

**TAYLORS FALLS CITY COUNCIL MEETING
COUNCIL CHAMBERS
MONDAY, FEBRUARY 8, 2010 – 7:00 P.M.**

MINUTES

The Agenda for this Meeting was posted Wednesday, February 3, 2010 at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

The Taylors Falls City Council met for a regular meeting on Monday, February 8, 2010 at 7:00 p.m. in the Council Chambers at City Hall, 637 First Street, Taylors Falls, Minnesota.

CALL TO ORDER

The Meeting was called to order at 7:00 p.m. by Mayor Mike Buchite.

PLEDGE OF ALLEGIANCE

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

ROLL CALL

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, Zara Kinnunen, Larry Julik-Heine
MEMBERS ABSENT: None
OTHERS PRESENT: City Clerk-Treasurer Jo Everson, and Eric Vargo from the Chisago County Press

ADOPTION OF AGENDA

The Agenda was amended to REMOVE **Public Hearing: Alleged Tobacco Compliance Violation Hearing** and **Consider Findings for Alleged Tobacco Compliance Violations**. It was also amended to ADD under New Business: **Consider Public Works Training Request** and **Fire Department Training Request**.

MOTION BY JULIK-HEINE/KINNUNEN TO APPROVE THE AGENDA, AS AMENDED, FOR THE FEBRUARY 8, 2010 TAYLORS FALLS CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

ADOPTION OF CONSENT AGENDA

MOTION BY TANGEN/JULIK-HEINE TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: MINUTES OF PREVIOUS CITY COUNCIL MEETINGS; STAFF REPORTS; COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS; CONSIDER PAYMENT OF MED COMPASS INVOICE; CONSIDER RESIGNATION OF WESTON HERMAN FROM HPC; SET DATE FOR CLERK-TREASURER'S PERFORMANCE EVAL; APPROVAL OF CLAIMS AND PAYROLL; CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

APPROVAL OF MINUTES OF PREVIOUS COUNCIL MEETINGS

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS CITY COUNCIL MEETINGS HELD ON JANUARY 11 AND JANUARY 25, 2010.

COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS

HERITAGE PRESERVATION COMMISSION

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE TAYLORS FALLS HERITAGE PRESERVATION COMMISSION 2009 ANNUAL CERTIFIED LOCAL GOVERNMENT REPORT.

ECONOMIC DEVELOPMENT COMMISSION

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS ECONOMIC DEVELOPMENT COMMISSION MEETING HELD ON TUESDAY, DECEMBER 15, 2009.

PLANNING COMMISSION

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS

PLANNING COMMISSION MEETING HELD ON MONDAY, JANUARY 5, 2010.

PUBLIC FORUM

None.

STAFF REPORTS & REQUESTS

ADMINISTRATIVE DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE JANUARY 2010 FINANCIAL REPORTS PRESENTED BY CLERK-TREASURER JO EVERSON.

CHISAGO COUNTY SHERIFF'S DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA CORPORAL SHANE CARROLL'S JANUARY 2010 CHISAGO COUNTY SHERIFF'S DEPARTMENT REPORT.

ZONING & PLANNING DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE JANUARY 2010 ZONING REPORT PRESENTED BY ZONING ADMINISTRATOR-COORDINATOR LARRY PHILLIPS.

PUBLIC WORKS DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE JANUARY 2010 PUBLIC WORKS REPORT PRESENTED BY PUBLIC WORKS SUPERINTENDENT MIKE KRIZ.

CITY ATTORNEY

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE JANUARY BILLING STATEMENT FROM THE CITY ATTORNEY'S OFFICE OF KELLY AND LEMMONS, P.A.

UNFINISHED BUSINESS

None.

NEW BUSINESS

CONSIDER TRAINING REQUESTS BY FIRE DEPARTMENT

MOTION BY KINNUNEN/JULIK-HEINE TO APPROVE THE FOLLOWING TAYLORS FALLS FIRE DEPARTMENT TRAINING REQUESTS:

- FIRE INSTRUCTION & RESCUE EDUCATION, INC. FOR BUILDING CONSTRUCTION TACTICS HELD ON JANUARY 13 AND JANUARY 20, 2010 AT A COST OF \$600.00 TO BE PAID FROM THE FIRE DEPARTMENT TRAINING BUDGET ACCOUNT (42260-208).
- HENNEPIN TECHNICAL COLLEGE FOR THE ART OF READING SMOKE HELD ON JANUARY 31, 2010 AT NO OUT OF POCKET EXPENSE TO THE FIRE DEPARTMENT, BUT USE OF \$180.00 OF MN SCU VOUCHERS (TRAINING VOUCHERS RECEIVED BY ATTENDING PAID TRAINING CLASSES THAT CAN BE USED TO PAY FOR FUTURE TRAINING OPPORTUNITIES).

MOTION CARRIED UNANIMOUSLY.

MOTION BY KINNUNEN/JULIK-HEINE TO APPROVE THE TRAINING REQUEST BY THE TAYLORS FALLS FIRE DEPARTMENT FOR FOUR OFFICERS TO ATTEND TRAINING AT THE WYOMING FIRE HALL ON FEBRUARY 16, FEBRUARY 23, AND MARCH 2, 2010 AT A COST OF \$25.00 FOR EACH OFFICER, TO BE PAID FROM THE FIRE DEPARTMENT TRAINING BUDGET ACCOUNT (42260-208).
MOTION CARRIED UNANIMOUSLY.

CONSIDER TRAINING REQUEST BY CLERK-TREASURER

MOTION BY RIVARD/JULIK-HEINE TO AUTHORIZE THE CITY CLERK TO ATTEND THE MINNESOTA CLERK'S & FINANCE OFFICERS ASSOCIATION ANNUAL CONFERENCE IN ST. CLOUD, MN ON MARCH 16TH – MARCH 18TH, AT A COST OF \$245.00 FOR REGISTRATION, AND ADDITIONAL COSTS FOR HOTEL AND MILEAGE EXPENSES AS ALLOWED, TO BE PAID FROM THE ADMINISTRATIVE DEPARTMENT TRAINING BUDGET ACCOUNT (41400-208). MOTION CARRIED UNANIMOUSLY.

CONSIDER RESOLUTION 10-02-01 ACCEPTING THE MN HISTORICAL SOCIETY GRANT

Taylor's Falls was awarded \$6,750.00 in a grant from the Minnesota Historical Society to create an audio-visual tour to promote heritage tourism and public education for the downtown area. The project must be completed by August 1st.

MOTION BY JULIK-HEINE/RIVARD TO ADOPT RESOLUTION 10-02-01 ACCEPTING A GRANT FROM THE ARTS AND CULTURAL HERITAGE FUND AND TO AUTHORIZE JULIE HILDEBRAND, PROJECT DIRECTOR, AND LARRY PHILLIPS, ZONING ADMINISTRATOR-COORDINATOR, TO SIGN THE GRANT ACCEPTANCE FORM ON BEHALF OF THE CITY OF TAYLORS FALLS. MOTION CARRIED UNANIMOUSLY. (attached)

CONSIDER PAYMENT OF MED COMPASS INVOICE

Because the invoice to Med Compass exceeds the \$1,000.00 spending limit without first obtaining Council approval,

THE CITY COUNCIL AUTHORIZED BY CONSENT AGENDA THE PAYMENT OF \$1,280.00 TO MED COMPASS, TO BE PAID FROM THE FIRE DEPARTMENT MEDICAL FEES BUDGET ACCOUNT (42260-305).

CONSIDER RESIGNATION OF WESTON HERMAN FROM HPC

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE LETTER OF RESIGNATION FROM WESTON HERMAN FROM THE TAYLORS FALLS HERITAGE PRESERVATION COMMISSION, WITH THANKS AND APPRECIATION FOR HIS SERVICE TO THE CITY.

CONSIDER DATE FOR CLERK-TREASURER'S PERFORMANCE EVAL

THE CITY COUNCIL SET BY CONSENT AGENDA, THE DATE OF MONDAY, FEBRUARY 22, 2010 AT 6:30 P.M. FOR THE ANNUAL PERFORMANCE EVALUATION OF THE CLERK-TREASURER.

CONSIDER TRAINING REQUEST BY PUBLIC WORKS

MOTION BY KINNUNEN/JULIK-HEINE TO APPROVE PUBLIC WORKS SUPERINTENDENT MIKE KRIZ TO ATTEND THE MINNESOTA RURAL WATER ASSOCIATION ANNUAL WASTEWATER TECHNICAL CONFERENCE HELD IN ST. CLOUD, MN ON MARCH 2 – MARCH 4, 2010, AT A COST OF \$175.00 TO BE PAID FROM THE SEWER FUND (602). Kriz is to drive a City truck so that mileage reimbursement would not be necessary.

APPROVAL OF CLAIMS & PAYROLL

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE PAYMENT OF CHECK NUMBERS – 22984 – 23039 TOTALLING \$44,315.33 AND CHECK NUMBERS 5698 – 5707 IN THE AMOUNT OF \$13,562.56 FOR JANUARY PAYROLL.

LIAISON OR COUNCIL MEMBER REPORTS

John Tangen reported that he, Mayor Buchite, and Fire Chief Al Rivard recently met with John Eckel, Chisago County Director of the County's Department of Management of Information and Communications Systems (MICS), to assess the current radio systems installed in the City's fire trucks. The information will be useful when applying for grants to fund the mandatory conversion of the County-wide radio system to an 800 MHz radio system.

Larry Julik-Heine reported that the Public Works Department repaired a water main break today at Mulberry Street and County Road 20.

Ross Rivard reported that the Planning Commission had reviewed a concept plan for improvements to the Riverview Convenience Store. The business is in the process of being sold to an owner who intends to make considerable changes to the appearance to look like “old town”.

Mayor Mike Buchite reported that he and Zoning Administrator-Coordinator Larry Phillips had testified on behalf of the City before the East Central Regional Development Commission for their support of Taylors Falls obtaining funding from the Federal Transportation Enhancement program to

construct 4,262' of multi-use trail within the City. A letter of support was received from Congressman James Oberstar for the project. The City was informed that it was placed as the #1 priority for a "filler project" once the MnDOT highway projects have been funded.

Mayor Buchite also reported that He and Vice-Mayor Rivard are still negotiating the details of the MnDOT/Public Works Building project. The goal is to present the information to the City Council at the March 8th meeting. Discussions are yet ongoing with the Chisago County HRA/EDA with regard to the soil restoration at the MnDOT site on Bench Street. The project could happen as soon as spring.

Mayor Buchite and Zoning Administrator-Coordinator Larry Phillips recently attended a meeting with Jim Hahlstrom, Chisago County Emergency Management Director, to discuss the Community Emergency Response Teams (CERT) Program. This program educates people about disaster preparedness for hazards that may impact their area and trains them in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations. Using the training learned in the classroom and during exercises, CERT members can assist others in their neighborhood or workplace following an event when professional responders are not immediately available to help. CERT members also are encouraged to support emergency response agencies by taking a more active role in emergency preparedness projects in their community. Hahlstrom recommended that the City initiate the program in Taylors Falls rather than rely on a County-wide recruitment. The Mayor will present more information as it is received.

The final announcement for the meeting was to inform the Council and public that Steward Olson passed away on Friday of last week. Olson was the Mayor in Taylors Falls for seventeen years (1972-1983 and 1985 - 1990). The Mayor extended condolences to his family and friends on behalf of the City.

CORRESPONDENCE

THE CITY COUNCIL ACKNOWLEDGED THE CORRESPONDENCE RECEIVED IN THE FEBRUARY 8, 2010 COUNCIL PACKET:

1. LETTER OF SUPPORT FROM CONGRESSMAN OBERSTAR, RE: TF VALLEY TRAIL GRANT APPLICATION
2. 2010 TAYLORS FALLS EVENTS
3. LIVE LONG DIE HEALTHY POSTER
4. CORRESPONDENCE FROM ST. CROIX REGIONAL MEDICAL CENTER, RE: HEALTH SENSE SEMINAR
5. CORRESPONDENCE FROM US CABLE, RE: RATE INCREASE
6. CORRESPONDENCE FROM SHERIFF TODD RIVARD, RE: 800 MHZ RADIO UPGRADE PROJECT WORKSHOP
7. CORRESPONDENCE FROM THE RIVERBANK, RE: THANK YOU FOR BUSINESS
8. CLEAN ENERGY FINANCING TOOLS SEMINAR
9. ARTICLE ON CLOSING OF CHISAGO COUNTY JUVENILE SUBSTANCE ABUSE COURT
10. LAKES & PINES NEWSLETTER
11. STAFF CORRESPONDENCE & EMAIL'S

ADJOURNMENT

MOTION BY JULIK-HEINE/KINNUNEN TO ADJOURN THE MEETING OF THE FEBRUARY 8, 2010 TAYLORS FALLS CITY COUNCIL. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:25 p.m.

Michael D. Buchite, Mayor

Jo Everson, City Clerk-Treasurer

APPROVED: MARCH 8, 2010