
5. THE PROPOSED AMENDMENTS ACKNOWLEDGE THE TECHNOLOGY IN BUILDING MATERIALS SINCE THE ORIGINAL ORDINANCE WAS PUT INTO PLACE;
6. THE PROPOSED AMENDMENTS ARE CONSISTENT WITH THE INTENT OF THE ZONING ORDINANCES AND DO NOT CONFLICT WITH THE INTENT OF THE COMPREHENSIVE PLAN.

MOTION CARRIED UNANIMOUSLY

CONSIDER MANHOLE REPAIRS

Public Works Superintendent Mike Kriz submitted a report that there are five manholes that were scheduled to be fixed this year, three on First Street and two on Government Street. Three companies were contacted; Visu-Sewer, J & S, and Innovated Foundation Supportworks. Two companies submitted proposals: Visu-Sewer at \$125 per vertical foot and there is 38.35 feet for a total of \$4,793.75, Innovated came in at \$10,452.50. Kriz stated that both do very good work, but Visu-Sewer was the lowest.

MOTION BY JULIK-HEINE/TANGEN TO APPROVE REQUEST FROM PUBLIC WORKS SUPERINTENDENT MIKE KRIZ TO AUTHORIZE VISU-SEWER TO PERFORM WORK TO REPAIR FOUR MANHOLES AT A COST OF \$4,793.75 TO BE PAID FROM THE SEWER FUND (404).

MOTION CARRIED UNANIMOUSLY

CONSIDER SEWER LINING

Public Works Superintendent Mike Kriz also reported that this year’s sewer lining was proposed along River Street, from Second Street to the manhole before the lift station #1. (This will include the “lost” manhole that was located and repaired). It will also include the lining of Ravine Street, from West Government to First Street. Again there were three contractors contacted; Visu-Sewer, Veit, and Lametti. They were contacted via phone and email. Only Visu-Sewer responded with a total of \$44,036.10 and have done a lot of lining for the City and do good work.

MOTION BY TANGEN/RIVARD TO APPROVE PROPOSAL FROM VISU-SEWER TO LINE SEWER ON RIVER, BASIL, AND RAVINE STREETS AT A COST OF \$44,036.10 TO BE PAID FROM THE SEWER FUND (602).

MOTION CARRIED UNANIMOUSLY

CONSIDER RESOLUTION 17-05-01 PAYMENT OF CERTAIN INVOICES

Coordinator Berklund reported that after the annual audit last year it was determined that the City needed to put a policy in place in order to pay certain invoices prior to City Council meeting to avoid late charges. At the time there was a selected list of 17 vendors that this policy would apply to. Since then there has been a number that would need to be added to this list. City Auditor Brad Falteysek was contacted to determine if we should base this on Staff determination or by an actual list. He recommended that as long as the checks list was included in the packets for approval we could chose by staff discretion rather than a list.

MOTION BY MURPHY/JULIK-HEINE TO APPROVE RESOLUTION 17-05-01, A RESOLUTION TO PAY CERTAIN INVOICES PRIOR TO CITY COUNCIL MEETINGS, PROVIDED THEY ARE LISTED AND PRESENTED IN THE CITY COUNCIL PACKET.

MOTION CARRIED UNANIMOUSLY

CONSIDER RESOLUTION 17-05-02 TRANSFERRING MONIES TO WATER FUND

Mayor Buchite explained that at the last Council meeting, City Auditor Brad Falteysek advised the City to address the insufficient balance in the Water Fund. With all of the repairs needed to the wells, the balance has been reduced nearly in half since 2013 (\$143,115 – 2013; \$75,890 – 2016). His statement was that the Water Fund's operating receipts are currently not sufficient to cover the operating costs and debt payments. Our minimum target balance is determined by the following year debt service (\$65,000 per year through 2026) plus 35% of operating costs. This year's target minimum was just under \$100,000.

One option that was discussed was to transfer money from the General Fund directly into the Water Fund. Our general fund is very strong at 53.6%, when 40-50% is determined adequate to meet working capital and small emergency needs. If we transfer \$20,000 from the General Fund to the Water Fund we will still be just under 50% for the target balance.

Brad is recommending that we take this action, but also look for a long-term resolution to this issue such as taking a look at our water rates.

MOTION BY RIVARD/JULIK-HEINE TO APPROVE RESOLUTION 17-05-02 TRANSFERRING \$20,000 FROM THE GENERAL FUND (101) TO THE WATER FUND (601).

MOTION CARRIED UNANIMOUSLY

CONSIDER RESOLUTION 17-05-03 MASTER CONTRACT WITH MNDOT

Coordinator Berklund reported that MnDOT is proposing a Master Partnership Contract. This is a standard "boilerplate" agreement with the purpose to provide a framework for the exchange of funds/services. It will be a way to streamline services requiring work orders describing costs and scope above and beyond routine services currently provided. An example of this could be the purchase of MnDOT approved signage. Most cities use this for MnDOT services including traffic maintenance issues (changing out burned out street and signal lights) and material testing on construction projects.

We may never need any services so this contract will remained unused. It will be nice to have in place just in case something comes up which requires a very short timeline for dealing with the issue. Requests for some types of services can't be met unless this contract is in place, and may take a month or longer to get in place.

MOTION BY MURPHY/JULIK-HEINE TO APPROVE RESOLUTION 17-05-03 ENTERING INTO A SERVICE MASTER CONTRACT WITH MNDOT.

MOTION CARRIED UNANIMOUSLY

CONSIDER LIQUOR LICENSE FOR 367 BENCH STREET

Big Wood 1 LLC. has recently purchased the building at 367 Bench Street (former Border Bar) and plan to open “The Goat Saloon” in early June. They currently own and operate Vannellis By The Lake in Forest Lake. They have submitted all required applications, documentation and fees needed for approval.

MOTION BY RIVARD/JULIK-HEINE TO APPROVE A LIQUOR LICENSE FOR 367 BENCH STREET:

BIG WOOD 1 LLC.
DBA: THE GOAT SALOON
367 BENCH STREET
ON-SALE LIQUOR LICENSE
OFF-SALE LIQUOR LICENSE
ON-SALE SUNDAY LICENSE
2 AM LIQUOR LICENSE
MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

CONSIDER RESOLUTION 17-05-04 PREMISE PERMIT AT 367 BENCH STREET

The Forest Lake Area Athletic Association has submitted a Premises Permit Application in order to conduct Class B Lawful Gambling, including pull-tabs, tip-boards, paddlewheels and raffles at an establishment known as The Goat Saloon, 367 Bench Street, in the City of Taylors Falls. City Council must approve before the State will issue a license.

THE CITY COUNCIL APPROVED BY CONSENT AGENDA TO APPROVE RESOLUTION 17-05-04 APPROVING A GAMBLING PREMISE PERMIT AT THE GOAT SALOON, LOCATED AT 367 BENCH STREET.

CONSIDER AMENDMENT TO RESOLUTION 17-04-01 SUPPORTING CROSSWALKS

County Engineer Joe Triplett followed up on the crosswalk support resolution approved last month stating that the County’s Public Works would not allow the crosswalks at West, Colby, and Folsom Streets due to safety issues and the recommendation from City Engineer Steve Heth. He advised the City to amend the approved resolution to reflect this and re-submit.

THE CITY COUNCIL APPROVED BY CONSENT AGENDA TO ADOPT RESOLUTION 17-04-01, AS AMENDED, SUPPORTING PEDESTRIAN CROSSWALKS AT THE INTERSECTION OF 637 FIRST STREET ON COUNTY ROAD 37 AND REQUEST THE COUNTY TO INSTALL PROPER SIGNAGE.

CONSIDER CLERK-TREASURER VACATION REQUEST

Leave will be: May 22 9hrs
June 26 9hrs
July 12, 13 18hrs

THE CITY COUNCIL APPROVED BY CONSENT AGENDA TO APPROVE THE VACATION REQUEST FOR CITY CLERK/TREASURER MARY TOMNITZ FOR MAY 22, JUNE 26, AND JULY 12 & 13 2017 FOR A TOTAL OF 36 HOURS.

APPROVAL OF CLAIMS & PAYROLL

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE PAYMENT OF CHECK NUMBERS 29686 - 29726 TOTALING \$48,375.12 FOR APRIL EXPENDITURES AND CHECK NUMBERS 7242 – 7251 TOTALING \$11,411.16 FOR APRIL PAYROLL.

LIAISON OR COUNCIL MEMBER REPORTS

Ross Rivard – reported that the Planning Commission would be taking the summer off, unless an application came in that they would need to take action on.

John Tangen – reported that the Historic Preservation Commission meets on Wednesday and they will be continuing on with the discrepancies found in local designation write-ups.

Mary Murphy – reported she has been meeting about bi-weekly with staff and that Wannigan Days is starting to come together.

Larry Julik-Heine – reported that the Friends of Taylors Falls Parks will be doing Bingo again for Wannigan Days. He also has high hopes to have the “big chair” ready enough to be in the parade. Lastly there was a very nice concert at the Community Center recently that the “Friends” served refreshments for and they raised about \$100.

Mayor Buchite – pointed out the award that was in the packet commending the Wastewater Treatment Facility Staff for their exemplary effort expanded in the year 2016 to comply with MPCA’s NPDES/SDS Permit Program.

ADJOURNMENT

MOTION BY JULIK-HEINE/MURPHY TO ADJOURN THE MEETING OF THE TAYLORS FALLS CITY COUNCIL HELD THIS MAY 8, 2017. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:33 p.m.



Michael D. Buchite, Mayor



Adam Berklund, Coordinator-Zoning Administrator

APPROVED: MAY 17, 2017