

**TAYLORS FALLS CITY COUNCIL MEETING
COUNCIL CHAMBERS
MONDAY, MARCH 28, 2011 – 7:00 P.M.**

MINUTES

The Agenda for this Meeting was posted Wednesday, March 23, 2011 at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

The Taylors Falls City Council met for a regular meeting on Monday, March 28, 2011 at 7:00 p.m. in Council Chambers at City Hall, 637 First Street, Taylors Falls, Minnesota.

CALL TO ORDER

The Meeting was called to order at 7:00 p.m. by Mayor Mike Buchite.

PLEDGE OF ALLEGIANCE

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

ROLL CALL

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, Larry Julik-Heine, Mary Jo Murphy

MEMBERS ABSENT: None

OTHERS PRESENT: City Clerk-Treasurer Jo Everson, City Engineer Steve Heth, Chisago County Commissioner Rick Greene, HRA/EDA Director Chris Eng, Brad Falteysek, and Eric Vargo from the Chisago County Press

ADOPTION OF AGENDA

The Agenda was amended under Staff Requests: **Consider Public Works Training.**

MOTION BY JULIK-HEINE/RIVARD TO APPROVE THE AGENDA, AS AMENDED, FOR THE MARCH 28, 2011 TAYLORS FALLS CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

ADOPTION OF CONSENT AGENDA

MOTION BY TANGEN/JULIK-HEINE TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: CONSIDER APPROVAL OF EXCLUDED BINGO PERMIT BY FIRST LUTHERAN CHURCH; CONSIDER 2011 SOLID WASTE PERMITS; CONSIDER RESOLUTION 11-03-01 ACCEPTING A DONATION FROM THE ADIUM OIL COMPANY; CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

PUBLIC FORUM

None.

STAFF REQUESTS

Public Works Department. A request was made by Mike Kriz, Public Works Superintendent, to attend the Minnesota Department of Health Metro District Water Operators School in Bloomington, Minnesota. Attendance is necessary in order to obtain the 16 credit hours Kriz needs to maintain his water operator's license.

MOTION BY JULIK-HEINE/RIVARD TO AUTHORIZE PUBLIC WORKS SUPERINTENDANT MIKE KRIZ TO ATTEND THE MINNESOTA DEPARTMENT OF HEALTH METRO DISTRICT WATER OPERATORS SCHOOL FROM APRIL 5TH THROUGH APRIL 7TH IN BLOOMINGTON, MINNESOTA, AT A COST OF \$210.00 TO BE PAID FROM THE WATER FUND (601). KRIZ IS TO USE A CITY TRUCK FOR HIS TRANSPORTATION. MOTION CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS

None.

NEW BUSINESS

PRESENTATION OF 2010 FINANCIAL AUDIT

Brad Falteysek, Certified Public Accountant from the firm Abdo Eick & Meyers, LLP, presented the City's 2010 financial audit. The City's cash and investment balances in the General Fund increased \$58,415.00 for a total of \$420,867.00, which is approximately 64% of the 2011 budgeted disbursements. A portion of that fund balance has been designated by Council for various purposes in early January 2011, reducing the unreserved undesignated fund balance at year end 2010 to 53%. Falteysek commended the City for their prudent spending, considering how vulnerable the City has been and continues to be to the legislative actions taken at the State and Federal levels.

Overall the entire audit process went well, with three reportable conditions, similar to past years and similar to most cities the size of Taylors Falls: *Limited Segregation of Duties; Preparation of Financial Statements; and Collateral Coverage.*

MOTION BY TANGEN/RIVARD TO ACCEPT THE TAYLORS FALLS 2010 FINANCIAL AUDIT AS PRESENTED BY BRAD FALTEYSEK FROM ABDO, EICK & MEYERS, LLP. MOTION CARRIED UNANIMOUSLY.

CONSIDER FEASIBILITY REPORT FOR PROPOSED BUSIENSS PARK BY BOLTON & MENK

City Engineer, Steve Heth reviewed the feasibility report with regard to the costs of constructing infrastructure in the City's proposed Business Park on County Road 37. When Xcel Energy purchased approximately 32 acres of land for the purpose of constructing an electrical substation, only 13 acres was needed for the actual facility. The City was able to negotiate with Xcel to acquire the remaining 19 acres located south of the sanitary sewer treatment facility. Nine of these acres will accommodate a future waste water treatment pond. The remaining 10 acres will be used to construct a Business Park. Heth explained that the estimated costs to install the proposed improvements, which include a water main, sanitary sewer with lift station, site and roadway preparations equal approximately \$519,154.62, which falls within the acceptable range for improving a 10-acre parcel such as this.

The Council was in agreement that the City should move forward with this process. Mayor Buchite explained that the City's recent attempts to allow Taylors Falls to be included in the Border Cities Development Zone legislation have been successful. The City recently learned that it has been included in the final Omnibus Tax Bill, approved in both the House and Senate Tax Committees. The Governor must now approve or veto the bill. If approved, the legislation would allow the City to offer business incentives to attract businesses to the new Park. Other financing options should also be explored.

MOTION BY JULIK-HEINE/MURPHY TO AUTHORIZE MAYOR BUCHITE AND VICE-MAYOR RIVARD TO INVESTIGATE FINANCING OPTIONS FOR THE PROPOSED TAYLORS FALLS BUSINESS PARK, WITH THE ASSISTANCE OF THE CHISAGO COUNTY HRA/EDA EXECUTIVE DIRECTOR CHRIS ENG, BRINGING FORWARD ANY VIABLE OPTIONS TO THE COUNCIL FOR FURTHER DISCUSSION. MOTION CARRIED UNANIMOUSLY.

CONSIDER RESOLUTION 11-03-02 AND AUTHORIZING SUBMISSION OF THE LOCAL TRAILS CONNECTIONS GRANT APPLICATION

In 2010 the City was notified that it would be receiving \$197,404 of Federal Transportation Enhancement Funding, which will be used to partially fund the proposed Valley View Trail Project (yet to be officially named), resulting in the development of 4,500' trail within the City. The trail will connect several neighborhoods to downtown, and the planned Swedish Immigrant Trail and Gateway Trail. The Local Trails Connections grant program request is for \$100,000, which is the maximum request. The program can pay for engineering fees as well as construction, whereas the Federal Transportation Enhancement Funding cannot. The Local Trails Connections grant program is administer by the Minnesota Department of Natural Resources. The grant award is announced in July 2011.

Per the MnDNR's recommendation, the City applied for this program as well as the Federal Recreational Trail Program, which are similar except the Local Trails Connections program only funds up to \$100,000 and our application for the Federal Recreational program was \$141,500. The local match for this application has increased accordingly to match the budget for the Federal Recreational Trail Program application submitted last month.

MOTION BY MURPHY/JULIK-HEINE TO ADOPT RESOLUTION 11-03-03 SUPPORTING A GRANT APPLICATION TO THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES FOR THE LOCAL TRAILS CONNECTIONS PROGRAM. MOTION CARRIED UNANIMOUSLY.

MOTION BY MURPHY/TANGEN TO AUTHORIZE SUBMISSION OF THE LOCAL TRAILS CONNECTIONS GRANT APPLICATION, ADMINISTERED BY THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES, IN THE AMOUNT OF \$100,000 ACKNOWLEDGING THAT THIS GRANT, IF AWARDED, WILL BE USED TO MEET THE LOCAL MATCH REQUIREMENT IN THE FEDERAL TRANSPORTATION ENHANCEMENT FUNDING AWARDED TO THE CITY OF TAYLORS FALLS IN 2010.

IT WAS FURTHER MOVED TO AUTHORIZE THE MAYOR AND CLERK-TREASURER'S SIGNATURE ON THE SAID APPLICATION.

MOTION CARRIED UNANIMOUSLY. (attached)

CONSIDER TRAINING REQUEST BY CLERK-TREASURER

At the December 13, 2010 Council Meeting, Council approved training for the Clerk-Treasurer to attend a computer training workshop for two days in January, which she was not able to attend. New sessions were just announced, which meet the Clerk's schedule.

MOTION BY JULIK-HEINE/RIVARD TO AUTHORIZE CITY CLERK-TREASURER JO EVERSON TO ATTEND MICROSOFT EXCEL TRAINING SEMINARS IN BLOOMINGTON, MINNESOTA ON MAY 12TH & MAY 13TH, 2011 AT A COST OF \$178.00 PLUS MILEAGE REIMBURSEMENT, TO BE PAID FROM THE ADMINISTRATIVE DEPARTMENT TRAINING BUDGET (41400-208). MOTION CARRIED UNANIMOUSLY.

CONSIDER FIRST LUTHERAN CHURCH REQUEST FOR EXCLUDED BINGO

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE REQUEST BY THE FIRST EVANGELICAL LUTHERAN CHURCH TO CONDUCT EXCLUDED BINGO AT THE TAYLORS FALLS MEMORIAL COMMUNITY CENTER ON MAY 6, 2011.

CONSIDER 2011 SOLID WASTE PERMITS

Solid Waste Permits are renewed each year before their March 31st expiration date.

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE 2011 - 2012 TAYLORS FALLS SOLID WASTE PERMITS FOR THE FOLLOWING COMPANIES:

- ALL-WAYS HAULING, INC. - FOREST LAKE, MN
- CHISAGO LAKES SANITATION - CHISAGO CITY, MN
- CROIX VALLEY PICK-UP - CHISAGO CITY, MN
- SRC (DBA: TOWN & COUNTRY DISPOSAL) - WYOMING, MN
- WASTE MANAGEMENT OF NORTHERN WISCONSIN - SOMERSET, WI

CONSIDER RESOLUTION 11-03-01 ACCEPTING A DONATION FROM THE ADIUM OIL COMPANY

The Riverview Station - Petro Plus has donated \$219.52 to the Fire Department from their Spare Change Donation Program. Council must accept the donation by Resolution.

THE CITY COUNCIL ADOPTED BY CONSENT AGENDA RESOLUTION 11-03-01 ACCEPTING A \$219.52 DONATION FROM THE ADIUM OIL COMPANY TO THE TAYLORS FALLS FIRE DEPARTMENT. (attached)

LIAISON OR COUNCIL MEMBER REPORTS

Mary Jo Murphy reported there would be a meeting of the EDC this week, as well as the Sub-Committee for the Riverwalk Trail.

Ross Rivard reported that the Public Works Department would be bringing forward bids for this year's sewer lining project at the next Council Meeting.

John Tangen reported that he, Mayor Buchite and Zoning Administrator-Coordinator Larry Phillips attended a meeting with Lieutenant Bob Shoemaker and Sheriff Rick Duncan from the Chisago County Sheriff's Department, to discuss the City's participation in the migration to the 800 mhz radio system. To date Taylors Falls has received two grants for these purchases, totaling \$52,604.00, while no other department in Chisago County have applied for or received any grant monies. The City requested assurances that Taylors Falls would receive credit in some form for their proactive approach in seeking financial assistance so early in the planning process.

Larry Julik-Heine reported that the PRC would be submitting a recommendation to the Council in the near future for the appointment of a new Commission Member.

Mayor Mike Buchite reported that the company LBH hired by Chisago County to inspect the former MnDOT property would have their report ready by the next Council Meeting. They would also have the specs prepared for the demolition of the substandard buildings at this same meeting.

The Mayor also reported that the City has received numerous calls from waste haulers in the area who are requesting permission to now dump their septic tanks into the City's system. The City's original intent was to allow a local hauler who pumps for property owners in the City to dump at a reasonable cost. However, the City Engineer is questioning to what extent the ponds can handle additional sewage. So until that information is determined, the Mayor has suspended all sewage dumping by haulers in the City's system until further notice. The Council will review discuss this issue at a later date.

Clerk-Treasurer Jo Everson reported that there have been seven residents interested in the CERT program at this time. The Task Force recommended 20 initial members before training would be initiated. The Clerk-Treasurer also reported that there are 30 applications for the position of Public Works Seasonal Worker. The Public Works Liaisons were encouraged to meet to review these applications.

CORRESPONDENCE

THE CITY COUNCIL ACKNOWLEDGED THE CORRESPONDENCE RECEIVED IN THE MARCH 28, 2011 COUNCIL PACKET:

1. CORRESPONDENCE REGARDING RADIO GRANTS & PURCHASES
2. LETTER OF THANKS FROM MAYOR FOR EAST CENTRAL ARTS COUNCILS GRANT PROGRAM
3. NOTICE FROM USDA, RE: WATER SYSTEM IMPROVEMENTS APPLICATION
4. LETTER TO LOCAL BUSINESS, RE: NON-COMPETE AGREEMENT
5. INVITATION TO JOHN MOOSEY'S RETIREMENT PARTY
6. ARTICLE FROM LMC, EXEMPTIONS THAT CAN SAVE MONEY & JOBS
7. MN DEPT OF REVENUE NOTICE, RE: LOCAL BOARD OF APPEAL TRAINING
8. STAFF CORRESPONDENCE & EMAIL'S

ADJOURNMENT

MOTION BY JULIK-HEINE/MURPHY TO ADJOURN THE MEETING OF THE MARCH 28, 2011 TAYLORS FALLS CITY COUNCIL. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 8:00 p.m.

Michael D. Buchite, Mayor

Jo Everson, City Clerk-Treasurer

APPROVED: MARCH 14, 2011

RESOLUTION 11-03-02

**CITY OF TAYLORS FALLS
COUNTY OF CHISAGO
STATE OF MINNESOTA**

**A RESOLUTION SUPPORTING A GRANT APPLICATION TO THE
MINNESOTA DEPARTMENT OF NATURAL RESOURCES FOR THE
LOCAL TRAILS CONNECTIONS PROGRAM**

WHEREAS, the City of Taylors Falls supports the grant application made to the Minnesota Department of Natural Resources for the Local Trails Connections Program. The application is for design and development of a 4,500' of paved trail currently referred to as the Valley View Trail but to be officially named at a later date. The Valley View Trail is located within the City of Taylors Falls and will provided connections to key areas within the City; and

WHEREAS, the City of Taylors Falls recognizes the fifty (50) percent match requirement for the Local Trails Connections Program, and has secured the matching funds;

SO THEREFORE BE IT RESOLVED, if the City of Taylors Falls is awarded a grant by the Minnesota Department of Natural Resources, the City of Taylors Falls agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. The City of Taylors Falls will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement.

BE IT FURTHER RESOLVED, the City Council of the City of Taylors Falls names the fiscal agent for the City of Taylors Falls for this project as:

Jo Everson
Clerk-Treasurer
City of Taylors Falls
637 First Street
Taylors Falls, MN 55084

BE IT FURTHER RESOLVED, the City of Taylors Falls hereby assures the Valley View Trail will be maintained for a period of no less than 20 years.

ADOPTED MARCH 28TH, 2011

Michael D. Buchite, Mayor

ATTEST:

Jo Everson, Clerk-Treasurer

RESOLUTION 11-03-01

**CITY OF TAYLORS FALLS
CHISAGO COUNTY
STATE OF MINNESOTA**

**A RESOLUTON ACCEPTING A DONATION FROM
THE ADIUM OIL COMPANY**

WHEREAS The City of Taylors Falls is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes §412.21 and §465.03 for the benefit of its citizens; and

WHEREAS, the City of Taylors Falls, through the Fire Department, received a donation in the amount of \$219.52 from the local Petro Plus - Riverview Convenience Store's Spare Change Donation program.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF TAYLORS FALLS, MINNESOTA that it hereby acknowledges and accepts with appreciation the \$219.52 donation from the Adium Oil Company to the Taylors Falls Fire Department.

Adopted by the City Council on this March 28, 2011

Michael D. Buchite, Mayor

ATTEST:

Jo Everson, Clerk-Treasurer