

**TAYLORS FALLS CITY COUNCIL MEETING  
COUNCIL CHAMBERS  
MONDAY, JANUARY 23, 2012 – 7:00 P.M.**

**MINUTES**

The Agenda for this Meeting was posted Wednesday, January 18, 2012 at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

The Taylors Falls City Council met for a regular meeting on Monday, January 23, 2012 at 7:00 p.m. in Council Chambers at City Hall, 637 First Street, Taylors Falls, Minnesota.

**CALL TO ORDER**

The Meeting was called to order at 7:00 p.m. by Mayor Mike Buchite.

**ROLL CALL**

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, Mary Jo Murphy

MEMBERS ABSENT: Larry Julik-Heine

OTHERS PRESENT: Clerk-Treasurer Jo Everson, Denise Martin from the Chisago County Press, and T.A. Doughty-St.Hilaire from the Ledger Publications

**PLEDGE OF ALLEGIANCE**

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

**ADOPTION OF AGENDA**

MOTION BY MURPHY/TANGEN TO APPROVE THE AGENDA, AS PRESENTED, FOR THE JANUARY 23, 2012 TAYLORS FALLS CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

**ADOPTION OF CONSENT AGENDA**

MOTION BY RIVARD/MURPHY TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: CONSIDER RESOLUTION 12-01-06 TRANSFERRING MONEY FROM ONE FUND TO ANOTHER; CONSIDER RESOLUTION 12-01-07 AUTHORIZING AN ADDITIONAL SIGNATORY ON CITY ACCOUNTS; CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

**PUBLIC FORUM**

None.

**STAFF REQUESTS**

None.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

**RECONSIDER FIRE DEPARTMENT'S REQUEST TO PURCHASE PAINT AND SUPPLIES**

At the November 14, 2011 Meeting, the Council authorized the Fire Department to purchase paint and supplies to paint the indoor walls of the truck bays. The Firefighters have volunteered to provide the labor in cleaning, prepping and painting the walls. At that time Council Member Liaison John Tangen recommended the expense should be paid from the 2011 Fire Department Budget. However, the Fire Department have questioned his recommendation, and as a result, Tangen requested the Council reconsider that action, stating that he had prematurely made the recommendation not fully understanding that the Firefighters had offered to do the work without pay, therefore saving the City

hundreds of dollars in labor charges. Tangen further apologized that it was an oversight on his part that the issue had not come before the Council until now. There was discussion as to how the expense should be recorded since the 2011 books have now been closed.

MOTION BY TANGEN/RIVARD TO RECONSIDER THE NOVEMBER 14, 2011 COUNCIL ACTION, AND AUTHORIZE THE TAYLORS FALLS FIRE DEPARTMENT TO PURCHASE PAINT AND SUPPLIES FOR THE FIRE STATION, AT A COST NOT TO EXCEED \$1,200.00, TO BE PAID FROM THE GENERAL FUND CASH RESERVES. MOTION CARRIED UNANIMOUSLY.

**CONSIDER CONTRACT TO PROVIDE FIRE PROTECTION TO SHAFER TOWNSHIP**

Council Member John Tangen attended a Board Meeting for Shafer Township, whereby there was discussion as to the 2012 contract to provide fire services to the Township. The general agreement was a 2½% increase from the 2011 rate. The cost of transitioning to the 800mHz radio system was also discussed, with the Township put on notice that there would be additional costs assessed once the final costs for each City/Department have been determined.

MOTION BY RIVARD/TANGEN TO APPROVE THE 2012 CONTRACT FOR FIRE SERVICE BY AND BETWEEN THE CITY OF TAYLORS FALLS AND SHAFER TOWNSHIP, FOR ANNUAL FEE OF \$13,212.18. MOTION CARRIED UNANIMOUSLY. (attached)

**CONSIDER RESOLUTION 11-12-03 TRANSFERRING MONEY FROM ONE FUND TO ANOTHER**

THE CITY COUNCIL ADOPTED BY CONSENT AGENDA RESOLUTION 11-12-03, TRANSFERRING MONEY FROM ONE FUND TO ANOTHER FOR BUDGET YEAR 2011. (attached)

**CONSIDER RESOLUTION 12-01-06**

THE CITY COUNCIL ADOPTED BY CONSENT AGENDA RESOLUTION 12-01-06, A RESOLUTION AUTHORIZING AN ADDITIONAL SIGNATORY ON CITY ACCOUNTS. (attached)

**LIAISON OR COUNCIL MEMBER REPORTS**

None.

**CORRESPONDENCE**

THE CITY COUNCIL ACKNOWLEDGED THE CORRESPONDENCE RECEIVED IN THE JANUARY 23, 2012 COUNCIL PACKET:

1. STAFF CORRESPONDENCE & EMAIL'S

**ADJOURNMENT**

MOTION BY MURPHY/TANGEN TO ADJOURN THE MEETING OF THE JANUARY 23, 2012 TAYLORS FALLS CITY COUNCIL. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:12 p.m.

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Michael D. Buchite, Mayor

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Jo Everson, Clerk-Treasurer

**APPROVED:** FEBRUARY 13, 2012

**RESOLUTION 11-12-03**

**CITY OF TAYLORS FALLS  
COUNTY OF CHISAGO  
STATE OF MINNESOTA**

**A RESOLUTION TRANSFERRING MONIES FROM ONE FUND  
TO ANOTHER FOR BUDGET YEAR 2011**

WHEREAS the City Council adopted the 2011 budget on December 27, 2010, with the establishment of an operating budget for each Department; and

WHEREAS Department Heads are charged with the responsibility of prudent spending throughout the year; and

WHEREAS certain Departments have surplus budget balances due to this practice; and

WHEREAS the General Fund cash reserves have steadily increased over the years, primarily due to increased revenues and these budget surpluses; and

WHEREAS the City Council has considered allocating a portion of the monies from certain surplus budget balances for specific purposes.

SO THEREFORE BE IT RESOLVED by the Taylors Falls City Council that it hereby authorizes the transfer of the following 2011 budget balances:

- \$3,000.00 shall be transferred from the General Fund/Administrative Department Budget (101-41400) and \$5,240.06 from the General Fund/Planning & Zoning Department Budget (101-41910) to the Administrative Capital Purchases Fund (408), to be used to purchase the new copier (\$8,240.06).
- \$6,308.18 shall be transferred from the General Fund/Council Contingency Budget (41110-900) to the Community Center Fund (350) to defray the deficit cash balance for the 2011 improvements.
- \$8,611.00 shall be transferred from the General Fund/Fire Department Budget reserves (101-42260) (which equals 75% of the budget balances remaining) to the Fire Pension Fund, for future contributions required for pension payments.
- \$6,000.00 shall be transferred from the General Fund/Public Works Department budget (101-43100) to the Street Improvement Fund (650) to balance its deficit cash balance.

APPROVED THIS 23<sup>rd</sup> DAY OF JANUARY, 2012

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Michael D. Buchite, Mayor

ATTEST:

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Jo Everson, Clerk-Treasurer

**RESOLUTION 12-01-06**  
**CITY OF TAYLORS FALLS**  
**COUNTY OF CHISAGO**  
**STATE OF MINNESOTA**

**A RESOLUTION AUTHORIZING AN ADDITIONAL SIGNATORY ON CITY ACCOUNTS**

WHEREAS Minnesota Statute requires that City Council make certain appointments at their Organizational Meeting each year; and

WHEREAS Resolution 12-01-01 designates the City's official depositories, as well as authorizes agents to endorse checks and orders for the payment of money transactions at these depositories; and

WHEREAS Zoning Administrator-Coordinator Larry Phillips no longer works for the City of Taylors Falls, and who's name should be removed from all depositories in the name of the City;

WHEREAS it would be advantageous to have a second staff member who is authorized as an additional signatory in addition to Jo Everson, the City Clerk-Treasurer.

SO THEREFORE BE IT RESOLVED by the Taylors Falls City Council, that it hereby authorizes Coordinator-Zoning Administrator Adam Berklund to endorse checks and orders for payment of money transactions in the event the City Clerk-Treasurer is unavailable.

Adopted this 23<sup>rd</sup> Day of January, 2012

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Michael D. Buchite, Mayor

ATTEST:

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Jo Everson, Clerk-Treasurer