

**TAYLORS FALLS CITY COUNCIL MEETING
COUNCIL CHAMBERS
MONDAY, JANUARY 14, 2019 – 7:00 P.M.**

MINUTES – Amended

The Agenda for this Meeting was posted Wednesday, January 9, 2019 at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

The Taylors Falls City Council held its meeting on Monday, January 14, 2019 at 7:00 p.m. in Council Chambers at City Hall, 637 First Street, Taylors Falls, Minnesota.

CALL TO ORDER

The Meeting was called to order at 7:00 p.m. by Clerk – Treasurer Elizabeth Nealley.

OATH OF OFFICE OF MAYOR AND COUNCIL MEMBERS

Clerk-Treasurer, Elizabeth Nealley, asked Mayor-Elect Michael D. Buchite to recite the Oath of Office for his ninth two-year term. Ross Rivard and Mary Jo Murphy were also asked to recite the Oath of Office as Council Members. The meeting was turned over to Mayor Buchite.

ROLL CALL

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, Larry Julik-Heine, Mary Murphy

MEMBERS ABSENT: None

OTHERS PRESENT: Adam Berklund, Coordinator – Zoning Administrator, Elizabeth Nealley, Clerk – Treasurer.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the United States flag was recited.

ADOPTION OF AGENDA

THE AGENDA WAS AMENDED TO REMOVE #1 CONSIDER 2018 STEWARDSHIP AWARD AND TO ADD #4 CONSIDER INCREASE IN CLERK/TREASURER HOURS FOR AUDIT.

MOTION BY MURPHY/RIVARD TO APPROVE THE AGENDA, AS AMENDED, FOR THE JANUARY 14, 2019 COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

ADOPTION OF CONSENT AGENDA

MOTION BY TANGEN/JULIK-HEINE TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: STAFF REPORTS; COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS; APPROVAL OF IAM RESPONDING 5 YEAR CONTRACT; CONSIDER SKIDSTEER REPLACEMENT; APPROVAL OF CLAIMS & PAYROLL; AND CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

ORGANIZATIONAL PORTION OF THE MEETING

ELECTION OF VICE MAYOR

NOMINATION BY JULIK-HEINE TO NOMINATE ROSS RIVARD AS VICE-MAYOR. MOTION BY TANGEN/MURPHY TO CLOSE NOMINATIONS. CALLED TO A VOTE. NOMINATION CARRIED.

ADOPTION OF RESOLUTIONS

RESOLUTION 19-01-01 2019 ORGANIZATION RESOLUTION

Mayor Buchite read through the resolution for the record, Council was in agreement with what was presented with no changes from 2018.

MOTION BY JULIK-HEINE/MURPHY TO ADOPT RESOLUTION 19-01-01, AS AMENDED, THE CITY OF TAYLORS FALLS 2018 ORGANIZATION RESOLUTION. MOTION CARRIED UNANIMOUSLY.

RESOLUTION 19-01-02 SETTING THE 2019 FEE SCHEDULE

There were no changes made from 2018.

MOTION BY TANGEN/RIVARD TO ADOPT RESOLUTION 19-01-02, AS PRESENTED SETTING THE 2018 FEE SCHEDULE. MOTION CARRIED UNANIMOUSLY. (copy attached)

RESOLUTION 19-01-03 SETTING 2019 EMPLOYEE COMPENSATION AND BENEFITS

Public Works Superintendent Mike Kriz and Coordinator Zoning Administrator received a \$1/hr raise as of January 1, 2019 per budget workshop discussion.

MOTION BY MURPHY/JULIK-HEINE TO ADOPT RESOLUTION 19-01-03, AS PRESENTED, SETTING 2018 EMPLOYEE COMPENSATION AND BENEFITS. MOTION CARRIED UNANIMOUSLY.

RESOLUTION 19-01-05 SETTING 2019 REIMBURSEMENT RATES

MOTION BY JULIK-HEINE/RIVARD TO ADOPT RESOLUTION 19-01-05, AS PRESENTED, SETTING THE 2019 REIMBURSEMENT RATES. MOTION CARRIED UNANIMOUSLY.

RESOLUTION 19-01-04 APPROVING 2019 QUARTERLY TRANSFERS

MOTION BY RIVARD/TANGEN TO ADOPT RESOLUTION 19-01-04 APPROVING 2019 QUARTERLY TRANSFERS FROM THE WATER AND SEWER FUNDS TO THE GENERAL FUND. MOTION CARRIED UNANIMOUSLY.

REVIEW OF GOALS & DIRECTIVES

Council reviewed the list of goals from 2018 and the additions for the 2019 goals for the City of Taylors Falls. The Mayor recommended Council Members contact Staff if they, or their Commissions, if they would like to add to the list since it is a fluid document.

MOTION BY RIVARD/JULIK-HEINE TO APPROVE THE 2019 GOALS AND DIRECTIVES. MOTION CARRIED UNANIMOUSLY.

RETURN TO REGULAR MEETING

APPROVAL OF MINUTES OF PREVIOUS CITY COUNCIL MEETING MINUTES

NONE

PUBLIC FORUM

NONE

STAFF REPORTS & REQUESTS

PUBLIC WORKS DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE JANUARY 2019 PUBLIC WORKS DEPARTMENT REPORT AS PRESENTED BY PUBLIC WORKS SUPERINTENDENT MIKE KRIZ.

COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Amended: (Three items added)

CONSIDER LIGHTING UPGRADE AT PUBLIC WORKS BUILDING

Ross Rivard explained that there could possibly be up to \$5,000.00 in Xcel Rebates. Andrie will subcontract with a company to fill out the rebate applications. Discussion followed.

Motion by Julik-Heine / Tangen to approve upgrade of lighting at Public Works Building to LED at a cost of \$6,740.00 to be paid from the Special Projects Fund (413-48000-500). Motion carried unanimously.

CONSIDER APPOINTMENT OF TAYLORS FALLS REPRESENTATIVE ON LODGING TAX BOARD

Mayor Buchite explained that the five Chisago Lakes area cities are forming a Visitor's Bureau Board of Directors for the collection of lodging tax. Amy Frischmon has volunteered to serve as the Taylors Falls representative on this board. Discussion followed.

Motion by Murphy / Julik-Heine to appoint Amy Frischmon to the Chisago County Visitor Bureau's Lodging Tax Board as the Taylors Falls representative. Motion carried unanimously.

CONSIDER INCREASE IN CLERK-TREASURER'S HOURS FOR AUDIT

Mayor Buchite explained that in the past, additional hours have been given to the Clerk-Treasurer in preparation of the Financial Audit. Discussion followed.

Motion by Murphy / Rivard to increase Clerk-Treasurer Elizabeth Nealley's hours from 32 to 40 hours starting January 10 until the Audit is complete. Motion carried unanimously.

Amended: (One item removed)

CONSIDER

~~MOTION BY MURPHY/JULIK-HEINE TO APPROVE THE AMMENDMENTS OF THE TAYLORS FALLS PERSONNEL POLICY AS PRESENTED, WHICH INCLUDES CHANGES TO THE EMPLOYEE BENEFITS SECTION 700.~~

~~MOTION CARRIED UNANIMOUSLY.)~~

CONSENT AGENDA

Amended: (One item added)

CONSIDER SUBSCRIPTION RENEWAL FOR FIRE DEPARTMENT'S IAMRESPONDING SERVICE

The City Council approved by Consent Agenda the Fire Department's request to renew Subscription from IAmResponding for five years at a cost of \$1,425.00 to be paid from the Fees and Licenses Fund (308).

CONSIDER SKIDSTEER EXCHANGE

THE CITY COUNCIL APPROVED BY CONSENT AGENDA TO APPROVE THE EXCHANGE OF THE PUBLIC WORKS NEW HOLLAND SKID STEER AT A COST OF \$900.00 TO BE PAID FROM THE MACHINERY RENTALS/LEASES FUND (101-43100-416).

APPROVAL OF CLAIMS & PAYROLL

THE CITY COUNCIL APPROVED BY CONSENT AGENDA CHECK NUMBERS 30508 – 30537 AND CHECKS 630230 – N630231 TOTALING \$54,433.54 FOR DECEMBER EXPENDITURES.

LIAISON OR COUNCIL MEMBER REPORTS

Mary Murphy reported that the EDC will meet Wednesday January 16th and will be making a presentation to the Mayor. CERT will be only holding quarterly meetings in 2019. She will be meeting with the new Sheriff early in the year to get an idea of where the contract will go in 2020. She also hopes to sit down with the Fire Chief to set 2019 goals.

Larry Julik-Heine reported that the PRC would be taking the winter off, but there will still be the winter concert series at the Community Center starting on January 20.

Ross Rivard reported there has not been a PC meeting.

John Tangen reported that the HPC would be meeting on Wednesday January 16th and will be reviewing an application for a new member.

Mayor Mike Buchite reported he had nothing new at the time.

CORRESPONDENCE

THE CITY COUNCIL ACKNOWLEDGED BY CONSENT AGENDA THE CORRESPONDENCE PROVIDED IN THE JANUARY 14, 2019 CITY COUNCIL MEETING PACKET.

ADJOURNMENT

MOTION BY JULIK-HEINE/MURPHY TO ADJOURN THE MEETING OF THE TAYLORS FALLS CITY COUNCIL HELD THIS 14TH OF JANUARY, 2019. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:27 p.m.

Mike Buchite, Mayor

Adam Berklund, Coordinator-Zoning Administrator
Elizabeth Nealley, Clerk-Treasurer

(Originally approved by the City Council at the 02-11-19 meeting; amended on 10-21-19 to add New Business Agenda items and one Consent Agenda item - see page 3; Resubmitted for approval at the 11-12-19 City Council Meeting.)

APPROVED: ~~FEBRUARY 11, 2019~~ November 12, 2019