

**TAYLORS FALLS CITY COUNCIL MEETING
COUNCIL CHAMBERS
MONDAY, MARCH 26, 2012 – 7:00 P.M.**

MINUTES

The Agenda for this Meeting was posted Wednesday, March 21, 2012 at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

The Taylors Falls City Council met for a regular meeting on Monday, March 26, 2012 at 7:00 p.m. in Council Chambers at City Hall, 637 First Street, Taylors Falls, Minnesota.

CALL TO ORDER

The Meeting was called to order at 7:00 p.m. by Mayor Mike Buchite.

ROLL CALL

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, Larry Julik-Heine, Mary Jo Murphy

MEMBERS ABSENT: None

OTHERS PRESENT: Clerk-Treasurer Jo Everson, Commissioner Rick Greene, Jim Stein, Brad Faltsek

PLEDGE OF ALLEGIANCE

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

ADOPTION OF AGENDA

The Agenda was amended to include under New Business: **2012 Insurance Presentation.**

MOTION BY MURPHY/JULIK-HEINE TO APPROVE THE AGENDA, AS AMENDED, FOR THE MARCH 26, 2012 TAYLORS FALLS CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

ADOPTION OF CONSENT AGENDA

MOTION BY TANGEN/RIVARD TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: CONSIDER BINGO APPLICATION BY FIRST EVANGELICAL LUTHERAN CHURCH; CONSIDER 2012-2013 SOLID WASTE PERMITS; CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

PUBLIC FORUM

Chisago County Commissioner Rick Greene gave an update on issues facing Chisago County this month. The County Road 20 project went out for bids, to be opened April 5th. The project is to start in early June. Chisago County Public Works Director has reclassified several County Roads to State Aid Roads, which substantially increased the amount of funding the County receives in State Aids.

The 800 MHz radio system should be up and running by the 1st of July. All City's have signed the ARMOR Agreements, which provide for the implementation, maintenance, and service of all the new radio's in the County. The exception is Taylors Falls, which is the only City in the County to have received grant funding to purchase their radios. Negotiations on the terms of the Agreement will continue with the County so that it will be in the best interests of the City.

STAFF REQUESTS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

CONSIDER 2011 FINANCIAL AUDIT

Brad Faltsek, Certified Public Accountant from the firm Abdo Eick & Meyers, LLP, presented the

City's 2011 financial audit. The City's cash and investment balances in the General Fund decreased \$101,813.00 from 2010 for a total fund balance of \$319,097.00, which is approximately 50.5% of the 2012 budgeted disbursements. The significant decrease was primarily due to the designation of certain funds by the Council in early January 2011. Falteysek commended the City for their prudent spending, considering how vulnerable the City has been and continues to be to the legislative actions taken at the State and Federal levels.

Overall the entire audit process went well, with two reportable conditions, similar to past years and similar to most cities the size of Taylors Falls: *Limited Segregation of Duties*; and *Preparation of Financial Statements*.

MOTION BY MURPHY/JULIK-HEINE TO ACCEPT THE TAYLORS FALLS 2011 FINANCIAL AUDIT AS PRESENTED BY BRAD FALTESEK FROM ABDO, EICK & MEYERS, LLP. MOTION CARRIED UNANIMOUSLY.

CONSIDER 2012 INSURANCE UPDATE

Jim Stein, owner of Stein Insurance Agency, presented an overview of the City's insurance policies for 2012. Total premiums for the City were \$37,778.000.

MOTION BY JULIK-HEINE/RIVARD TO ACCEPT THE REPORT FROM JIM STEIN OF STEIN INSURANCE AGENCY REGARDING THE LEAGUE OF MINNESOTA CITIES INSURANCE TRUST'S 2012 INSURANCE POLICIES.

IT WAS FURTHER MOVED TO APPROVE THE FACT THAT THE CITY DOES NOT WAIVE ITS STATUTORY LIMITS REGARDING INSURANCE COVERAGE. MOTIONS CARRIED UNANIMOUSLY.

CONSIDER AUTHORIZING PURCHASE OF NEW PAGERS

The Fire Department's final purchase for the City's migration to the mandated 800 MHz radio system is for 27 pagers. Infinity Wireless provided a proposal for a total of \$12,867.75, which includes sales tax which may not be required for this purchase. The Fire Department received a \$3,000.00 grant from the Minnesota Department of Natural Resources, Rural Fire Assistance Program for the pager purchase. Council Member John Tangen again commended the Fire Department for the initiative to apply for the grant(s) which eliminated the need for taxpayer dollars to upgrade the Department's radio system. *(the remaining costs for the pager purchase will be paid from the Fire Run Fund, which is monies received when the Department responds to a emergency call).*

MOTION BY TANGEN/JULIK-HEINE TO AUTHORIZE THE PURCHASE OF TWENTY-SEVEN MINITOR V PAGERS FROM INFINITY WIRELESS, WHICH INCLUDES VHF, DUAL CHANNEL, STORED VOICE, BATTER CHARGER, ONE-YEAR WARRANTY AND PROGRAMMING, AT A COST OF \$12,867.75, TO BE PAID FROM THE FIRE RUN FUND (407). MOTION CARRIED UNANIMOUSLY.

CONSIDER AUTHORIZING BOLTEN & MENK TO ADVERTISE FOR BIDS ON STANDPIPE REHABILITATION

MOTION BY MURPHY/RIVARD TO AUTHORIZE STEVE HETH, CITY ENGINEER FROM BOLTEN & MENK, INC., TO ADVERTISE FOR BIDS FOR THE PAINTING REHABILITATION OF THE CITY'S 150,000 GALLON WATER STANDPIPE. BIDS WILL BE RECEIVED (WHERE, AND TIME, WHO TO OPEN?) MOTION CARRIED UNANIMOUSLY.

CONSIDER REQUEST TO REDUCE HIGH WATER/SEWER BILL

Kirsten Faith, 432 Maple Street, submitted a request to the Council for consideration to reduce the sewer portion of her recent utility bill. Faith discovered a plumbing leak under her house which was hidden from her until a significant amount of water had collected. Since sewer charges are based upon the amount of water used, her bill included charges for sewer that had not entered into the City's sewer system and was not treated by the system. Staff recommended a credit of charges over a 4,000 gallon averaged water/sewer usage.

MOTION BY MURPHY/JULIK-HEINE TO APPROVE THE REQUEST FROM KIRSTEN FAITH, 432 MAPLE STREET, TO CREDIT HER UTILITY ACCOUNT \$172.51 FOR SEWER

CHARGES ON HER \$395.40 UTILITY BILL WHERE EXCESS WATER USED DID NOT ENTER INTO THE CITY'S SEWER SYSTEM DUE TO A PLUMBING LEAK. MOTION CARRIED UNANIMOUSLY.

CONSIDER BINGO APPLICATION FROM FIRST EVANGELICAL LUTHERAN CHURCH

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE REQUEST FROM THE FIRST EVANGELICAL LUTHERAN CHURCH TO CONDUCT EXCLUDED BINGO AT THE CHURCH LOCATED AT 561 CHESTNUT STREET ON APRIL 27, 2012.

CONSIDER 2012 - 2013 SOLID WASTE PERMITS

Solid Waste Permits are renewed each year before their March 31st expiration date.

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE 2012 - 2013 TAYLORS FALLS SOLID WASTE PERMITS FOR THE FOLLOWING COMPANIES:

- ▶ CHISAGO LAKES SANITATION – CHISAGO CITY, MN
- ▶ CROIX VALLEY PICK-UP – CHISAGO CITY, MN
- ▶ SRC (DBA: TOWN & COUNTRY DISPOSAL) – WYOMING, MN
- ▶ WASTE MANAGEMENT OF NORTHERN WISCONSIN – SOMERSET, WI

LIAISON OR COUNCIL MEMBER REPORTS

Mayor Mike Buchite reported that despite the recent press coverage regarding the upcoming Highway 8 Bridge Rehab project, the Wisconsin Department of Transportation has agreed to allow two-way traffic on the bridge during the project, rather than allow only east-bound traffic, with west-bound detoured to the Osceola Bridge. With this change, the project contractor cannot guarantee completion before Wannigan Days, so other options need to be explored, ie: cancel parade in Taylors Falls, parades in both cities, or postpone the parade until the project is completed.

Mary Jo Murphy reported that the Friends of Taylors Falls Parks & Recreation recently held its St. Patty's Day fundraiser.

Ross Rivard reported that the Planning Commission continues to review the building standards for the Business Park.

Larry Julik-Heine reported that the Public Works Department is busy sweeping streets. The Park & Rec Commission intends to discuss the next steps for the development of Cherry Hill Park.

John Tangen reported that the Heritage Preservation Commission continues to review potential designations of historic sites.

CORRESPONDENCE

THE CITY COUNCIL ACKNOWLEDGED THE CORRESPONDENCE RECEIVED IN THE MARCH 26, 2012 COUNCIL PACKET:

1. STAFF CORRESPONDENCE & EMAIL'S

ADJOURNMENT

MOTION BY MURPHY/JULIK-HEINE TO ADJOURN THE MEETING OF THE MARCH 26, 2012 TAYLORS FALLS CITY COUNCIL. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:55 p.m.

Michael D. Buchite, Mayor

Jo Everson, Clerk-Treasurer

APPROVED: APRIL 9, 2012