

**TAYLORS FALLS CITY COUNCIL MEETING
COUNCIL CHAMBERS
MONDAY, FEBRUARY 13, 2012 – 7:00 P.M.**

MINUTES

The Agenda for this Meeting was posted Wednesday, February 8, 2012, at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

The Taylors Falls City Council met for a regular meeting on Monday, February 13, 2012 at 7:00 p.m. in Council Chambers at City Hall, 637 First Street, Taylors Falls, Minnesota.

CALL TO ORDER

The Meeting was called to order at 7:00 p.m. by Mayor Mike Buchite.

PLEDGE OF ALLEGIANCE

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

ROLL CALL

MEMBERS PRESENT: Mike Buchite, Ross Rivard, Mary Jo Murphy

MEMBERS ABSENT: John Tangen, Larry Julik-Heine

OTHERS PRESENT: Jo Everson, Clerk-Treasurer

ADOPTION OF AGENDA

MOTION BY MURPHY/RIVARD TO APPROVE THE AGENDA, AS PRESENTED, FOR THE FEBRUARY 13, 2012 COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

ADOPTION OF CONSENT AGENDA

MOTION BY RIVARD/MURPHY TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: MINUTES OF CITY COUNCIL MEETINGS HELD ON JANUARY 9TH AND JANUARY 23RD, 2012; STAFF REPORTS; COMMISSION/BOARD OR COMMITTEE MINUTES/ REPORTS; CONSIDER RESIGNATIONS FROM EDC; CONSIDER DATE FOR BOARD OF APPEAL AND EQUALIZATION; CONSIDER CHAMBER'S BINGO APPLICATION; CONSIDER PAYMENT OF PAY REQUEST #2 TO DRESEL CONTRACTING FOR TF BUSINESS PARK IMPROVEMENTS; APPROVAL OF CLAIMS & PAYROLL; AND CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

PUBLIC FORUM

None.

STAFF REPORTS & REQUESTS

ADMINISTRATIVE DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE JANUARY 2012 FINANCIAL REPORTS PRESENTED BY CLERK-TREASURER JO EVERSON.

CHISAGO COUNTY SHERIFF'S DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA SERGEANT SHANE CARROLL'S JANUARY 2012 CHISAGO COUNTY SHERIFF'S DEPARTMENT REPORT.

CITY ATTORNEY

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE JANUARY 2012 BILLING STATEMENT FROM THE CITY ATTORNEY'S OFFICE OF KELLY AND LEMMONS, P.A.

PUBLIC WORKS DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE JANUARY 2012 PUBLIC WORKS DEPARTMENT REPORT PRESENTED BY SUPERINTENDENT MIKE KRIZ.

PLANNING & ZONING DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE JANUARY 2012 PLANNING & ZONING DEPARTMENT REPORT PRESENTED BY COORDINATOR-ZONING ADMINISTRATOR ADAM BERKLUND.

COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS

LIBRARY BOARD

The City Council accepted by Consent Agenda the minutes of the Library Board meeting held on January 25, 2012.

STAFF REQUESTS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

CONSIDER PUBLIC WORKS DEPARTMENT TRAINING REQUEST

Superintendent Mike Kriz requested permission to attend a continuous education opportunity entitled Minnesota Shade Tree Short Course to be held at Bethel University in Arden Hills.

MOTION BY RIVARD/MURPHY TO AUTHORIZE PUBLIC WORKS SUPERINTENDENT MIKE KRIZ TO ATTEND THE MINNESOTA SHADE TREE CONFERENCE TO BE HELD AT BETHEL UNIVERSITY IN ARDEN HILLS ON MARCH 20TH – 21ST, 2012, AT A COST OF \$175.00, TO BE PAID FROM THE PUBLIC WORKS TRAINING BUDGET (43100-208). MOTION CARRIED UNANIMOUSLY.

CONSIDER CLERK-TREASURER TRAINING REQUEST

Clerk-Treasurer Jo Everson requested permission to attend the Minnesota Clerks & Finance Officers Association Conference in St. Cloud, Minnesota.

MOTION BY MURPHY/RIVARD TO AUTHORIZE CLERK-TREASURER JO EVERSON TO ATTEND THE MINNESOTA CLERKS & FINANCE OFFICERS ASSOCIATION CONFERENCE TO BE HELD AT THE BEST WESTERN INN IN ST. CLOUD, MINNESOTA ON MARCH 20TH – MARCH 23RD, 2012, AT A COST OF \$255.00 + LODGING AND MILEAGE, TO BE PAID FROM THE CLERK-TREASURER TRAINING BUDGET (41400-208). MOTION CARRIED UNANIMOUSLY.

CONSIDER 2012 PAY EQUITY IMPLEMENTATION REPORT

State law requires all public jurisdictions to eliminate any sex-based wage inequities in compensation and submit the reports to the Minnesota Management & Budget Department. This Pay Equity Implementation Form, must be submitted every four years. The report includes wages paid for each employee and a range of points for that position. The City was in compliance in 1999, 2002 and 2008. The points have not changed from previous years, although the wages have. Wages used were established by Council Resolution in January 2011.

MOTION TO APPROVE THE 2012 TAYLORS FALLS PAY EQUITY IMPLEMENTATION REPORT AS SUBMITTED. MOTION CARRIED UNANIMOUSLY.

CONSIDER STREET NAME FOR BUSINESS PARK FINAL PLAT

City Engineer Steve Heth from Bolten & Menk, Inc. reported that in order to record the final plat of the Taylors Falls Business Park, he would need the title opinion on the property (supplied by Attorney Chad Lemmons), and the City must first name the street on the plat.

Council was in agreement that Mayor Buchite has had little recognition for the amount of work he has done in the past 2 years to bring this 25+ year dream to a reality. And that it would be a fitting gesture as a sign of appreciation and respect to allow the Mayor the opportunity to name the street.

Mayor Buchite expressed his gratitude for the honor and recommended Brayden Boulevard for personal reasons.

MOTION BY RIVARD/MURPHY TO ADOPT ORDINANCE 2012-02-13, AS AMENDED, NAMING BRAYDEN BLOULEVARD AS THE STREET NAME IN THE TAYLORS FALLS BUSINESS PARK. MOTION CARRIED UNANIMOUSLY. (attached)

CONSIDER AUTHORIZATION TO PURCHASE SUPPLIES FOR COMMUNITY CENTER REMODELING

Council Member Ross Rivard coordinated the Lion's Club and Historical Society's work on the Community Center refinishing. In order to expedite the progress, a representative from each group was given authority to charge the expenses to the City at Lamperts. The total bill is \$1,327.41. Approval is needed by the Council since it exceeds the \$1,000.00 threshold without first obtaining Council approval.

MOTION BY MURPHY/RIVARD TO AUTHORIZE PAYMENT OF \$1,327.41 TO LAMPERT YARDS, FOR SUPPLIES NEEDED TO CONTINUE THE REFINISHING AT THE TAYLORS FALLS MEMORIAL COMMUNITY CENTER, TO BE PAID FROM THE COMMUNITY CENTER FUND (350). MOTION CARRIED UNANIMOUSLY.

CONSIDER RESIGNATIONS FROM THE EDC

Council Member Mary Murphy reported that the Taylors Falls Economic Development Commission has accepted the resignation of three members from their commission. There remains three active members which constitute a quorum. The group is actively seeking new members.

THE CITY COUNCIL REGRETFULLY ACCEPTED BY CONSENT AGENDA THE RESIGNATION OF CLARENCE NELSON, KEN MOORE, AND BARBARA CLARK FROM THE TAYLORS FALLS ECONOMIC DEVELOPMENT COMMISSION.

IT WAS FURTHER MOVED TO DIRECT THE CITY CLERK TO SEND A LETTER OF APPRECIATION FROM THE COUNCIL TO THESE OUTGOING MEMBERS.

CONSIDER DATE FOR BOARD OF APPEALS & EQUALIZATION

THE CITY COUNCIL SET THE DATE BY CONSENT AGENDA, OF WEDNESDAY, APRIL 18, 2012 BEGINNING AT 7:00 P.M. AS THE MEETING OF THE TAYLORS FALLS BOARD OF APPEAL.

CONSIDER FALLS CHAMBER'S BINGO APPLICATION

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE REQUEST FROM THE FALLS CHAMBER OF COMMERCE TO APPROVE THE APPLICATION TO CONDUCT EXCLUDED BINGO AT THE TAYLORS FALLS MEMBORIAL COMMUNITY CENTER ON SATURDAY, MARCH 10, 2012.

CONSIDER PAYMENT OF PAY REQUEST #2 TO DRESEL CONTRACTING

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE PAYMENT OF PAY REQUEST #2 IN THE AMOUNT OF \$52,325.50 TO DRESEL CONTRACTING FOR WORK COMPLETED THROUGH DECEMBER 31, 2011 AT THE SITE OF THE TAYLORS FALLS BUSINESS PARK IMPROVEMENT PROJECT.

APPROVAL OF CLAIMS & PAYROLL

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE PAYMENT OF CHECK NUMBERS 24417 - 24454 TALLING \$87,586.84 AND CHECK NUMBERS 6071 - 6080 TALLING \$11,204.46 FOR JANUARY PAYROLL.

LIAISON OR COUNCIL MEMBER REPORTS

Mayor Buchite congratulated Clerk-Treasurer Jo Everson on her 18th anniversary working for the City of Taylors Falls. He also reported that he would be testifying once again at the Capital for support of the City's inclusion in the Border Cities Development Zone.

Ross Rivard reported that the Planning Commission would be reviewing trail fees to assure that they are reasonable with today's economic conditions.

Mary Murphy reported that the EDC is actively seeking new members.

CORRESPONDENCE

THE CITY COUNCIL ACKNOWLEDGED BY CONSENT AGENDA THE FOLLOWING CORRESPONDENCE PROVIDED IN THE FEBRUARY 13, 2012 CITY COUNCIL MEETING PACKET:

1. CORRESPONDENCE FROM MNWARN, RE: MEMBERSHIP
2. NASAP ASSOCIATE MEMBERSHIP DRIVE
3. MPCA LETTER, RE: NEW NOTICE RULE
4. CORRESPONDENCE FROM ST. CROX VALLEY FOUNDATION, RE: NOTICE OF MEETING
5. ECRDC MEETING NOTICE
6. EHLERS & ASSOCIATES CORRESPONDENCE, RE: RATE INCREASES
7. STAFF CORRESPONDENCE & EMAIL'S

ADJOURNMENT

MOTION BY MURPHY/RIVARD TO ADJOURN THE MEETING OF THE TAYLORS FALLS CITY COUNCIL HELD THIS FEBRUARY 13, 2012. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:22 p.m.

Michael D. Buchite, Mayor

Jo Everson, Clerk-Treasurer

APPROVED: MARCH 12, 2012

ORDINANCE 2012-02-13

**CITY OF TAYLORS FALLS
COUNTY OF CHISAGO
STATE OF MINNESOTA**

**AN ORDINANCE NAMING THE STREET IN THE
TAYLORS FALLS BUSINESS PARK**

The City Council of the City of Taylors Falls, Minnesota ordains as follows:

Section 1. STREET NAMES. The following street within the Taylors Falls Business Park shall hereinafter be officially named:

Adopted: February 13, 2012
Published:

Michael D. Buchite, Mayor

ATTEST:

Jo Everson, Clerk-Treasurer