

**TAYLORS FALLS CITY COUNCIL MEETING  
COUNCIL CHAMBERS  
MONDAY, AUGUST 10, 2009 – 7:00 P.M.**

**MINUTES**

The Agenda for this Meeting was posted Wednesday, August 5, 2009 at City Hall, the Post Office, and on the City's website. Copies were e-mailed to residents requesting such, and the Press was notified.

The Taylors Falls City Council met for a regular meeting on Monday, August 10, 2009 at 7:00 p.m. in the Council Chambers at City Hall, 637 First Street, Taylors Falls, Minnesota.

**CALL TO ORDER**

The Meeting was called to order at 7:01 p.m. by Mayor Mike Buchite.

**PLEDGE OF ALLEGIANCE**

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

**ROLL CALL**

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, Zara Kinnunen

MEMBERS ABSENT: Larry Julik-Heine

OTHERS PRESENT: Deputy Clerk-Treasurer Jayna Yeske and Steve Gall.

**ADOPTION OF AGENDA**

MOTION BY TANGEN/KINNUNEN TO APPROVE THE AGENDA, AS PRESENTED, FOR THE AUGUST 10, 2009 TAYLORS FALLS CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

**ADOPTION OF CONSENT AGENDA**

MOTION BY KINNUNEN/TANGEN TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: MINUTES OF PREVIOUS CITY COUNCIL MEETINGS; STAFF REPORTS; COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS; CONSIDER RESOLUTION 09-08-01 ACCEPTING A DONATION FROM THE TAYLORS FALLS WOMEN'S CIVIC LEAGUE; CONSIDER RESOLUTION 09-08-02 ACCEPTING A DONATION FROM FRIENDS OF TAYLORS FALLS PARKS; CONSIDER RESOLUTION 09-08-03 ESTABLISHING A PARK IMPROVEMENT FUND; APPROVAL OF CLAIMS AND PAYROLL; CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

**APPROVAL OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS CITY COUNCIL MEETINGS HELD ON JULY 13 AND JULY 27, 2009.

**COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS**

**PARK & RECREATION COMMISSION**

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS PARK & RECREATION COMMISSION HELD ON JUNE 17 AND JULY 11, 2009.

**LIBRARY BOARD**

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS LIBRARY BOARD MEETING HELD ON JULY 29, 2009.

**STEERING COMMITTEE MEETING**

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE MINUTES OF THE CHISAGO PROJECT STEERING COMMITTEE MEETING HELD ON JULY 10, 2009.

**PUBLIC FORUM**

Steve Gall asked the Council if the Lion's Club would be receiving a key for the lower level of the Community Center once the meeting room and storage area were completed. Gall also informed the Council that the Lion's Club would be willing to discuss finishing the sheet rocking in the meeting room to "speed up the progress" but was unsure if they would be willing to do the taping.

**STAFF REPORTS & REQUESTS**

**CITY ATTORNEY**

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE CORRESPONDENCE AND BILLING STATEMENT FROM THE CITY ATTORNEY'S OFFICE OF KELLY AND LEMMONS, P.A.

**ADMINISTRATIVE DEPARTMENT**

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE JULY 2009 FINANCIAL REPORTS PRESENTED BY CLERK-TREASURER JO EVERSON.

**CHISAGO COUNTY SHERIFF'S DEPARTMENT**

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA CORPORAL SHANE CARROLL'S JULY 2009 CHISAGO COUNTY SHERIFF'S DEPARTMENT REPORT.

**STAFF REQUESTS**

None.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

**CONSIDER PROPOSALS FOR COMMUNITY CENTER RENOVATIONS:**

**a. Sheet rocking**

The City received five bid proposals for sheet rocking of the bathrooms, hallway, meeting room and exterior of the Community Center. At this time only two of the bathrooms and the hallway will be completed with the remaining bathroom, meeting room and exterior to be completed at a later date.

MOTION BY KINNUNEN/TANGEN TO ACCEPT THE PROPOSAL FROM DT DRYWALL & CONSTRUCTION AT A COST OF \$1,142.36 FOR THE SHEET ROCKING OF THE TWO BATHROOMS AND THE HALLWAY AT THE TAYLORS FALLS MEMORIAL COMMUNITY CENTER. MOTION CARRIED UNANIMOUSLY.

**b. Plumbing**

The City received a quote from Waterworks Plumbing Repair (Jim Eichten) for \$3,300.00. Per Option 3 the City could deduct \$1,500.00 because the faucets and fixtures were already purchased by the City.

MOTION BY TANGEN/KINNUNEN TO ACCEPT THE PROPOSAL FROM WATERWORKS PLUMBING, AT A COST OF \$1,800.00 FOR THE ROUGH-IN OF WASTE, VENT AND WATER TO THREE BATHROOMS AT THE TAYLORS FALLS MEMORIAL COMMUNITY CENTER. MOTION CARRIED UNANIMOUSLY.

**c. Payment of Invoice for Electrical Materials**

Ross Rivard, owner of Wild River Electric, purchased the 7.5 kw on-demand heater and three electric touch less hand dryers for the Community Center and is asking for reimbursement. Thank you to Mr. Rivard for installing the dryers at no additional charge.

MOTION BY KINNUNEN/TANGEN TO CONSIDER PAYMENT TO WILD RIVER ELECTRIC FOR THE PURCHASE OF A 7.5 KW ON-DEMAND WATER HEATER AT A COST OF \$210.00 AND FOR THREE TOUCHLESS ELECTRIC HAND DRYERS AT A COST OF \$340.00 EACH PLUS APPLICABLE SALES TAX, IN THE AMOUNT OF \$1,314.65 FOR USE AT THE TAYLORS FALLS MEMORIAL COMMUNITY CENTER. MOTION CARRIED WITH RIVARD ABSTAINING.

**d. Bathroom Tiles & Installation**

According to the calculation from Council Member Rivard, the amount of tile needed to be purchased for the Taylors Falls Memorial Community Center bathrooms would be for 460 sq. ft, or 31 boxes (465 tiles), with the purchase of extra boxes for tiles that may break during installation and for future breakage. There would be additional costs for the purchase of grout joint (estimated at \$10.99/bag), grout sealer (estimated at \$10.39/bottle) and adhesive (estimated at \$22.96/bag).

MOTION BY TANGEN/KINNUNEN TO AUTHORIZE THE PURCHASE OF 35 BOXES OF GLACIER SLATE BEIGE TILE, GROUT JOINT, GROUT SEALER AND ADHESIVE AT MENARDS IN ST CROIX FALLS FOR THE TILING OF THE BATHROOMS AT THE TAYLORS FALLS MEMORIAL COMMUNITY CENTER, NOT TO EXCEED \$750.00. MOTION CARRIED UNANIMOUSLY.

The City received a quote from Stephen J. Gall to install the tile at a cost of \$1,704.50 with the tile to be placed after the sheet rocking and painting have been completed. Zoning Administrator-Coordinator Larry Phillips will be completing the painting.

MOTION BY TANGEN/KINNUNEN TO AUTHORIZE STEPHEN J. GALL TO INSTALL THE TILE AT THE TAYLORS FALLS MEMORIAL COMMUNITY CENTER AT A COST OF \$1,704.50 WITH WORK TO START IMMEDIATELY AFTER THE COMPLETION OF THE SHEET ROCKING AND PAINTING. MOTION CARRIED UNANIMOUSLY.

#### **CONSIDER PROPOSALS FOR MANHOLE REPAIRS ON FOLSOM STREET**

Council Member Ross Rivard explained to the Council that the Public Works Department normally repairs two manholes a year due to sinking/caving in. The manhole on Folsom Street was the one selected because it was in the worst shape. They will dig up the manhole and place new concrete around it. The City received two proposals with Wild River Contracting coming in as lowest bidder.

MOTION BY TANGEN/KINNUNEN TO ACCEPT THE PROPOSAL FROM WILD RIVER CONTRACTING AT A COST OF \$2,100.00 FOR THE REPAIRS TO THE MANHOLE ON FOLSOM STREET, TO BE PAID FROM THE SEWER FUND (602). MOTION CARRIED UNANIMOUSLY.

#### **COUNCIL CONFIRM OFFER FOR PUBLIC WORKS SUPERINTENDENT POSITION**

The Council conducted final interviews for the Public Works Superintendent Position. Mayor Mike Buchite was authorized to make an offer, which he did over the weekend. Council will need to make the offer "official".

MOTION BY KINNUNEN/TANGEN TO APPROVE THE OFFER OF EMPLOYMENT TO MIKE KRIZ, WITH THE BENEFITS AND PAY AS DESCRIBED IN THE (ATTACHED) EMPLOYEE BENEFIT WORKSHEET, WITH THE CONDITION THAT HE PASSES A DOT PHYSICAL WITH DRUG & ALCOHOL TESTING, AND A SUCCESSFUL BACKGROUND CHECK. THE FIRST DATE OF EMPLOYMENT WITH THE CITY OF TAYLORS FALLS SHALL BE MONDAY, AUGUST 24, 2009. MOTION CARRIED UNANIMOUSLY.

#### **CONSIDER RESOLUTION 09-08-01 ACCEPTING A DONATION FROM THE TAYLORS FALLS WOMEN'S CIVIC LEAGUE**

THE CITY COUNCIL ADOPTED BY CONSENT AGENDA RESOLUTION 09-08-01, A RESOLUTION ACCEPTING A DONATION FROM THE TAYLORS FALLS WOMEN'S CIVIC LEAGUE. (attached)

#### **CONSIDER RESOLUTION 09-08-02 ACCEPTING A DONATION FROM THE FRIENDS OF TAYLORS FALLS PARKS**

THE CITY COUNCIL ADOPTED BY CONSENT AGENDA RESOLUTION 09-08-02, A RESOLUTION ACCEPTING A DONATION FROM THE FRIENDS OF TAYLORS FALLS PARKS. (attached)

#### **CONSIDER RESOLUTION 09-08-03 ESTABLISHING A PARK IMPROVEMENT FUND**

THE CITY COUNCIL ADOPTED BY CONSENT AGENDA RESOLUTION 09-08-03, A RESOLUTION ESTABLISHING A PARK IMPROVEMENT FUND. (attached)

#### **APPROVAL OF CLAIMS & PAYROLL**

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE PAYMENT OF CHECK NUMBERS 22635 - 22672 IN THE AMOUNT OF \$33,255.27 FOR CLAIMS AND CHECK NUMBERS 5548 - 5562 IN THE AMOUNT OF \$14,437.92 FOR JULY PAYROLL, AND ADDITIONAL BILLS TOTALLING \$3,780.00.

**LIAISON OR COUNCIL MEMBER REPORTS**

**John Tangen** reported that the HPC is meeting on Tuesday and that they have a few structures they are proposing to nominate as designated sites.

**Ross Rivard** reported Lake Tree Service continues tree trimming and that the 4-zone programmable sprinkler system was installed at the Community Center and that the grass is beginning to grow.

Rivard also informed the Council that the PC is considering amending the sections in the Comprehensive Plan that refer to extra-territorial growth.

Finally, Rivard informed the Council that the seal-coating and crack sealing of the streets will begin in 2 weeks time, which include: West Street from First Street to the end of the Street, Walnut Street from West Street to Chestnut Street, Colby Street from First Street to Pine Street, Pine Street from Folsom Street to Chestnut Street, and River Street from Bench Street to Maple Street.

**Zara Kinnunen** reported that the EDC is continuing to meet at the special time of 2:00 p.m. with their next meeting scheduled for August 20<sup>th</sup>. Kinnunen further informed the Council that she is uncertain if the EDC will be continuing to meet at 2:00 p.m. or if they will go back to their regularly scheduled meeting time of 7:00 p.m. this fall.

**Mayor Mike Buchite** reminded the Council of their budget meeting scheduled for this Wednesday, August 12<sup>th</sup> at 8:00 a.m. in which they will continue the roughing in of numbers for the 2010 budget, considering the \$65,000 short-fall being proposed from the State of Minnesota.

**CORRESPONDENCE**

THE CITY COUNCIL ACKNOWLEDGED THE CORRESPONDENCE RECEIVED IN THE AUGUST 10, 2009 COUNCIL PACKET:

1. THANK YOU TO FIRE DEPARTMENT FROM CEDAR GROVE ESTATES HOMEOWNERS ASSOCIATION
2. NOTICE OF SERVICE LIST REMOVAL
3. LETTER FROM MN DEPARTMENT OF HEALTH, RE: ROUTINE INSPECTION
4. USDA NEWSLETTER
5. STAFF CORRESPONDENCE & EMAIL'S

**ADJOURNMENT**

MOTION BY KINNUNEN/RIVARD TO ADJOURN THE MEETING OF THE AUGUST 10, 2009 TAYLORS FALLS CITY COUNCIL. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:31 p.m.

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Michael D. Buchite, Mayor

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Jayna Yeske, Deputy Clerk-Treasurer

**APPROVED: SEPTEMBER 14, 2009**