

**TAYLORS FALLS CITY COUNCIL MEETING
COUNCIL CHAMBERS
MONDAY, APRIL 8, 2013 – 7:00 P.M.**

MINUTES

The Agenda for this Meeting was posted Wednesday, April 8, 2013, at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

The Taylors Falls City Council met for a regular meeting on Monday, April 8, 2013 at 7:00 p.m. in Council Chambers at City Hall, 637 First Street, Taylors Falls, Minnesota.

CALL TO ORDER

The Meeting was called to order at 7:00 p.m. by Mayor Mike Buchite.

PLEDGE OF ALLEGIANCE

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

ROLL CALL

MEMBERS PRESENT: Mike Buchite, John Tangen, Larry Julik-Heine, Mary Jo Murphy

MEMBERS ABSENT: Ross Rivard (arrived at 7:14 p.m.)

OTHERS PRESENT: Jo Everson, Clerk-Treasurer, and a reporter from the Chisago County Press

ADOPTION OF AGENDA

The Agenda was amended to include under New Business: **Consider Temporary Beer License for Almelund Lions Club.**

MOTION BY MURPHY/JULIK-HEINE TO APPROVE THE AGENDA, AS AMENDED, FOR THE APRIL 8, 2013 COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

ADOPTION OF CONSENT AGENDA

MOTION BY TANGEN/JULIK-HEINE TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: MINUTES OF CITY COUNCIL MEETING HELD ON MARCH 11 AND MARCH 25, 2013; STAFF REPORTS; COMMISSION/BOARD OR COMMITTEE MINUTES/ REPORTS; CONSIDER RESOLUTION 12-04-01 AUTHORIZING TRANSFER OF MONIES FROM ONE FUND TO ANOTHER; CONSIDER PLANNING COMMISSION'S RECOMMENDATION TO APPOINT NEW MEMBER; APPROVAL OF CLAIMS & PAYROLL; AND CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

STAFF REPORTS & REQUESTS

ADMINISTRATIVE DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE MARCH 2013 FINANCIAL REPORTS PRESENTED BY CLERK-TREASURER JO EVERSON.

PUBLIC WORKS DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE MARCH 2013 PUBLIC WORKS DEPARTMENT REPORT PRESENTED BY SUPERINTENDENT MIKE KRIZ.

PLANNING & ZONING DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE MARCH 2013 PLANNING & ZONING DEPARTMENT REPORT PRESENTED BY COORDINATOR-ZONING ADMINISTRATOR ADAM BERK-LUND.

CHISAGO COUNTY SHERIFF'S DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA SERGEANT SHANE CARROLL'S MARCH 2013 CHISAGO COUNTY SHERIFF'S DEPARTMENT REPORTS.

FIRE DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA FIRE CHIEF AL MARCH 2013 FIRE DEPARTMENT REPORTS.

CITY ATTORNEY

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE MARCH 2013 BILLING STATEMENTS FROM THE CITY ATTORNEY'S OFFICE OF KELLY AND LEMMONS, P.A.

COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS

LIBRARY BOARD

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS LIBRARY BOARD MEETING HELD ON APRIL 3, 2013.

UNFINISHED BUSINESS

None.

NEW BUSINESS

CONSIDER CONTRACT WITH NEW CUSTODIAN

At the Council Organization Meeting in January, it was decided that the City would contract for custodial services rather than hire a new "contract custodian" to replace the Schumann's when they resigned from their position. Eight applications were received, and two were interviewed by Staff. In the recommendation from the City Clerk-Treasurer, it is anticipated that the budget would support 24 hours a month to clean both the Community Center and City Hall. Because the Community Center needs additional cleaning due to the recent kitchen and remodeling project, additional hours were approved although the final costs must stay under budget.

MOTION BY JULIK-HEINE/MURPHY TO ACCEPT THE RECOMMENDATION FROM THE CITY CLERK-TREASURER TO HIRE SHAILA JOHNSON AS THE CITY'S NEW CONTRACT CUSTODIAN AT A RATE OF \$20.00 PER HOUR, AND FURTHER TO APPROVE THE INDEPENDENT CONTRACTOR AGREEMENT BETWEEN SHAILA JOHNSON AND THE CITY OF TAYLORS FALLS. MOTION CARRIED UNANIMOUSLY. (on file)

CONSIDER RECOMMENDATION TO ACCEPT BID FOR THE LIBRARY RESTORATION PROJECT

In September 2012 Taylors Falls was awarded an \$18,011.00 Historical and Cultural grant from the Minnesota Historical Society for the Library Restoration project, which will consist of:

- Reroof with cedar shakes
- Repair & replace glass in exterior storm windows, with energy efficient glass.
- Soffit repair
- Replace or repair rear-room storm door
- Paint

The Library Board voted to recommend that the Kevin Hays Construction bid be accepted for the Library Preservation project, based on the quality and professionalism he used in the recent remodeling of the Taylors Falls Memorial Community Center kitchen and bathroom. Additionally, a credit may be applied if window glass can be saved rather than replaced, which creates his bid as the lowest of the three received.

MOTION BY MURPHY/JULIK-HEINE TO ACCEPT THE TAYLORS FALLS LIBRARY BOARD RECOMMENDATION AND APPROVES THE PROPOSAL FROM KEVIN HAYS CONSTRUCTION, 32253 UPLAND ROAD, TAYLORS FALLS TO COMPLETE THE LIBRARY PRESERVATION PROJECT AT A COST OF \$6,984.00 (OR \$6,744.00 WITH A \$240.00 CREDIT ON THE REGLAZING OF WINDOWS IF APPLICABLE). MOTION CARRIED UNANIMOUSLY.

Adam Berklund reported that he had unofficially been informed that the City has been awarded the Initiative Foundations "Minnesota Beautiful" Valspar grant. More information will be received by April 12th as to how the City should proceed.

CONSIDER RESOLUTION AUTHORIZING THE TRANSFERRING OF MONEY FROM FUND TO FUND
THE CITY COUNCIL ADOPTED BY CONSENT AGENDA RESOLUTION 13-04-01, AUTHORIZING THE TRANSFER OF MONIES FROM THE FIRE EQUIPMENT FUND (407) TO THE GENERAL FUND (101). (attached)

CONSIDER APPOINTMENT OF NEW MEMBER TO PLANNING COMMISSION
THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA, THE RECOMMENDATION TO APPROVE THE APPOINTMENT OF LYLE JOHNSON TO THE TAYLORS FALLS PLANNING COMMISSION, WHO'S TERM SHALL EXPIRE DECEMBER 31, 2015.

CONSIDER TEMPORARY BEER LICENSE FOR ALEMELUND LIONS CLUB
THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE ISSUANCE OF AN ON-SALE TEMPORARY BEER LICENSE TO BE ALMELUND LIONS CLUB, FOR THE MAY 4, 2013 TAYLORS FALLS RELIEF ASSOCIATION SMELT FRY.

APPROVAL OF CLAIMS & PAYROLL

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE PAYMENT OF CHECK NUMBERS 25135 – 25166 TOTALLING \$36,008.24 IN EXPENDITURES, AND CHECK NUMBERS 6296 - 6311 TOTALLING \$18,025.17 FOR MARCH PAYROLL.

LIAISON OR COUNCIL MEMBER REPORTS

Larry Julik-Heine reported that he, Public Works Superintendent Mike Kriz and Coordinator-Zoning Administrator Adam Berklund would be attending a pre-construction meeting on the 2013 Highway 95 MnDOT Improvement Project on April 9, 2013 in Eden Prairie. A second meeting is scheduled for later that day at the Taylors Falls Memorial Community Center for the Traffic Maintenance Task Force of MnDOT, which they will also attend.

He also reported that no decision had been made yet as to how the Public Works part-time seasonal position would be filled this year.

John Tangen reported that he would be attending the next meeting of the Shafer Township Board to present the proposed 2013 Fire Contract. He will also be meeting with the Fire Department to offer the assistance of the CERT team at their Smelt Fry on May 4, 2013.

Mary Murphy reported that Nancy Hoffman, the Chisago County HRA/EDA Executive Director, would be attending the next EDC meeting to discuss the marketing of the City's business park and the commercial lot located on Bench Street.

Mayor Mike Buchite reported that he had recently testified before the House Finance Tax Committee on the proposed language to the Omnibus Tax Bill, entitled A New Business Jobs Development Zone, which establishes a tax incentive for businesses that locate their business in the City's new Business Park. The Bill states.... *The first \$500,000 of estimated market value of each parcel of property in the zone is exempt from the state general tax imposed under Minnesota Statutes, Section 275.025. This exemption applies for a five-year period beginning with the first assessment year after completion of construction of the commercial-industrial building...* etc. The Committee was 100% supportive of the proposal and approved the language to be inserted in the Tax Bill for future consideration by the Governor.

CORRESPONDENCE

THE CITY COUNCIL ACKNOWLEDGED BY CONSENT AGENDA THE FOLLOWING CORRESPONDENCE PROVIDED IN THE APRIL 8, 2013 CITY COUNCIL MEETING PACKET:

1. STAFF CORRESPONDENCE & EMAIL'S

ADJOURNMENT

MOTION BY JULIK-HEINE/MURPHY TO ADJOURN THE MEETING OF THE TAYLORS FALLS CITY COUNCIL HELD THIS APRIL 8, 2013. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:16 p.m.

Michael D. Buchite, Mayor

Jo Everson, Clerk-Treasurer

APPROVED: MAY 13, 2013

RESOLUTION 13-04-01

**CITY OF TAYLORS FALLS
CHISAGO COUNTY
STATE OF MINNESOTA**

**A RESOLUTION AUTHORIZING THE TRANSFER OF MONIES FROM
THE FIRE EQUIPMENT FUND TO THE GENERAL FUND**

WHEREAS the Taylors Falls Volunteer Fire Department responds to emergency calls upon notice from the Chisago County Sheriff's Department; and

WHEREAS a Paged Emergency Service Incident Policy was adopted by the said Fire Department and approved by the Taylors Falls City Council in 2010, which is intended to assist in the preparation, submission and billing of all paged emergency service incidents by the Taylors Falls Fire Department; and

WHEREAS the City imposes a service charge for emergency services, including fire, rescue, medical and related services provided by the Fire Department, and once received is posted as revenue to the Special Fire Protection Fund (407) less a 10% administrative fee; and

WHEREAS the administrative fee for said revenue received in 2012 had inadvertently not been posted accordingly; and

WHEREAS to transfer monies from one fund to another requires the approval of the City Council;

SO THEREFORE BE IT RESOLVED by the Taylors Falls City Council that it hereby authorizes the transfer of \$280.00 from the Special Fire Protection Services Fund (407) to the General Fund Special Fire Protection Services budget account (101-34202).

APPROVED THIS 8TH DAY OF APRIL, 2013

Michael D. Buchite, Mayor

ATTEST:

Jo Everson, Clerk-Treasurer