

**TAYLORS FALLS CITY COUNCIL MEETING
COUNCIL CHAMBERS
TUESDAY, MAY 29, 2012 – 7:00 P.M.**

MINUTES

The Agenda for this Meeting was posted Wednesday, May 23, 2012 at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

The Taylors Falls City Council met for a regular meeting on Tuesday, May 29, 2012 (not Monday due to the Memorial Day Holiday) at 7:00 p.m. in Council Chambers at City Hall, 637 First Street, Taylors Falls, Minnesota.

CALL TO ORDER

The Meeting was called to order at 7:00 p.m. by Mayor Mike Buchite.

ROLL CALL

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, Larry Julik-Heine, Mary Jo Murphy

MEMBERS ABSENT: None

OTHERS PRESENT: Clerk-Treasurer Jo Everson, Commissioner Rick Greene, David McKeag, and Denise Martin from the Chisago County Press

PLEDGE OF ALLEGIANCE

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

ADOPTION OF AGENDA

The Agenda was amended to include under New Business: **Consider Payment of Pay Request #3; Consider Preliminary Approval to Pursue Minnesota Historical Society Legacy Grant; Consider Submission of a Minnesota Department of Natural Resources Grant by the Fire Department.**

MOTION BY RIVARD/MURPHY TO APPROVE THE AGENDA, AS AMENDED, FOR THE MAY 29, 2012 TAYLORS FALLS CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

ADOPTION OF CONSENT AGENDA

MOTION BY JULIK-HEINE/TANGEN TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: CONSIDER PRC'S RECOMMENDATION FOR NEW MEMBERS; CONSIDER PAYMENT OF PAY REQUEST #3; AND CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

PUBLIC FORUM

Chisago County Commissioner Rick Greene announced that Chris Eng, the County HRA/EDA Director has tendered his resignation effective at June month-end. Eng has been invaluable partner with the City with regard to several projects. He will be genuinely missed by Council and Staff.

Greene also reported that work would begin on June 4th on the final end of County Road 20, which should be completed by June month-end. Another related road construction was the work at the intersection of Highway 8/County Road 26. This will be a 21-day road closure and detour to begin the end of July.

There will be a ribbon cutting open house on June 13th for the new Communication Center and the start-up of the ARMOR Radio System.

STAFF REQUESTS

None.

UNFINISHED BUSINESS

CONSIDER APPROVING WETLAND DELINEATION PROPOSAL

In April Council authorized Coordinator-Zoning Administrator Adam Berklund to solicit proposals for the Wetland delineation of a portion of the proposed "Valley View Trail." Delineation is a requirement under the Clean Water Act to establish the boundary between wetlands and uplands. The route of the Trail includes a questionable wetland area that must be delineated before any work can be performed on the site. Once the area is delineated and mapped by the Minnesota Wetland Conservation Act, the Notice of Decision is valid permanently.

Three letters of request were sent to Professional Wetland Delineators identified by Chisago County's Jeff Fertig. Subsequent bids were submitted by ProSource Technologies, Inc.; Earth Science Associates, Inc.; and ProSource. While ProSource Technologies, Inc. was the lower bid at \$1,625.00, it included stipulations that if the tree cover inhibits the use of GPS, a separate traditional land survey will be required, which are costs not included in the proposal.

Earth Science Associates, Inc. was the second lowest bid at \$1,890.00. No stipulations were included in the proposal. The recommendation was to use Earth Science to complete the work even with the \$450.00 difference in cost since the owner walked the site and knows what the conditions are, particularly that the GPS stipulation is not needed.

MOTION BY MURPHY/JULIK-HEINE TO APPROVE THE DELINEATION PROPOSAL FROM EARTH SCIENCE ASSOCIATES AT A COST OF \$1,890.00, AND AUTHORIZE THE DELINATION OF APPROXIMATELY 1,500 FEET OF THE NORTH, SOUTH PORTION OF THE PROPOSED VALLEY VIEW TRAIL. MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

CONSIDER 2012 STREET PAVING PROJECT

Mike Kriz, Public Works Superintendent, received three bids for the proposed paving project on Maple Street from West Street to Chestnut Street.

MOTION BY TANGEN/JULIK-HEINE TO ACCEPT THE PROPOSAL FROM PREFER PAVING & READY-MIX INC. FROM RUSH CITY, MINNESOTA, AT A COST OF \$43,600.00 TO COMPLETE WORK ON APPROXIMATELY 1200' BY 25' ON MAPLE STREET FROM WEST STREET TO CHESTNUT STREET, BY RECLAIMING THE ENTIRE ROAD AND ESTABLISHING PROPER DRAINAGE AND THEN COMPACT, THEN LAY 3" HOT MIX ASPHALT AND MACHINE ROLLED TO A SMOOTH FINISH. MOTION CARRIED UNANIMOUSLY.

CONSIDER WANNIGAN DAYS REQUEST BY ROMAYNES ON MAIN

David McKeag, CEO of Romaynes on Main, submitted written request to host the annual street dance during Wannigan Days, to close and block off Ravine Street, and to waive the permit fee for the dance/music permit. This year it will be held July 21st with two bands performing. Ravine Street would be blocked off from Bench to Government Streets beginning at 1:00 p.m. until the end of the dance at approximately 1:00 a.m. the next morning. McKeag also requested two satellite porta-potties for the dance.

The Council agreed this year the City would provide two porta-potties for the entire Wannigan Days weekend rather than just for Romayne's event. The Clerk-Treasurer was instructed to make the necessary arrangements.

MOTION BY MURPHY/JULIK-HEINE TO AUTHORIZE THE CLOSING AND BLOCKING OF RAVINE STREET FROM BENCH STREET TO GOVERNMENT STREET FOR THE ROMAYNE'S STREET DANCE BEGINNING AT 1:00 P.M. ON SATURDAY, JULY 21, 2012 UNTIL THE END OF THE STREET DANCE, APPROXIMATELY 1:00 A.M. TO ALLOW TIME FOR THE DISMANTLEMENT OF THE STAGE.

AUTHORIZATION FOR THE CITY CLERK TO ISSUE A DANCE/MUSIC PERMIT WITH THE FEES TO BE WAIVED TO ROMAYNE'S ON MAIN FOR THE STREET DANCE TO BE HELD FROM 8:00 P.M. TO 12:30 A.M. ON SATURDAY, JULY 21, 2012.

TO REQUIRE A FENCE TO BE ERECTED SURROUNDING THE ENTIRE STREET DANCE AND BEER GARDEN AREA ON GOVERNMENT, RAVINE, AND BENCH STREETS DURING THE STREET DANCE ON SATURDAY, JULY 21, 2012.

TO AUTHORIZE/REQUIRE TWO DEPUTIES TO WORK THE STREET DANCE FROM THE HOURS OF 8:00 P.M. – 1:00 A.M. ON SATURDAY, JULY 21, 2012, TO BE PAID FROM THE CONTRACT FEES EXPENSE ACCOUNT (42100-309).

TO APPROVE THE INSTALLATION OF TWO SATELLITE PORTA-POTTY IN THE MARMON PARKWAY (BENCH STREET PARKING LOT) DURING THE WANNIGAN DAYS WEEKEND.

MOTION CARRIED UNANIMOUSLY.

CONSIDER CLASSIC CAR CLUB REQUEST FOR CAR SHOW

Mayor Buchite explained he was approached by members of the Fire Department to consider an idea for a car show to be held on the City's property located at the north end of town at the former MnDOT truck station property. As a trial run, the first "Cruise Night" occurred May 18th with over 40 cars in attendance. The group would like to continue this event throughout the summer on the third Friday of the month, from 5 pm-9 pm. Brats and hotdogs, pop and water was sold on-site by the Fire Department.

CM John Tangen suggested that the other businesses in town should have the opportunity to offer coupons to entice the car owners up into town for other purposes/purchases. CM Mary Murphy will bring this suggestion to the Economic Development Commission for action.

MOTION BY TANGEN/JULIK-HEINE TO ALLOW THE USE OF THE CITY'S PROPERTY AT THE NORTH END OF TAYLORS FALLS (FORMER MNDOT TRUCT STATION PROPERTY) TO HOST THE TAYLORS FALLS CLASSIC CAR & MOTORCYCLE CRUISE NIGHT ON THE THIRD FRIDAY OF EACH MONTH DURING THE SUMMER MONTHS INTO THE FALL MONTHS.

IT WAS FURTHER MOVED TO AUTHORIZE THE TAYLORS FALLS FIRE RELIEF ASSOCIATION TO SELL FOODS ON SITE DURING THE "CRUISE NIGHT" EVENT.

MOTION CARRIED, WITH RIVARD ABSTAINING SINCE HE IS A MEMBER OF THE TAYLORS FALLS FIRE DEPARTMENT.

The Clerk indicated she would be willing to advertise for the event if given the flyer each month in time for publication.

CONSIDER AUTHORIZING PRELIMINARY APPROVAL FOR PURSUING A MINNESOTA HISTORICAL SOCIETY LEGACY GRANT

City Coordinator-Zoning Administrator Adam Berklund and the Taylors Falls Library Board are working cooperatively to complete a grant application to the Minnesota Historical Society Legacy Grant for maintenance work needed on the Library, which is on the National Register of Historic Places. Work needed include:

- repairing soffits
- replacing side door
- repairing windows
- painting drop box
- re-roofing
- painting of entire building

The pre-application must be submitted by Friday, June 1st. The final application is due Friday, July 27th. A funding match is not required, however, is encouraged. The group is in the process of soliciting bids for all aspects of the project.

MOTION BY MURPHY/TANGEN TO GRANT PRELIMINARY APPROVAL FOR ADAM BERKLUND, CITY COORDINATOR-ZONING ADMINISTRATOR AND THE TAYLORS FALLS LIBRARY BOARD TO MOVE FORWARD WITH THE APPLICATION FOR A HISTORIC PROPERTYIES LEGACY GRANT FROM THE MINNESOTA HISTORICAL SOCIETY FOR MAINTENANCE OF THE TAYLORS FALLS PUBLIC LIBRARY. MOTION CARRIED UNANIMOUSLY.

CONSIDER SUBMISSION OF A MINNESOTA DEPARTMENT OF NATURAL RESOURCES GRANT

The Taylors Falls Fire Department is requesting authorization to submit a Rural Fire Department Volunteer Fire Assistance Matching Grant for the purpose of purchasing ten IndianPoly Backpacks with 5 gallon tanks and hoses, at total cost of \$1,953.70. The deadline for submitting the Grant is June 1st.

MOTION BY TANGEN/JULIK-HEINE TO APPROVE THE SUBMISSION OF THE MINNESOTA RURAL FIRE DEPARTMENT VOLUNTEER FIRE ASSISTANCE GRANT FOR THE PURCHASE OF TEN INDIAN POLY BACKPACKS WITH FIVE GALLON TANKS AT A TOTAL COST OF \$1,953.70, FOR WHICH THE GRANT WILL PAY \$976.85 AND THE FIRE DEPARTMENT NEW EQUIPMENT BUDGET TO PAY \$976.85. MOTION CARRIED WITH RIVARD ABSTAINING SINCE HE IS A MEMBER OF THE FIRE DEPARTMENT.

The Fire Department was applauded for continuing to pursue grants to relieve the tax burden to the citizens of Taylors Falls.

CONSIDER PRC RECOMMENDATION FOR NEW MEMBERS

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE RECOMMENDATION FROM THE TAYLORS FALLS PARK & REC COMMISSION TO APPOINT ZARA KINUNEN TO THE TAYLORS FALLS PARK & REC COMMISSION, WHO'S TERM SHALL EXPIRE DECEMBER 31, 2014. AND FURTHER TO APPOINT DONALD HOBSON AS THE ALTERNATE COMMISSION MEMBER TO THE TAYLORS FALLS PARK & REC COMMISSION.

CONSIDER PAYMENT OF PAY REQUEST #3 TO DRESSEL CONTRACTING

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE PAYMENT OF PAY REQUEST #3 IN THE AMOUNT OF \$94,962.73, FOR WORK COMPLETED THROUGH MAY 18, 2012 AT THE TAYLORS FALLS BUSINESS PARK IMPROVEMENT PROJECT (FUND 555).

LIAISON OR COUNCIL MEMBER REPORTS

Ross Rivard reported the Public Works Department has been busy cleaning up the City. The new seasonal worker Jordan Eng has begun work. The flowers were hung on Friday for the summer months.

John Tangen thanked the Public Works Department for use of the trucks to put out the flags this past Memorial Day.

Larry Julik-Heine reported that he had met with two reps from the Chisago County Soil and Water Conservation Office to review potential areas that clean-up is necessary for a grant they would be requesting. Two gullies were identified; however, they just learned that their Engineer is no longer working with the group. As a result the City's Engineer would need to sign off on the project or run the risk of losing the grant by waiting for a new Engineer to be appointed. Julik-Heine agreed to keep the Council informed.

Mayor Mike Buchite reported there would be an Open House by the Taylors Falls Historical Society at the lower level Memorial Community Center to celebrate the opening of the new office. The ribbon cutting ceremony is scheduled for 2:00 pm on June 16th.

The Mayor reported that the Taylors Falls Log Jam Jam has now moved to Monday nights from 6 pm – 9 pm at the Memorial Community Center, which is a free event open to the public.

CORRESPONDENCE

THE CITY COUNCIL ACKNOWLEDGED THE CORRESPONDENCE RECEIVED IN THE MAY 29, 2012 COUNCIL PACKET:

1. CORRESPONDENCE FROM CENTRALL MN COUNCIL ON AGING, RE: ANNUAL REPORT
2. LMC INFORMATION, RE: PROPOSED SIGN RETROREFLECTIVITY
3. STAFF CORRESPONDENCE & EMAIL'S

ADJOURNMENT

MOTION BY MURPHY/JULIK-HEINE TO ADJOURN THE MEETING OF THE MAY 29, 2012 TAYLORS FALLS CITY COUNCIL. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:38 p.m.

Michael D. Buchite, Mayor

Jo Everson, Clerk-Treasurer

APPROVED: JUNE 11, 2012