

**TAYLORS FALLS CITY COUNCIL MEETING  
COUNCIL CHAMBERS  
MONDAY, JANUARY 11, 2010 – 7:00 P.M.**

**MINUTES**

The Agenda for this Meeting was posted Wednesday, January 6, 2010 at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

The Taylors Falls City Council met for a regular meeting on Monday, January 11, 2010 at 7:00 p.m. in the Council Chambers at City Hall, 637 First Street, Taylors Falls, Minnesota.

**CALL TO ORDER**

The Meeting was called to order at 7:00 p.m. by Mayor Mike Buchite.

**PLEDGE OF ALLEGIANCE**

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

**ROLL CALL**

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, Zara Kinnunen

MEMBERS ABSENT: Larry Julik-Heine

OTHERS PRESENT: City Clerk-Treasurer Jo Everson. Zoning Administrator-Coordinator Larry Phillips, Bill Scott, Barb Nelson, Julie Hildebrand, Brian Piggot, Vicki Buchite, and Eric Vargo from the Chisago County Press

**ADOPTION OF AGENDA**

MOTION BY KINNUNEN/TANGEN TO APPROVE THE AGENDA, AS PRESENTED, FOR THE JANUARY 11, 2010 TAYLORS FALLS CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

**ADOPTION OF CONSENT AGENDA**

MOTION BY TANGEN/RIVARD TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: MINUTES OF PREVIOUS CITY COUNCIL MEETINGS; STAFF REPORTS; COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS; CONSIDER RESOLUTION 10-01-06 APPROVING THE TRANSFER OF MONIES FROM ONE FUND TO ANOTHER; CONSIDER CIGARETTE LICENSE FOR RIVERVIEW CONVENIENCE STORE; APPROVAL OF CLAIMS AND PAYROLL; CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

**APPROVAL OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS CITY COUNCIL MEETINGS HELD ON DECEMBER 14, DECEMBER 21, DECEMBER 28, 2009 AND ON JANUARY 4, 2010.

**COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS**

**LIBRARY BOARD**

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS LIBRARY BOARD HELD ON DECEMBER 16, 2009.

**PARK AND RECREATION COMMISSION**

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS PARK & REC COMMISSION MEETING HELD ON DECEMBER 16, 2009.

**PUBLIC FORUM**

None.

**STAFF REPORTS & REQUESTS**

**ADMINISTRATIVE DEPARTMENT**

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE DECEMBER AND YEAR-END 2009 FINANCIAL REPORTS PRESENTED BY CLERK-TREASURER JO EVERSON.

**CHISAGO COUNTY SHERIFF'S DEPARTMENT**

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA CORPORAL SHANE CARROLL'S DECEMBER 2009 CHISAGO COUNTY SHERIFF'S DEPARTMENT REPORT.

**ZONING & PLANNING DEPARTMENT**

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE DECEMBER 2009 ZONING REPORT PRESENTED BY ZONING ADMINISTRATOR-COORDINATOR LARRY PHILLIPS.

**CITY ATTORNEY**

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE DECEMBER BILLING STATEMENT FROM THE CITY ATTORNEY'S OFFICE OF KELLY AND LEMMONS, P.A.

**UNFINISHED BUSINESS**

**CONSIDER LAW ENFORCEMENT CONTRACT**

The Council tabled action on the Law Enforcement Contract with Chisago County to provide police services to the City until the contract could be reviewed by the City Attorney. The Chisago County Attorney redrafted the proposed contract with several language changes that were not acceptable to the City. Additionally, because the City's 2010 budget for police services was reduced by 500 hours, and the lease rate increased by 5%, both needed to be included in the contract.

MOTION BY KINNUNEN/RIVARD TO APPROVE THE AGREEMENT TO PROVIDE LAW ENFORCEMENT SERVICES, AS AMENDED, BETWEEN THE COUNTY OF CHISAGO AND THE CITY OF TAYLORS FALLS. MOTION CARRIED WITH TANGEN ABSTAINING SINCE HE IS AN EMPLOYEE OF THE CHISAGO COUNTY SHERIFF'S DEPARTMENT. (contract on file)

**NEW BUSINESS**

**CONSIDER AWARD OF 2009 ST. CROIX RIVER VALLEY STEWARDSHIP AWARD**

This is an annual award that is given to someone who has represented the St. Croix Valley in a worthy manner. The Mayor recommended William W. Scott to receive the 2009 award.

MOTION BY RIVARD/KINNUNEN TO AWARD THE 2009 ST. CROIX RIVER VALLEY STEWARDSHIP AWARD TO WILLIAM W. SCOTT. MOTION CARRIED UNANIMOUSLY. (certificate attached)

**CONSIDER USE OF COMMUNITY CENTER PUBLIC RESTROOM**

Construction of the public restroom on the north side of the Community Center is now complete and is ready for use. Council discussed several policy issues with regard to its use. The consensus was:

- The bathroom shall be open to the public during the spring, summer and fall months. The actual opening and closing dates shall be determined by the weather.
- The bathroom shall be open during the Lighting Festival and any other special event during the winter months.
- The bathroom shall be thoroughly cleaned by the City custodians on a quarterly basis.
- The Public Works Department shall maintain the bathroom, including but not limited to:
  - ◆ Cleaning on a weekly basis or whenever needed
  - ◆ Emptying trash
  - ◆ Replenishing supplies (soap/toilet paper)

**CONSIDER SUBMISSION OF FEDERAL TRANSPORTATION ENCHANCEMENT GRANT**

The City of Taylors Falls is interested in obtaining funding from the Federal Transportation Enhancement program to construct 4,262' of multi-use trail within the City. The proposed trail is nearly a mile in length and would provide connectivity to Minnesota Interstate State Park, the proposed Swedish Immigrant Trail, the proposed Gateway Trail, Bryant Woods Park Reserve, downtown Taylors Falls, several neighborhoods in Taylors Falls and certain City parks. It may also

provide future connectivity with a regional trail system going north out of Taylors Falls following the St. Croix River. Actual trail construction would not begin until 2013.

Because the population in Taylors Falls is less than 5,000, Chisago County has sponsored the project; however, this does not obligate them in any way for future funding or maintenance. The next step is for the City's application to be reviewed by the Transit Advisory Committee on February 1<sup>st</sup>, and then to the Integration Committee (which includes the Metropolitan Council) on March 1<sup>st</sup>, who actually determines what projects are funded.

The grant request is for a total project cost of \$262,290.00, and is an 80/20 matching grant. The City's match is projected to be \$64,886.00 (24.7% of the project). If funded by the federal grant, the City would apply for State funding to cover 75% of the design engineering fees (estimated to be \$40,000).

MOTION TO APPROVE AND AUTHORIZE SUBMISSION OF THE GRANT APPLICATION FOR FEDERAL TRANSPORTATION ENHANCEMENT FUNDING IN AN AMOUNT OF \$197,404 FOR CONSTRUCTION OF A MULTI-USE TRAIL IN TAYLORS FALLS.

IT WAS FURTHER MOVED TO AUTHORIZE FINAL REVIEW OF SAID APPLICATION PRIOR TO SUBMISSION BY MAYOR BUCHITE AND ZONING ADMINISTRATOR-COORDINATOR LARRY PHILLIPS.

IT WAS YET FURTHER MOVED TO AUTHORIZE THE SIGNATURES OF THE MAYOR AND CLERK-TREASURER ON THE SAID APPLICATION.

MOTIONS CARRIED UNANIMOUSLY.

**CONSIDER RESOLUTION 10-01-06 APPROVING THE TRANSFER OF MONIES**

THE CITY COUNCIL ADOPTED BY CONSENT AGENDA RESOLUTION 10-01-06, APPROVING THE TRANSFER OF MONIES FROM ONE FUND TO ANOTHER.

**RESOLUTION 10-01-06**

**A RESOLUTION TRANSFERRING MONIES FROM ONE FUND TO ANOTHER**

WHEREAS the City Council adopts an operating budget each year for every Department; and

WHEREAS Department Heads are charged with the responsibility of prudent spending throughout the year; and

WHEREAS the Administrative Department has a surplus budget balance in 2009 due to this practice; and

WHEREAS a request has been received to allow the Administrative Department to allocate a portion of said budget for a computer purchase in 2010;

SO THEREFORE BE IT RESOLVED by the Taylors Falls City Council that it hereby authorizes the transfer of \$2,000.00 from the 2009 budget balance in the Administrative Department (101-41400) to the Administrative Capital Purchases Fund (408).

/s/ Michael D. Buchite, Mayor  
Jo Everson, Clerk-Treasurer

**CONSIDER CIGARETTE LICENSE FOR RIVERVIEW CONVENIENCE STORE**

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE ISSUANCE OF A 2010 LICENSE TO SELL CIGARETTES AT RETAIL TO RIVERVIEW CONVENIENCE STORE.

**APPROVAL OF CLAIMS & PAYROLL**

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE PAYMENT OF CHECK NUMBERS 22953 - 22978 TOTALING \$102,257.99 AND CHECK NUMBERS 5643 - 5697 IN THE AMOUNT OF \$35,039.31 FOR DECEMBER PAYROLL.

**LIAISON OR COUNCIL MEMBER REPORTS**

**John Tangen** reported that he, Mayor Buchite and Fire Chief Al Rivard recently attended a meeting sponsored by the Chisago County Sheriff's Department to discuss the funding of the mandatory conversion of the County's radio system to an 800 MHz radio system. The financial impact to Taylors Falls for this mandate will be significant. More meetings are planned in the near future.

**CORRESPONDENCE**

THE CITY COUNCIL ACKNOWLEDGED THE CORRESPONDENCE RECEIVED IN THE JANUARY 11, 2010 COUNCIL PACKET:

1. LEGISLATIVE NEWS FROM LMC, RE: UNALLOTMENT CHALLENGE
2. COPY OF HPC VIDEO GRANT APPLICATION
3. LMC INFORMATION, RE: COVERAGE FOR SEWER BACKUP CLAIMS
4. MEETING INVITE FROM EAST CENTRAL REGIONAL DEVELOPMENT COMMISSION
5. LETTER FROM XCEL ENERGY, RE: STREET LIGHTING SERVICES
6. CORRESPONDENCE FROM NPS, RE: MERRILL'S LANDING LEASE
7. STAFF CORRESPONDENCE & EMAIL'S

**ADJOURNMENT**

MOTION BY KINNUNEN/RIVARD TO ADJOURN THE MEETING OF THE JANUARY 11, 2010 TAYLORS FALLS CITY COUNCIL. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:37 p.m.

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Michael D. Buchite, Mayor

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Jo Everson, City Clerk-Treasurer

**APPROVED: FEBRUARY 8, 2010**