

**TAYLORS FALLS CITY COUNCIL MEETING  
COUNCIL CHAMBERS  
MONDAY, FEBRUARY 11, 2019 – 6:30 P.M.**

**MINUTES**

The Agenda for this Meeting was posted Wednesday, February 6, 2019 at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

**CALL TO ORDER**

The Meeting was called to order at 6:30 p.m. by Mayor Mike Buchite.

**PLEDGE OF ALLEGIANCE**

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

**ROLL CALL**

MEMBERS PRESENT: Mike Buchite, John Tangen, Larry Julik-Heine, Mary Jo Murphy

MEMBERS ABSENT: Ross Rivard

OTHERS PRESENT: Adam Berklund – Coordinator/Zoning Administrator.

**ADOPTION OF AGENDA**

THE AGENDA WAS AMMENDED TO ADD #3 CONSIDER CLERK-TREASURER TRAINING REQUEST TO THE AGENDA AND TO ADD #6 CONSIDER NEW HPC MEMBERSHIP AND #7 CONSIDER ADDITIONAL TERMS TO CITY COMMISSIONS ON CONSENT AGENDA; MOTION BY JULIK-HEINE/MURPHY TO APPROVE THE AGENDA AS AMENDED, FOR THE FEBRUARY 11, 2019 TAYLORS FALLS CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

**ADOPTION OF CONSENT AGENDA**

MOTION BY MURPHY/TANGEN TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: STAFF REPORTS; COMMISSION/BOARD OR COMMITTEE MINUTES/REPORTS; CONSIDER COORDINATOR-ZONING ADMINISTRATOR VACATION REQUEST; CONSIDER LIONS CLUB EXCLUDED BINGO; CONSIDER NEW HPC MEMBER; CONSIDER ADDITIONAL TERMS FOR COMMISSION MEMBERS; CONSIDER APPROVAL OF CLAIMS & PAYROLL; AND CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

**APPOINT SECRETARY**

MOTION BY MURPHY/RIVARD TO APPOINT JOHN TANGEN AS SECRETARY FOR THE CLOSED SESSION PORTION OF THIS MEETING. MOTION CARRIED UNANIMOUSLY.

**ANNOUNCEMENT**

The Mayor stated the Council would enter closed session for the purpose of an annual performance evaluation of Coordinator-Zoning Administrator Adam Berklund.

MOTION BY JULIK-HEINE/MURPHY TO ENTER INTO CLOSED SESSION. AYES: ALL. MOTION CARRIED UNANIMOUSLY. The Council entered closed session at 6:33 p.m.

**RETURN TO OPEN MEETING**

The Mayor declared that the Council ended its closed meeting at 6:41 p.m.

MOTION BY MURPHY/TANGEN TO RETURN TO OPEN SESSION. AYES: ALL. MOTION CARRIED UNANIMOUSLY.

**PERSONS PRESENT AT RETURN OF OPEN MEETING**

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, Larry Julik-Heine, Mary Jo Murphy

MEMBERS ABSENT:

OTHERS PRESENT: Adam Berklund – Coordinator-Zoning Administrator, Amy Frischmon, Dan Raedeke.

**SUMMARY OF CLOSED MEETING**

The Mayor declared the Council evaluated the job performance evaluation of City Coordinator-Zoning Administrator Adam Berklund in its closed meeting. The closed meeting tape was sealed by the Mayor and placed in the locked employee file cabinet.

**OPEN MEETING CALL TO ORDER**

The Taylors Falls City Council continued their regular meeting on Monday, February 11, 2019 at 6:41 p.m. in the Council Chambers at City Hall, 637 First Street, Taylors Falls, Minnesota.

**APPROVAL OF MINUTES OF PREVIOUS CITY COUNCIL MEETING MINUTES**

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS CITY COUNCIL MEETINGS HELD ON JANUARY 14, 2019, AND DECEMBER 26, 2018.

**PUBLIC FORUM**

NONE

**STAFF REQUESTS**

NONE

**COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS**

NONE

**UNFINISHED BUSINESS**

NONE

**NEW BUSINESS**

**CONSIDER 2018 STEWARDSHIP AWARD**

Mayor Buchite revealed his choice for the 2018 St. Croix River Valley Stewardship Award was the brother/sister duo of Dan Raedeke and Amy Frischmon. He read the award as follows:

*Taylors Falls is a quaint small town nestled on the banks of the St. Croix River, rich in its scenic beauty and historic charm. While no one person can claim ownership in the creation of the unique and exceptional viewscape we enjoy, there are several members of the community which have significantly contributed in promoting the historic charm of the city.*

*The brother and sister duo of Dan Raedeke and Amy Frischmon are the 4<sup>th</sup> generation operator of the Taylors Falls Scenic Boat Tours. Taylors Falls Scenic Boat Tours has been in their family since 1906. Since then, millions of tourists have enjoyed the scenic beauty of the world famous Dalles of the St. Croix River. The Dan and Amy have been great Stewards of the valley as active members of many organizations such as the Chamber of Commerce and most recently in the ABC competition. They generously give of their time to many other organizations as well. They annually host a fund raiser for the Taylors Falls Elementary School on one of their Tour Boats.*

*We believe Dan Raedeke and Amy Frischmon have earned the right to be selected and honored as the Taylors Falls 2018 Stewardship Award recipients. On behalf of the citizens of the City of Taylors Falls, we offer to you, our humble and heartfelt appreciation for all that you have done and continue to do to make Taylors Falls a better place to live.*

Council Member Murphy stated that this is a great choice as they always share their business expertise being involved with the chamber. Amy especially with her involvement with the ABC project and support with Wannigan Days.

Council Member Tangen also thought it was a great choice, and that it's great to see local children stay in the community.

Council Member Julik-Heine couldn't think of any more deserving recipients due to their generosity with projects and donations to the Community.

The award was presented to Dan and Amy later in the meeting.

MOTION BY MURPHY/JULIK-HEINE TO ACCEPT RECOMMENDATION FROM MAYOR BUCHITE AND AWARD THE 2018 ST. CROIX RIVER VALLEY STEWARDSHIP AWARD TO DAN RAEDEKE AND AMY FRISCHMON.

MOTION CARRIED UNANIMOUSLY.

#### **CONSIDER PW TRAINING REQUEST**

Council Member Julik-Heine reported that to keep his tree inspector license Mike Kriz must attend the required University of Minnesota training session on March 19-20. It will be held at Bethel College at a price of \$215.

MOTION BY MURPHY/JULIK-HEINE TO APPROVE THE REQUEST FROM PW SUPERINTENDENT MIKE KRIZ TO ATTEND THE SHADE TREE SHORT COURSE AT BETHEL COLLEGE FROM MARCH 19-20 AT A COST OF \$215 TO BE PAID FROM THE TRAINING AND INSTRUCTION FUND (101-43100-208).

MOTION CARRIED UNANIMOUSLY.

#### **CONSIDER CLERK-TREASURER TRAINING REQUEST**

Coordinator Berklund reported that Clerk-Treasurer Elizabeth Nealley has requested to attend the 2019 MCFOA Annual Conference this year. It is being held in St. Cloud from March 19-22. The total costs including registration (\$275), hotel (\$342.39), mileage (\$86.40) and meals (\$114) should not exceed \$817.79.

MOTION BY MURPHY/TANGEN TO APPROVE THE REQUEST FROM CLERK-TREASURER ELIZABETH NEALLEY TO ATTEND THE 2019 MCFOA ANNUAL CONFERENCE IN ST. CLOUD FROM MARCH 19-22 AT A COST OF \$817.79 TO BE PAID FROM THE TRAINING AND INSTRUCTION FUND (101-41400-208).

MOTION CARRIED UNANIMOUSLY.

#### **CONSENT AGENDA**

##### **CONSIDER COORDINATOR-ZONING ADMINISTRATOR VACATION REQUEST**

THE CITY COUNCIL APPROVED BY CONSENT AGENDA TO APPROVE THE VACATION REQUEST FOR COORDINATOR-ZONING ADMINISTRATOR ADAM BERKLUND FOR MARCH 7-11 FOR A TOTAL OF 10 HOURS.

##### **CONSIDER EXCLUDED BINGO FOR LIONS CLUB**

THE CITY COUNCIL APPROVED BY CONSENT AGENDA TO APPROVE THE REQUEST FROM THE TAYLORS FALLS LIONS CLUB TO CONDUCT EXCLUDED BINGO AT THE TAYLORS FALLS MEMORIAL COMMUNITY CENTER ON APRIL 12, 2019.

##### **CONSIDER NEW MEMBER TO HPC**

THE CITY COUNCIL APPROVED BY CONSENT AGENDA TO ACCEPT THE RECOMMENDATION BY THE TF HPC AND APPOINT SUSAN HEAVEN TO THE TAYLORS FALLS HISTORIC PRESERVATION COMMISSION.

##### **CONSIDER ADDITIONAL TERMS FOR COMMISSION MEMBERS**

THE CITY COUNCIL APPROVED BY CONSENT AGENDA TO ACCEPT THE RECOMMENDATION BY THE TF HPC AND APPOINT JOANN KUNTEMEIER AND THE TF EDC RECOMMENDATION TO APPOINT WADE VITALIS TO AN ADDITIONAL THREE YEAR TERM BEGINNING IN 2019.

**APPROVAL OF CLAIMS & PAYROLL**

THE CITY COUNCIL APPROVED BY CONSENT AGENDA CHECK NUMBERS 7533 – 7537 AND CHECKS 30540 – 30558 AND 630231 TOTALING \$87,889.44 FOR JANUARY EXPENDITURES AND PAYROLL.

**LIAISON OR COUNCIL MEMBER REPORTS**

**Larry Julik-Heine** – reported that the maintenance crew is staying busy plowing, that the PRC had nothing new, but the Friends of TF Parks winter concert was cancelled last Sunday due to snow, but the next one is still planned for March, the first concert had 33 people show up.

**John Tangen** – reported that the HPC would be meeting on Wednesday and welcoming their new member and that they are looking for an alternate.

**Mary Murphy** – reported that the EDC would be meeting Wednesday as well and that Wade has graciously agreed to serve another term. Their new Chair is Brett Lincoln. She is currently working on the ARMER radio agreement with the County.

**Mayor Buchite** – explained a little more about how the County is trying to increase the fees for the ARMER radio system and that it is unfair to small cities like TF. We would be paying about the same amount as a city like Wyoming who can disburse the cost across several thousand residents where we have less than 1,000.

Also that he will be attending a Chisago County Mayors meeting in March.

**CORRESPONDENCE**

THE CITY COUNCIL AKNOWLEDGED BY CONSENT AGENDA THE CORRESPONDENCE PROVIDED IN THE FEBRUARY 11, 2019 CITY COUNCIL MEETING PACKET.

**ADJOURNMENT**

MOTION BY MURPHY/JULIK-HEINE TO ADJOURN THE MEETING OF THE TAYLORS FALLS CITY COUNCIL HELD THIS FEBRUARY 11, 2019. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:14 p.m.

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Michael D. Buchite, Mayor

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Adam Berklund, Coordinator-Zoning Administrator

**APPROVED: MARCH 11, 2019**