

**TAYLORS FALLS CITY COUNCIL MEETING
COUNCIL CHAMBERS
MONDAY, JANUARY 13, 2014 – 6:45 P.M.**

MINUTES

The Agenda for this Meeting was posted Wednesday, January 8, 2014 at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

The Taylors Falls City Council met for a regular Meeting and their Organizational Meeting on Monday, January 13, 2014 at 7:00 p.m. in Council Chambers at City Hall, 637 First Street, Taylors Falls, Minnesota.

CALL TO ORDER

The Meeting was called to order at 6:45 p.m. by Mayor Mike Buchite.

ROLL CALL

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, Larry Julik-Heine, Mary Jo Murphy

MEMBERS ABSENT: None

OTHERS PRESENT: Clerk-Treasurer Jo Everson, Barbara Anderson, Diane Dedon, Lorie Stolp, and Paul Ringnell from the Chisago County Press

PLEDGE OF ALLEGIANCE

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

ADOPTION OF AGENDA

MOTION BY JULIK-HEINE/MURPHY TO APPROVE THE AGENDA, AS PRESENTED, FOR THE JANUARY 13, 2014 TAYLORS FALLS CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

ADOPTION OF CONSENT AGENDA

MOTION BY TANGEN/RIVARD TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: MINUTES OF CITY COUNCIL MEETINGS HELD ON DECEMBER 9, AND DECEMBER 30, 2013; STAFF REPORTS; COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS; APPROVAL OF CLAIMS & PAYROLL; AND CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

ORGANIZATIONAL PORTION OF THE MEETING

ELECTION OF VICE MAYOR

NOMINATION BY JULIK-HEINE TO ELECT ROSS RIVARD AS VICE-MAYOR. MOTION BY TANGEN /MURPHY TO CLOSE NOMINATIONS. CALLED TO A VOTE. NOMINATION CARRIED.

ADOPTION OF RESOLUTIONS

RESOLUTION 14-01-01 2014 ORGANIZATION RESOLUTION

The Council discussed the appointment of liaisons to each department, and decided to combine the Police Services and the Fire Services as one department for liaison purposes.

MOTION BY MURPHY/JULIK-HEINE TO ADOPT RESOLUTION 14-01-01, AS AMENDED, THE CITY OF TAYLORS FALLS 2014 ORGANIZATION RESOLUTION. MOTION CARRIED UNANIMOUSLY. (copy attached)

RESOLUTION 14-01-02 SETTING THE 2014 FEE SCHEDULE

MOTION BY RIVARD/TANGEN TO ADOPT RESOLUTION 14-01-02, AS AMENDED, SETTING THE 2014 FEE SCHEDULE. MOTION CARRIED UNANIMOUSLY. (copy attached)

RESOLUTION 14-01-03 SETTING 2014 EMPLOYEE COMPENSATION AND BENEFITS

The Seasonal Worker position was not included in the wage increase since the Council considers the pay based upon experience at the time he/she is hired in the spring or early summer.

MOTION BY JULIK-HEINE/MURPHY TO ADOPT RESOLUTION 14-01-03, AS PRESENTED, SETTING 2014 EMPLOYEE COMPENSATION AND BENEFITS. MOTION CARRIED UNANIMOUSLY. (copy attached)

RESOLUTION 14-01-04 APPROVING 2014 QUARTERLY TRANSFERS

MOTION BY TANGEN/RIVARD TO ADOPT RESOLUTION 14-01-04 APPROVING 2014 QUARTERLY TRANSFERS FROM THE WATER AND SEWER FUNDS TO THE GENERAL FUND. MOTION CARRIED UNANIMOUSLY. (copy attached)

RESOLUTION 14-01-05 SETTING 2014 REIMBURSEMENT RATES

MOTION BY MURPHY/RIVARD TO ADOPT RESOLUTION 14-01-05, AS PRESENTED, SETTING THE 2014 REIMBURSEMENT RATES. MOTION CARRIED UNANIMOUSLY. (copy attached)

REVIEW OF GOALS & DIRECTIVES

Council reviewed the list of goals from 2013 and discussed if there were any additions or deletions necessary for 2014. (copy attached)

CONSIDER COUNCIL TRAINING

The Council was not interested in attending any training opportunities at this time.

The Meeting moved into the regular Council Meeting at this time.

PUBLIC FORUM

None.

STAFF REPORTS & REQUESTS

ADMINISTRATIVE DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE JANUARY 2014 REPORT PRESENTED BY CLERK-TREASURER JO EVERSON.

Paperless Packets: The Council discussed the Clerk's suggestion of possibility changing from paper Council Meeting packets (which provide the information on each meeting's agenda item) to "paperless packets". This would entail creating a PDF electronic copy of the entire packet that would then be e-mailed to each Council Member. The City would purchase a device that he/she would bring to the meeting to use as the alternate "packet" for the meeting. Many cities are reverting to this method, thereby saving staff time, saving trees, and saving copier expenses. The Council was supportive of the idea. Mayor Buchite recommended that Council Member Mary Murphy assist the Clerk in researching what device would most meet the City's needs, since she works in the Hazelden IT Support Services Department. CM Murphy agreed to provide assistance.

PUBLIC WORKS DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE DECEMBER 2013 PUBLIC WORKS DEPARTMENT REPORT PRESENTED BY SUPERINTENDENT MIKE KRIZ.

PLANNING & ZONING DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE DECEMBER 2013 PLANNING & ZONING DEPARTMENT REPORT PRESENTED BY COORDINATOR-ZONING ADMINISTRATOR ADAM BERKLUND.

CHISAGO COUNTY SHERIFF'S DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA SERGEANT SHANE CARROLL'S NOVEMBER AND DECEMBER, 2013 CHISAGO COUNTY SHERIFF'S DEPARTMENT REPORTS.

FIRE DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE DECEMBER 2013 FIRE DEPARTMENT REPORT PRESENTED BY FIRE CHIEF AL RIVARD.

COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

PRESENTATION OF THE 2013 STEWARDSHIP AWARD

Mayor Buchite recommended that Barb Anderson be awarded the 2013 Stewardship award.

MOTION BY MURPHY/RIVARD TO ACCEPT THE RECOMMENDATION FROM MAYOR MIKE BUCHITE AND AWARD THE 2013 ST. CROIX RIVER VALLEY STEWARDSHIP AWARD TO BARB ANDERSON, FOR HER CONTRIBUTIONS TO THE CITY OF TAYLORS FALLS. MOTION CARRIED UNANIMOUSLY. (certificate attached)

Barb was in the audience and was not aware that she would be presented with this award. As the recipient, she will ride in the 2014 Wannigan Days Parade as the Grand Marshall for Taylors Falls.

CONSIDER CONDITIONAL USE PERMIT FOR 842 WEST STREET

Coordinator-Zoning Administrator Adam Berkquist reported that the Planning Commission held a Public Hearing on January 6, 2014, to consider an application from Don Hansen and Sidney Paredes, for a Conditional Use Permit to permit a home occupation on their property located at 842 West Street. The applicants are seeking a permit to allow them to continue making pure maple syrup in their existing "Sugar Shack". All funds from the sale of the syrup are deposited in a Maple Syrup Endowment fund held by First Evangelical Lutheran Church. Net proceeds from the sales are used for youth activities with the church as well as mission work within the Taylors Falls community. With the City's CUP, it would allow them to continue the permitting process with the State so they could sell the product in retail stores.

MOTION BY JULIK-HEINE/RIVARD TO ACCEPT THE PLANNING COMMISSION'S RECOMMENDATION AND APPROVE A CONDITIONAL USE PERMIT FOR 842 WEST STREET, OWNED BY DON HANSEN AND SYDNEY PARADES, TO OPERATE A HOME OCCUPATION TO OPERATE "THE SUGAR SHACK", A BUSINESS WHICH PROCESSES MAPLE SYRUP, BASED UPON THE FOLLOWING FINDINGS OF FACT:

1. THERE WILL BE NO RETAIL HOURS OR EMPLOYEES.
2. THERE WILL BE NO LIGHTING OR SIGNAGE.
3. THERE WILL BE NO OUTSIDE CHANGES TO ANY OF THE THREE STRUCTURES.
4. APPLICANT COMPLIES WITH ALL REQUIREMENTS AS LISTED IN SECTION 1000.008 OF THE CITY'S ZONING ORDINANCE.
5. APPLICANT'S PROPOSAL DOES NOT CONFLICT WITH THE CITY'S COMPREHENSIVE PLAN.

THE APPLICANT COMPLIES WITH ALL THE REQUIREMENTS OF CHAPTER 1 ADMINISTRATION, SECTION 1000.008 CONDITIONAL USE, AS DEFINED IN THE TAYLORS FALLS CODE OF ORDINANCES. MOTION CARRIED UNANIMOUSLY.

APPROVAL OF CLAIMS & PAYROLL

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE PAYMENT OF CHECK NUMBERS 25574 - 25602 TOTALING \$191,244.05 IN EXPENDITURES, AND CHECK NUMBERS 6399 - 6444 TOTALING \$11,147.21 AS DECEMBER 2013 PAYROLL.

LIAISON OR COUNCIL MEMBER REPORTS

Mayor Mike Buchite commended Coordinator-Zoning Administrator Adam Berklund on his reports to the Council. The Council has scheduled Berklund for his annual performance evaluation at the February 10th Council Meeting.

Larry Julik-Heine reported that the Public Works have their new (used) truck in commission. The crew is keeping up with the recent snowfalls.

CORRESPONDENCE

THE CITY COUNCIL ACKNOWLEDGED BY CONSENT AGENDA THE FOLLOWING CORRESPONDENCE PROVIDED IN THE JANUARY 13, 2014 CITY COUNCIL MEETING PACKET:

1. CORRESPONDENCE FROM LMC, RE: LOSS CONTROL MEETING
2. NOTICE FROM MNDOT, RE: MULBERRY STREET SPEED LIMIT
3. MEMO FROM STEVE HETH, BOLTEN & MENK, RE: RICK ANDERSON
4. STAFF CORRESPONDENCE & EMAIL'S

ADJOURNMENT

MOTION BY JULIK-HEINE/MURPHY TO ADJOURN THE MEETING OF THE TAYLORS FALLS CITY COUNCIL HELD THIS JANUARY 13, 2014. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:28 p.m.

Michael D. Buchite, Mayor

Jo Everson, Clerk-Treasurer

APPROVED: FEBRUARY 10, 2014

2013 ST. CROIX RIVER VALLEY STEWARDSHIP AWARD

Presented to
BARB ANDERSON

The 2013 Library Restoration Project was a great success, and the results are beautiful. This is largely due to Library President Barb Anderson. From the initial planning of the project, to her attention to minute details, to her taking care of the small things that needed to be done, Barb was the glue that held that project together. She scraped, sanded, painted, swept, moved books and boxes, boxes and books, dusted, cleaned, and then beamed at a job well done. She "...gave so much of her time...her encouragement and quiet sense of humor kept me, as the Librarian, from going crazy with the turmoil [inside the building] during the project" commented Diane Dedon. "Barb worked like the Energizer Bunny on the restoration project. Thanks to her hard work everything got done on time and [it was] beautifully done" stated fellow Board Member Lorie Stolp. City Coordinator-ZA Adam Berklund expressed his appreciation "for as much as I was able to help with the library project, Barb was equally, if not more so, able to help me through the project". Barb leads by example. Her support of this project and the Library as a whole is quite evident of that.

"Barb has a genuine desire to help her community and she is a very conscientious person in all that she undertakes" complimented Jack Liljenberg, a friend and former recipient of this award. It is true; her sense of pride is apparent as one looks at her many contributions over the years, which helped to improve the quality of life in Taylors Falls.

- ✚ Barb was instrumental in organizing the West Street Neighborhood Crime Watch Group and Taylors Falls Crime Watch Group.
- ✚ Barb has been involved in the organization of the National Night Out for many years.
- ✚ Barb helps to organize the quarterly Community Potluck Suppers held at the First Baptist Church.
- ✚ Barb has been a member of the Board of Directors of the Taylors Falls Historical Society for many years.
- ✚ Barb received the prestigious honor of being selected the 2011 Lighting Festival's "Royal Lady of the Village".

We believe Barb Anderson has earned the right to be selected and honored as the Taylors Falls 2013 Stewardship Award recipient. On behalf of the citizens of the City of Taylors Falls, we offer to you, our humble and heartfelt appreciation for all that you have done and continue to do to make Taylors Falls a better place to live.

Michael D. Buchite, Taylors Falls Mayor
On behalf of the Taylors Falls City Council



Presented January 13, 2014

RESOLUTION 14-01-01

**CITY OF TAYLORS FALLS
COUNTY OF CHISAGO
STATE OF MINNESOTA**

2014 ORGANIZATION RESOLUTION

WHEREAS the Taylors Falls Code of Ordinances, Chapter 2, as well as Minnesota Statute, Chapters 412 and 427, require certain action by the City Council at the annual organizational council meeting in January;

SO THEREFORE BE IT RESOLVED by the Taylors Falls City Council, that it hereby approves the following designations for the year 2014:

MEETINGS: Regular meetings of the Taylors Falls City Council shall be held on the second Monday of every month at 7:00 p.m. If there is a need to have a second meeting for the month, it shall be held on the fourth Monday at 7:00 p.m. Any regular meeting that falls upon a holiday shall be held on the next following business day at the same time and place. All meetings, including special and adjourned meetings, shall be held at City Hall, in the Council Chambers, unless the City Council decides otherwise at a prior meeting.

VICE MAYOR: In the absence of the Mayor, the Vice Mayor for the Taylors Falls City Council shall be Ross Rivard.

OFFICIAL NEWSPAPER: The official newspaper for the City of Taylors Falls shall be the Chisago County Press, whose main publication is located in Lindstrom, Minnesota.

OFFICIAL CITY DEPOSITORIES: The following financial institutions shall be designated as the official City depositories: The Central Bank, St. Croix Falls, Wisconsin; Royal Credit Union, St. Croix Falls, Wisconsin; and the 4-M Fund, Minneapolis, Minnesota.

The following shall be authorized agents to endorse checks and orders for the payment of money transactions at these official City depositories: Mayor Mike Buchite, Vice-Mayor Ross Rivard, Clerk-Treasurer Jo Everson and Coordinator-Zoning Administrator Adam Berklund. The Mayor is further authorized to use a facsimile signature stamp.

COUNCIL MEMBER LIAISONS: Council Members shall serve as liaisons to these specific departments/organizations:

Public Works Liaisons: Ross Rivard and Larry Julik-Heine
Police & Fire Services: Mary Murphy
Personnel: Mayor Mike Buchite and John Tangen
Finance and Administration: John Tangen

PLANNING COMMISSION MEMBERS: The Taylors Falls City Council member appointed by the City Council to the Planning Commission shall be Ross Rivard. Other Planning Commission members shall be:

Term Expires 12/31/2014
Lee Casperson

Terms Expire 12/31/2015
Fred Bechtold
Lyle Johnson

Term Expires 12/31/2016
Gene Anderson

Alternate Planning Commission Member shall be Irv Stolp

ECONOMIC DEVELOPMENT COMMISSION MEMBERS: The Taylors Falls City Council member appointed by the City Council to the Economic Development Commission shall be Mary Jo Murphy. Other Economic Development Commission members shall be:

<u>Terms Expire 12/31/2014</u>	<u>Terms Expire 12/31/2015</u>	<u>Terms Expire 12/31/2016</u>
Position Open	Wade Vitalis	John Coffey
Barbara Nelson	Kelly Jurgenson	Position Open

Alternate Economic Development Commission Member to be named at a later date.

PARK & RECREATION COMMISSION MEMBERS: The Taylors Falls City Council member appointed by the City Council to the Park & Recreation Commission shall be Larry Julik-Heine. Other Park & Recreation Commission members shall be:

<u>Term Expires 12/31/2014</u>	<u>Terms Expire 12/31/2015</u>	<u>Term Expires 12/31/2016</u>
Don Hobson	Leo Nelson	Tana Havumaki
	Rick Stafford	

Alternate Park & Rec Commission Member shall be named at a later date.

HERITAGE PRESERVATION COMMISSION MEMBERS: The Taylors Falls City Council member appointed by the City Council to the Heritage Preservation Commission shall be John Tangen. Other Heritage Preservation Commission members shall be:

<u>Terms Expire 12/31/2014</u>	<u>Terms Expire 12/31/2015</u>	<u>Terms Expire 12/31/2016</u>
Joanne Frank	Susan Heaven	Julie Hildebrand
	Leslie Peterson	

Alternate Heritage Preservation Commission Member shall be Brian Pigott.

LIBRARY BOARD MEMBERS: The following City residents shall be appointed to the Library Board:

<u>Terms Expire 12/31/2014</u>	<u>Terms Expire 12/31/2015</u>	<u>Terms Expire 12/31/2016</u>
Barb Anderson	Gerald Platzer	Gail Vezina
	Lori Stolp	Marlys Breeden

HIGHWAY 8 TASK FORCE & STUDY ADVISORY GROUP: The Taylors Falls City Council will appoint this representative to the Highway 8 Task Force and Study Advisory Group at a later date.

STORM WATER UTILITY BOARD OF REVIEW: The Taylors Falls City Council hereby appoints Council Member Ross Rivard, residents Diane Sander, and Steve Gall as members of the Taylors Falls Storm Water Utility Board of Review.

LEGAL ADVISORS: The firm of Kelly & Lemmons, P.A., of St. Paul, Minnesota, shall be retained as the law firm responsible for legal services and advice, with Patrick J. Kelly as the primary City Attorney, with Chad Lemmons et al as Assistant City Attorneys.

CITY PLANNER: The Taylors Falls City Council hereby chooses not to retain a City Planner at this time.

AUDIT SERVICES: The Taylors Falls City Council hereby retains Abdo Eick & Meyers, LLP of Edina, Minnesota, as the firm to audit the financial records of the City of Taylors Falls.

FINANCIAL ADVISORS: The Taylors Falls City Council hereby retains Ehlers & Associates, Inc., of Roseville, Minnesota, as the financial advisors for the City of Taylors Falls.

ENGINEERING SERVICES: The Taylors Falls City Council hereby retains Bolton & Menk, Inc. of Maplewood, Minnesota, as the firm the City of Taylors Falls will utilize for all civil engineering services, with Steve Heth as the primary City Engineer.

HEALTH OFFICER: The Taylors Falls City Council hereby appoints Dr. William Young as the City Health Officer for the City of Taylors Falls.

CITY PROCESS SERVER: The Taylors Falls City Council hereby appoints the senior law enforcement officer of the Chisago County Sheriff's Department stationed in Taylors Falls as the City Process Server for the City of Taylors Falls.

CIVIL DEFENSE DIRECTOR: The Taylors Falls City Council hereby appoints Fire Chief Al Rivard and Council Member John Tangen as the Co-City Civil Defense Directors.

WEED INSPECTOR AND FORESTER: The Taylors Falls City Council hereby appoints Public Works Superintendent Mike Kriz the Deputy Weed Inspector and Forester for the City of Taylors Falls.

FIRE WARDEN AND FIRE MARSHALL: The Taylors Falls City Council hereby appoints Coordinator-Zoning Administrator Adam Berklund as the Fire Warden of the City of Taylors Falls, and Fire Chief, Al Rivard as the Fire Marshall of the City of Taylors Falls.

BUILDING OFFICIAL: The Taylors Falls City Council hereby appoints Jack Kramer as the responsible agent for building inspections for the City of Taylors Falls.

ZONING ADMINISTRATOR: The Taylors Falls City Council hereby appoints Adam Berklund as Zoning Administrator for the City of Taylors Falls.

APPROVED THIS 13th DAY OF JANUARY, 2014

Michael D. Buchite, Mayor

ATTEST:

Jo Everson, Clerk-Treasurer

RESOLUTION 14-01-02

**CITY OF TAYLORS FALLS
COUNTY OF CHISAGO
STATE OF MINNESOTA**

2014 FEE SCHEDULE

<u>CHARGES FOR SERVICES</u>	<u>FEE</u>		
Assessment Searches	\$15.00		
Binding	\$3.00		
Copy of Development Code	\$50.00		
Copy of City Comprehensive Plan	\$50.00		
Copy of City Ordinances	\$75.00		
Copy of Meeting Packets	\$5.00 (1 – 10 pages)		
	\$8.00 (11 – 20 pages)		
	\$12.00 (17 – 35 pages)		
	\$25.00 (over 35 pages)		
Photo Copies	\$.25 per page		
Council Agenda Mailing	\$20.00 annually		
Council Meeting Minutes Mailing	\$35.00 annually		
Commission Agenda Mailing	\$7.00 annually		
Commission Meeting Minutes Mailing	\$15.00 annually		
Address Labels	\$2.50 per sheet		
List of City Residents	\$10.00		
Fax / Sending or Receiving	\$1.00		
NFS Checks	\$30.00		
Flushing of hydrants	\$200.00		
Private Sewer Inspection & Cleaning	\$250.00		
Replacement of Private Traffic Signage	Actual Costs		
Repairs to Privately Owned Utilities	Actual Costs		
Emergency Response by Fire Dept.	Rates Established Per Policy		
Mowing & Sidewalk Clearing	\$75.00 (2 hr minimum)		
 <u>ANIMAL LICENSES</u>			
Dog - sexed / unsexed	\$10.00 / \$5.00		
Cat - sexed / unsexed	\$5.00 / \$3.00		
Impound Fee	Actual Cost		
Kennel License	\$50.00		
Dangerous Dog Registration	\$200.00		
 <u>COMMUNITY CENTER RENTAL</u>			
Normal Rental	\$275.00	<u>Resident</u>	<u>Non-resident</u> <u>Deposit</u>
Dances (Public or Wedding)	\$325.00	\$325.00	\$375.00 \$100.00
Commercial Use	\$375.00	\$425.00	\$100.00
Police Supervision	\$50.00/hr (2 hr minimum)		
Janitorial Services	\$25.00/hour	\$35.00/hour	
Reduced Rates	\$50.00		
 <u>CITY HALL CONFERENCE ROOM RENTAL</u>			
	\$50.00 (2 hour rental)		
 <u>LIQUOR LICENSES</u>			
License Investigation Fee	\$50.00		
On-Sale	\$1,800.00		
Temporary On-Sale	\$10.00 / day		
On-Sale Wine	\$100.00		
On-Sale Beer	\$100.00		
Off-Sale Liquor	\$150.00		

<u>ITEM</u>	<u>FEE</u>
<u>LIQUOR LICENSES</u> <i>(continued)</i>	
Sunday On-Sale	\$200.00
Beer Off-Sale	\$100.00
<u>MISCELLANEOUS LICENSES / PERMITS</u>	
Adult Use Business License	\$3,500.00
Investigative Fee	\$1,500.00
Pawnbroker License	\$1,500.00
Investigative Fee	\$500.00
Burning Permit	\$20.00
Cigarette Sales License	\$150.00
Dance / Live Music Permit	\$20.00
Fireworks License	\$500.00
Explosives License	\$500.00
Peddler Investigation Fee	\$50.00
Peddler Licenses	\$100.00/month
Transient Merchants	\$25.00/weekday
Transient Merchants	\$40.00/week-end day
Solid Waste Collection License	\$150.00
<u>UTILITY RATES/FEES</u>	
<u>WATER</u>	
New	\$2,500.00
Reconnect (turn on or off)	\$40.00 (\$65.00 after hours)
Meter	\$350.00
Inspection	\$40.00
Maintenance Repair / Work	\$40.00 hourly <i>(1 hour minimum)</i>
Well Construction Permit	\$100.00
Annual Resident Water Base Charge	\$6.53 per REU
Water Usage Fee	\$3.62 per thousand
Annual Non-resident Water Base Charge	\$9.80 per REU
	\$5.43 per thousand
Water Haulers Water Rate	\$8.00 per thousand
Meter Reading / Testing	\$30.00
Late Payment Fee	10% of delinquent balance
Annual State Fee	\$6.37 (\$1.06 bi-monthly)
Bond Amount	\$25,000.00 (per Statute)
Repair or Replace Water Line	\$40.00
Violation of Water Restriction Order	\$50.00 (per day/violation)
Trunk Water Main Area Fee	<i>to be set at a later date</i>
<u>SEWER</u>	
New	\$2,500.00
Inspection	\$40.00
Annual Sewer Base Charge	\$17.36 per REU
Sewer Usage Fee	\$3.03 per thousand gallons of water used
Late Payment Fee	10% of delinquent balance
Repair/Replace Sewer Line Permit Fee	\$40.00
Maintenance Repair / Work	\$45.00 hourly <i>(1 hour minimum)</i>
Septic System Permit	\$100.00
Septic Tank Disposal	\$30.00 per load
Trunk Sanitary Sewer Area Fees	<i>to be set at a later date</i>
<u>STORM WATER</u>	
Classification 1 - 4	\$1.50/per REF
<u>CONSULTANT FEES</u>	
Attorney Hourly Fee	Actual Cost

<u>ITEM</u>	<u>FEE</u>
<u>CONSULTANT FEES</u> <i>(continued)</i>	
City Staff Hourly Fee	\$45.00
Engineer Hourly Fee	Actual Cost
Planner Hourly Fee	Actual Cost
 <u>ZONING RELATED FEES</u>	
Appeal	\$125.00
Amendment	\$125.00
Conditional Use	\$125.00
Demolition Permit	\$25.00
Fence Permit	\$25.00
Interim Use Permit	\$125.00
Planned Unit Development	\$125.00 + \$50.00 per Unit
Publication	\$150.00
Recording Fees	\$46.00
Sign Permit	\$25.00
Site Plan Review	\$125.00
Subdivision	\$125.00 + \$50.00 per Lot
Variance	\$125.00
Street or Alley Vacation	\$125.00
Zoning Permit (Admin Fee)	\$25.00
Zoning Map	\$1.00
 <u>PUBLIC WORKS EQUIPMENT</u>	
<i>(includes cost of operator with a one (1) hour minimum charge)</i>	
Sanding	\$75.00 <i>per occasion</i>
Sweeper	\$130.00 / hour
Rodding / Jetting	\$175.00 / hour
Skidsteer w/attachments	\$75.00 / hour
New Holland Tractor w/attachments	\$135.00 / hour
Kabota Riding Mower	\$85.00 / hour
Single Axle Dump Truck	\$115.00 / hour
1-Ton Truck	\$100.00 / hour
Tapping of Mains	
On City System	\$200.00 <i>plus materials</i>
Outside City System	\$300.00 <i>plus materials</i>
 <u>RIGHT-OF-WAY FEES</u>	
Registration	\$40.00 <i>(+ Other Applicable Fees)</i>
Excavation	
Hole	\$125.00
Trench	\$1.50 / lineal foot <i>(+ Hole Fee)</i>
Obstruction	
Base Fee	\$50.00
Lineal Foot	\$0.50 / lineal foot <i>(+ Base Fee)</i>
Delay Penalty	\$60.00 <i>(Up to 3 Days Late)</i>
Additional Delay Penalty	\$60.00/day <i>(Over 3 Days)</i>

APPROVED THIS 13th DAY OF JANUARY, 2014

Michael D. Buchite, Mayor

ATTEST:

Jo Everson, Clerk-Treasurer

RESOLUTION 14-01-03

**CITY OF TAYLORS FALLS
COUNTY OF CHISAGO
STATE OF MINNESOTA**

RESOLUTION SETTING 2014 EMPLOYEE COMPENSATION

WHEREAS the City of Taylors Falls Personnel Policy requires that the City Council review compensation to City employees on an annual basis, which historically has been done at the annual organizational Council Meeting; and

WHEREAS the approved 2014 Budgets reflect anticipated salaries and benefits; and

SO THEREFORE BE IT RESOLVED that the City Council hereby approves the following compensation for all City employees, effective the first full payroll cycle of 2014:

Jo Everson, Clerk-Treasurer	\$24.94	Hourly
Adam Berklund, Coordinator-Zoning Administrator	\$18.36	Hourly
Mike Kriz, Public Works Superintendent	\$24.94	Hourly
Bill Neska, Public Works Maintenance Worker	\$20.85	Hourly
Seasonal Help	\$9.00	Hourly
Diane Dedon, Librarian	\$9.48	Hourly
Substitute Librarians	\$7.45	Hourly

RESOLVED that the Employee Overtime Bank for 2014 shall include 100 hours of paid overtime for the Public Works Department. These are hours available to the employee to draw down, using one hour from the bank as payment for one hour of overtime, at a rate of 1½ of their regular pay for each hour used.

RESOLVED that the monthly insurance benefits for all full-time employees shall be \$500.00.

RESOLVED that the City shall pay the premium for a \$25,000.00 life insurance policy for full-time employees.

APPROVED THIS 13th DAY OF JANUARY, 2014

Michael D. Buchite, Mayor

ATTEST:

Jo Everson, Clerk-Treasurer

RESOLUTION 14-01-04

**CITY OF TAYLORS FALLS
COUNTY OF CHISAGO
STATE OF MINNESOTA**

RESOLUTION TO APPROVE 2014 QUARTERLY TRANSFERS

WHEREAS the City Council has granted final approval of the 2014 Budgets; and

WHEREAS the 2014 Budget includes \$65,000.00 from the Water and Sewer Funds which will be used to reimburse the General Fund for wages expended for Administrative and Public Works personnel; and

WHEREAS it would be in the best financial interest of the City's General Fund to transfer on a quarterly basis;

SO THEREFORE BE IT RESOLVED by the Taylors Falls City Council that it hereby approves the quarterly transfer of \$8,000.00 from the Water Fund (601), and \$8,250.00 from the Sewer Fund (602), for a total of \$16,250.00 as a transfer reimbursement to the General Fund (101) *(calculated at 49% water and 51% sewer)*.

APPROVED THIS 13th DAY OF JANUARY, 2014

Michael D. Buchite, Mayor

ATTEST:

Jo Everson, Clerk-Treasurer

**RESOLUTION 14-01-05
CITY OF TAYLORS FALLS
COUNTY OF CHISAGO
STATE OF MINNESOTA**

RESOLUTION TO SET 2014 REIMBURSEMENT RATES

WHEREAS, Taylors Falls City Council Members and members of Commissions and Committees may, from time to time, request reimbursement for mileage and meals while conducting official City business; and

WHEREAS Section 135.01 of the Taylors Falls Personnel Policy requires the City Council to annually set the rate of reimbursement for mileage for City employees while using their personal vehicles for official City business; and

WHEREAS Section 135.02 of the Personnel Policy of the City of Taylors Falls requires the City Council to annually set the rate of reimbursement for meals for City employees who are out of town on official City business; and

SO THEREFORE BE IT RESOLVED by the Taylors Falls City Council that it hereby approves that the mileage reimbursements to be paid for City travel in non-City vehicles shall be figured at the current federal rate (\$.56 January 1, 2014).

BE IT FURTHER RESOLVED by the Taylors Falls City Council that it hereby approves the 2014 reimbursement rate for meals while traveling on City business at:

Breakfast	\$8.00
Lunch	\$12.00
Dinner	\$26.00

BE IT FURTHER RESOLVED that meal reimbursement shall require proof of receipts and shall not exceed said reimbursement rate.

APPROVED THIS 13th DAY OF JANUARY, 2014

Michael D. Buchite, Mayor

ATTEST:

Jo Everson, Clerk-Treasurer