

**TAYLORS FALLS CITY COUNCIL MEETING
COUNCIL CHAMBERS
MONDAY, NOVEMBER 26, 2012 – 7:00 P.M.**

MINUTES

The Agenda for this Meeting was posted Wednesday, November 21, 2012 at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

The Taylors Falls City Council met for a regular Meeting on Monday, November 26, 2012 at 7:00 p.m. in Council Chambers at City Hall, 637 First Street, Taylors Falls, Minnesota.

CALL TO ORDER

The Meeting was called to order at 7:00 p.m. by Mayor Mike Buchite.

ROLL CALL

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, Larry Julik-Heine, Mary Jo Murphy

MEMBERS ABSENT: None

OTHERS PRESENT: Clerk-Treasurer Jo Everson, Dave Muller from the Ledger Press Newspaper, and Denise Martin from the Chisago County Press

PLEDGE OF ALLEGIANCE

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

ADOPTION OF AGENDA

The Agenda was amended to remove under New Business: **Consider Firefighter Participation in the PERA Retirement Plan.**

MOTION BY JULIK-HEINE/MURPHY TO APPROVE THE AGENDA, AS AMENDED, FOR THE NOVEMBER 26, 2012 TAYLORS FALLS CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

ADOPTION OF CONSENT AGENDA

MOTION BY RIVARD/TANGEN TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: CONSIDER RESOLUTION 12-11-02 ACCEPTING A DONATION FROM THE LOG JAM JAMMERS; CONSIDER APPROVING AUDIT ENGAGEMENT LETTER WITH ABDO EICK & MEYERS; CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

PUBLIC FORUM

None.

STAFF REQUESTS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

CONSIDER BIDS FOR COMMUNITY CENTER BATHROOM IMPROVEMENTS

A second round of *Letters of Requests* was sent to eight contractors to solicit bids for the remodeling of the upper level bathroom at the Community Center, yet only two were returned. Upon review, once again they were not comparable bids for various reasons. Therefore Staff recommended that the Council consider rolling the bathroom improvement project into the kitchen improvement project; with hopes that contractors would be more apt to consider bidding since it is a larger project and the time restraints were not as rigid.

MOTION BY JULIK-HEINE/MURPHY TO REJECT THE TWO BIDS RECEIVED FOR THE BATHROOM IMPROVEMENTS AT THE TAYLORS FALLS MEMORIAL COMMUNITY CENTER DUE TO BID INCONSISTANCIES.

IT WAS FURTHER MOVED TO INCLUDE THE BATHROOM IMPROVEMENTS PROJECT TOGETHER WITH THE KITCHEN IMPROVEMENTS PROJECT ONCE AUTHORIZED BY THE CITY COUNCIL.

MOTIONS CARRIED UNANIMOUSLY.

CONSIDER BID REQUESTS FOR KITCHEN IMPROVEMENTS AT THE COMMUNITY CENTER

In October the Council authorized Staff to draft the design specs for the remodeling of the kitchen in the Memorial Community Center. Since the building is designated as a Local Heritage Perseveration Site, Council Member Ross Rivard had previously discussed potential improvements with Susan Heaven and Alyssa Auten, both of whom sit on the Heritage Preservation Commission. A preliminary sketch was drawn with their suggested improvements. The Council awarded the cabinet replacements to Center City Cabinets, LLC at a previous meeting using this sketch. Since then Staff have also made several minor adjustments. As a result, the *Request for Bids* and the bid documents require amendments for clarification and the inclusion of the bathroom remodel project.

MOTION BY JULIK-HEINE/MURPHY TO APPROVE THE CONCEPTUAL DESIGN PLAN FOR THE TAYLORS FALLS MEMORIAL COMMUNITY CENTER KITCHEN IMPROVEMENT PROJECT. MOTION CARRIED UNANIMOUSLY.

IT WAS FURTHER MOVED BY TANGEN/MURPHY TO DIRECT CITY STAFF TO MODIFY THE *REQUEST FOR BIDS* AND THE BID DOCUMENTS FOR BOTH THE KITCHEN AND BATH IMPROVEMENT PROJECTS AT THE TAYLORS FALLS MEMORIAL COMMUNITY CENTER, TO BE BROUGHT BACK TO COUNCIL AT THE DECEMBER 10, 2012 MEETING. MOTION CARRIED UNANIMOUSLY. Mayor Buchite suggested that Council Member Ross Rivard and Clerk-Treasurer Jo Everson assist in the final design plans and bid documents.

CONSIDER 2013 LIQUOR AND CIGARETTE LICENSES

Jo Everson, Clerk-Treasurer reported that the applications from the General Store and the Border Bar & Grill had not yet been submitted for approval. Consequently they should be removed from the list until the December 11, 2012 Council Meeting.

MOTION BY JULIK-HEINE/MURPHY TO APPROVE THE ISSUANCE OF 2013 LIQUOR AND CIGARETTE LICENSES:

ADIUM OIL COMPANY, INC.
DBA: PETRO PLUS #108 AT 341 BENCH STREET
OFF-SALE LIQUOR LICENSE
CIGARETTE LICENSE

HALVERSON INVESTMENT, INC.
DBA: TANGLED UP IN BLUE AT 425 BENCH STREET
ON-SALE WINE LICENSE
ON-SALE STRONG BEER LICENSE

DDMCVI, LLC
DBA: ROMAYNE'S ON MAIN AT 391 BENCH STREET
ON-SALE LIQUOR LICENSE
OFF-SALE LIQUOR LICENSE
ON-SALE SUNDAY LICENSE

MOTION CARRIED WITH TANGEN ABSTAINING SINCE HE IS AN EMPLOYEE OF THE CHISAGO COUNTY SHERIFF'S DEPARTMENT WHO IS RESPONSIBLE FOR MONITORING THE ESTABLISHMENTS FOR LEGAL COMPLIANCE.

CONSIDER RESOLUTION 12-11-02 ACCEPTING A DONATION

THE CITY COUNCIL ADOPTED BY CONSENT AGENDA RESOLUTION 12-11-02 ACCEPTING A DONATION FROM THE TAYLORS FALLS LOG JAM JAMMERS. (attached)

CONSIDER APPROVING AUDIT ENGAGEMENT LETTER WITH ABDO EICK & MEYERS

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE ENGAGEMENT LETTER WITH ABDO EICK AND MEYER FOR THE 2012 FINANCIAL AUDIT. (on file)

LIAISON OR COUNCIL MEMBER REPORTS

Larry Julik-Heine commended Public Works Superintendent Mike Kriz for his efforts on the 2012 Lighting Festival, which was also echoed by the Mayor and the other Council Members.

John Tangen reported that the Mayor and he had met with the Fire Department Officers to discuss their request to possibly transition their existing retirement to the PERA retirement plan. Because several pieces of information were not yet available, they agreed to delay joining until 2013. The State only accepts an effective date of January 1st for administering any new Plans.

Tangen also reported that the CERT group recently had their final training exercise in the form of a mock disaster drill. An organizational meeting is scheduled for November 28th, at which time a Management Team will be elected, and a recommendation should be forthcoming to dissolve the Council appointed Task Force since their task has been accomplished.

Mary Jo Murphy reported that the Economic Development Commission recently participated in a photo and press opportunity officially acknowledging Jack Thibodeau's contribution to earn his Eagle Scout badge by constructing the two River Walk Trail arches. She also reported that the Lighting Festival was successful this year, and that 135 children had braved the cold to sit on Santa Claus' lap.

Mike Buchite reported that he would be meeting with Representative Bob Barott to discuss other avenues to attract companies to the City's Business Park, since the efforts to create a Border City Development Zone have been repeatedly vetoed by the Governor.

CORRESPONDENCE

THE CITY COUNCIL ACKNOWLEDGED THE CORRESPONDENCE RECEIVED IN THE NOVEMBER 26, 2012 COUNCIL PACKET:

1. LETTER OF GRATITUDE FROM LIGHTING FESTIVAL COMMITTEE
2. STAFF CORRESPONDENCE & EMAIL'S

ADJOURNMENT

MOTION BY MURPHY/JULIK-HEINE TO ADJOURN THE MEETING OF THE NOVEMBER 26, 2012 TAYLORS FALLS CITY COUNCIL. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:20 p.m.

Michael D. Buchite, Mayor

Jo Everson, Clerk-Treasurer

APPROVED: DECEMBER 10, 2012