

**TAYLORS FALLS CITY COUNCIL MEETING
COUNCIL CHAMBERS
MONDAY, JANUARY 9, 2012 – 6:30 P.M.**

MINUTES

The Agenda for this Meeting was posted Wednesday, January 4, 2012, at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

The Taylors Falls City Council met for a regular meeting immediately following the adjournment of the Annual Organizational Meeting on Monday, January 9, 2012 at 6:30 p.m. in Council Chambers at City Hall, 637 First Street, Taylors Falls, Minnesota.

CALL TO ORDER

The Meeting was called to order at 6:58 p.m. by Mayor Mike Buchite.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was made during the earlier portion of the Meeting.

ROLL CALL

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, Larry Julik-Heine, Mary Jo Murphy

MEMBERS ABSENT: None

OTHERS PRESENT: Jo Everson, Clerk-Treasurer

ADOPTION OF AGENDA

MOTION BY JULIK-HEINE/MURPHY TO APPROVE THE AGENDA, AS PRESENTED, FOR THE JANUARY 9, 2012 COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

ADOPTION OF CONSENT AGENDA

MOTION BY TANGEN/RIVARD TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: MINUTES OF CITY COUNCIL MEETINGS HELD ON DECEMBER 12 AND DECEMBER 27, 2011; STAFF REPORTS; COMMISSION/BOARD OR COMMITTEE MINUTES/ REPORTS; CONSIDER CONTRACT WITH HENNEPIN TECHNICAL COLLEGE TO PROVIDE OSHA TRAINING; CONSIDER AMENMENT TO THE 2012 - 2013 LAW ENFORCEMENT SERVICES AGREEMENT WITH CHISAGO COUNTY; APPROVAL OF CLAIMS & PAYROLL; AND CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

PUBLIC FORUM

None.

STAFF REPORTS & REQUESTS

ADMINISTRATIVE DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE DECEMBER 2011 FINANCIAL REPORTS PRESENTED BY CLERK-TREASURER JO EVERSON.

CHISAGO COUNTY SHERIFF'S DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA SERGEANT SHANE CARROLL'S DECEMBER 2011 CHISAGO COUNTY SHERIFF'S DEPARTMENT REPORT.

CITY ATTORNEY

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE DECEMBER 2011 BILLING STATEMENT FROM THE CITY ATTORNEY'S OFFICE OF KELLY AND LEMMONS, P.A.

PUBLIC WORKS DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE DECEMBER 2011 PUBLIC WORKS DEPARTMENT REPORT PRESENTED BY SUPERINTENDENT MIKE KRIZ.

FIRE DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE DECEMBER 2011 FIRE DEPARTMENT REPORT AS PRESENTED BY FIRE CHIEF AL RIVARD.

COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS

LIBRARY BOARD

The City Council accepted by Consent Agenda the minutes of the Library Board meetings held on November 30, and December 29, 2011.

STAFF REQUESTS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

CONSIDER TRAINING REQUESTS

Adam Berklund, the new City Coordinator-Zoning Administrator requested authorization to attend two workshops. The first is a Legacy Act workshop presented by GTS, to be held in Fergus Falls. Despite the fact that there is no cost for the training, the location is 3½ hours away. It would not be economically feasible for Berklund to attend this two-hour workshop.

The second training request is for a Grant Proposal Writing & Resource Development Workshop. This training was attended by the former staff member who found it very beneficial.

MOTION BY MURPHY/JULIK-HEINE TO AUTHORIZE COORDINATOR-ZONING ADMINISTRATOR ADAM BERKLUND TO ATTEND A GRANT WRITING WORKSHOP SPONSORED BY ZOCKLEIN & ASSOCIATES, TO BE HELD IN MINNEAPOLIS, MINNESOTA ON JULY 24TH AND JULY 25TH AT A COST OF \$349.00, TO BE PAID FROM THE PLANNING & ZONING DEPARTMENT TRAINING BUDGET (41910-208). MOTION CARRIED UNANIMOUSLY. Berklund may chose to drive either his own vehicle or use one of the City trucks.

CONSIDER CONTRACT WITH HENNEPIN TECHNICAL COLLEGE TO PROVIDE OSHA TRAINING

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE CONTRACT TO PROVIDE OSHA COMPLIANCE TRAINING BY MINNESOTA HENNEPIN TECHNICAL COLLEGE FOR THE TAYLORS FALLS PUBLIC WORKS EMPLOYEES, AT A COST OF \$670.00 TO BE PAID FROM THE 2012 PUBLIC WORKS TRAINING BUDGET (43100-208).

CONSIDER AMENDMENT TO THE 2012-2013 LAW ENFORCEMENT SERVICES AGREEMENT

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE FIRST AMENDMENT TO THE LAW ENFORCEMENT SERVICES AGREEMENT BETWEEN THE CHISAGO COUNTY SHERRIFF'S DEPARTMENT AND THE CITY OF TAYLORS FALLS. (attached)

APPROVAL OF CLAIMS & PAYROLL

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE PAYMENT OF CHECK NUMBERS 24401 - 24410 TOTTALLING \$130,256.36; AND CHECK NUMBERS 6022 - 6070 TOTTALLING \$30,737.53 FOR DECEMBER PAYROLL.

LIAISON OR COUNCIL MEMBER REPORTS

Mayor Buchite reported that he would be attending each of the Commission's Organizational Meetings to facilitate the nominations for Chair. The City's new Coordinator-Zoning Administrator all also attend so that he becomes familiar with the process for next year.

CORRESPONDENCE

THE CITY COUNCIL ACKNOWLEDGED BY CONSENT AGENDA THE FOLLOWING CORRESPONDENCE PROVIDED IN THE JANUARY 9, 2012 CITY COUNCIL MEETING PACKET:

1. STAFF CORRESPONDENCE & EMAIL'S

ADJOURNMENT

MOTION BY MURPHY/JULIK-HEINE TO ADJOURN THE MEETING OF THE TAYLORS FALLS CITY COUNCIL HELD THIS JANUARY 9, 2012. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:08 p.m.

Michael D. Buchite, Mayor

Jo Everson, Clerk-Treasurer

APPROVED: JANUARY 23, 2012