

**TAYLORS FALLS CITY COUNCIL MEETING
COUNCIL CHAMBERS
MONDAY, MARCH 24, 2008 – 7:00 P.M.**

MINUTES

The Agenda for this Meeting was posted Wednesday, March 19, 2008 at City Hall. The agenda was also posted at the Post Office and on City's web site. Copies were e-mailed to residents requesting such, and the Press was notified.

The Taylors Falls City Council met for a regular meeting on Monday, March 24, 2008 at 7:00 p.m. in the Council Chambers at City Hall, 637 First Street, Taylors Falls, Minnesota.

CALL TO ORDER

The Meeting was called to order at 7:00 p.m. by Mayor Mike Buchite.

PLEDGE OF ALLEGIANCE

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

ROLL CALL

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, and Zara Kinnunen.

MEMBERS ABSENT: Larry Julik-Heine

OTHERS PRESENT: Zoning Administrator-Coordinator Larry Phillips, Bob Porter from the Chisago County Press, and Angela Moulton from the Ledger.

ADOPTION OF AGENDA

Mayor Buchite stated there was an agenda report and an invoice enclosed from McCombs Frank Roos Associates, Inc, and requested the Council add an agenda item under New Business #7 – Consider Payment to McCombs Frank Roos Associated, Inc.

Council member Tangen requested the Council add a Consent Agenda item under New Business #8 - Consider a Recommendation to Accept Barbara Clark's Resignation from the EDC and to Appoint Jim Schoonmaker as Commissioner.

MOTION BY KINNUNEN/TANGEN TO APPROVE THE AGENDA AS AMENDED FOR THE MARCH 24, 2008 TAYLORS FALLS CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

ADOPTION OF CONSENT AGENDA

MOTION BY RIVARD/KINNUNEN TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: CONSIDER EMPLOYEE LEAVE REQUEST, CONSIDER HPC RECOMMENDATION FOR WESTON HERMAN AS COMMISSIONER AND JOHN LARSON AS AN ALTERNATE, CONSIDER PAYMENT TO GIRARD INDUSTRIES FOR POLY PIGS, CONSIDER PAYMENT TO MINNESOTA PIPE & EQUIPMENT, CONSIDER EDC RECOMMENDATION TO ACCEPT BARBARA CLARK'S RESIGNATION FROM THE EDC AND TO APPOINT JIM SCHOONMAKER AS COMMISSIONER, AND CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

PUBLIC FORUM

None.

REPORT ON PREVIOUS PUBLIC FORUM REQUESTS

None.

STAFF REPORTS & REQUESTS

PLANNING AND ZONING DEPARTMENT – CONSIDER TRAINING REQUESTS FOR PLANNING COMMISSIONERS

Zoning Administrator-Coordinator Larry Phillips requested to send Planning Commissioner Joe Stein to two Government Training Services sessions and Planning Commissioner Diane Sander to one Government Training Services session at a cost of \$471.96, including mileage.

Rivard stated it is beneficial to the City if the Planning Commissioners attend training sessions and it is good the Commissioners are willing to attend the training.

MOTION BY KINNUNEN/TANGEN TO AUTHORIZE THE REQUEST TO SEND PLANNING COMMISSIONERS JOE STEIN AND DIANE SANDER TO THREE GOVERNMENT TRAINING SERVICE SESSIONS: WORKING NATURE INTO LAND USE DECISIONS: RESOLVING THE FUNDING DILEMMA (MARCH 27TH IN ST. PAUL), BASICS OF PLANNING & ZONING (MAY 29TH IN ST. PAUL), SITE PLANNING BASICS (APRIL 17TH IN ST. PAUL), AT A COST OF \$471.96 TO BE PAID FROM ACCOUNT #41910-208. MOTION CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS

None.

NEW BUSINESS

CONSIDER ADOPTING ORDINANCE 08-03-24, PAWNBROKER REGULATIONS

Mayor Buchite explained the City Attorney drafted the Ordinance, which incorporates requirements set forth by State Statute. He further explained that the 2008 fee schedule, which is established by Resolution 08-01-02, must be amended to incorporate the pawnbroker fee. The proposed fees were averages taken from cities in the metro area as well as cities in the rural areas.

Tangen stated this would give the City the ability to better monitor stolen goods and would be helpful for law enforcement.

MOTION BY TANGEN/KINNUNEN TO ADOPT ORDINANCE 2008-03-24, THE PAWNBROKER REGULATIONS ORDINANCE. MOTION CARRIED UNANIMOUSLY. (Attached).

MOTION BY RIVARD/KINNUNEN TO AMEND RESOLUTION 08-01-02 ESTABLISHING THE 2008 FEE SCHEDULE, TO INCORPORATE THE PAWN BROKER'S FEE AS REFERRED TO THE NEWLY ADOPTED ORDINANCE 2008-03-24. MOTION CARRIED UNANIMOUSLY. (Attached).

CONSIDER ADOPTING RESOLUTION 08-03-10, AUTHORIZING PUBLICATION SUMMARY OF PAWNBROKER REGULATIONS ORDINANCE

Mayor Buchite explained publishing a summary Resolution rather than the entire text of the Pawnbroker Regulations Ordinance is easier to understand and less expensive to publish.

MOTION BY RIVARD/KINNUNEN TO ADOPT RESOLUTION 08-03-10, A RESOLUTION AUTHORIZING THE PUBLICATION SUMMARY OF THE PAWNBROKER REGULATIONS ORDINANCE, ORDINANCE 08-03-24. MOTION CARRIED UNANIMOUSLY. (Attached).

CONSIDER PAYMENT REQUEST OF INITIATIVE FOUNDATION

Mayor Buchite stated the Initiative Foundation's mission is to work through and alongside Central Minnesota citizens to create healthy and sustainable communities. The Foundation is requesting a donation of \$300.00 for 2008.

Rivard stated the Initiative Foundation has contributed large amounts of money to the City over the years and he would highly recommend donating the \$300.00.

MOTION BY TANGEN/KINNUNEN TO AUTHORIZE A \$300.00 CONTRIBUTION TO THE INITIATIVE FOUNDATION, TO BE PAID FROM THE CHARITABLE GAMBLING FUND (803). MOTION CARRIED UNANIMOUSLY.

CONSIDER PAYMENT TO MCCOMBS FRANK ROOS ASSOCIATES, INC

Mayor Buchite explained in January of 2004 the Council hired McCombs Frank Roos Associates, Inc (MFRA), to draft a revised zoning ordinance for the City and paid them \$15,000.00 for the project over the next two years. At that time (City Planner) Cliff Knettel worked for MFRA, who then worked as a consultant for the City. When Knettel resigned his position as City Planner, the City was left without a completed Ordinance although it had paid for one. Mayor Buchite called MFRA to explain the dilemma to President Jeff Ross, who then offered the assistance of Senior Planner Bill Weber who assisted City Zoning Administrator Larry Phillips to complete the documents. Since project has now been completed, the City received a billing from MFRA for \$12,629.46. Mayor Buchite negotiated with President Roos to split the bill in half, with the City paying only \$6,314.73 of the entire bill.

Council Member Rivard stated the City was very satisfied with the final version of the Development Code, complimenting Bill Weber since he did a great deal of the work on them. Rivard stated that given the circumstances, splitting the bill 50/50 appeared to be a fair deal for both MFRA and the City.

MOTION BY RIVARD/KINNUNEN TO AUTHORIZE PAYMENT OF \$6,314.73, TO MCCOMBS FRANK ROOS ASSOCIATES, INC. THE MONEY IS TO BE TAKEN FROM THE GENERAL FUND CASH RESERVES. MOTION CARRIED UNANIMOUSLY.

CONSIDER A RECOMMENDATION TO ACCEPT EDC MEMBERSHIP RECOMMENDATION

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE RESIGNATION OF BARBARA CLARK FROM THE TAYLORS FALLS ECONOMIC DEVELOPMENT COMMISSION AND TO APPOINT JIM SCHOONMAKER AS COMMISSIONER, WHO'S TERM SHALL EXPIRE DECEMBER 31, 2010.

CONSIDER EMPLOYEE LEAVE REQUEST

THE CITY COUNCIL APPROVED BY CONSENT AGENDA ZONING ADMINISTRATOR, COORDINATOR'S EMPLOYEE LEAVE REQUEST FOR MAY 21, 22, AND 23, 2008.

CONSIDER HPC MEMBERSHIP RECOMMENDATION

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE APPOINTMENT OF WESTON HERMAN AS A REGULAR VOTING MEMBER OF THE TAYLORS FALLS HERITAGE PRESERVATION COMMISSION, WHO'S TERM SHALL EXPIRE DECEMBER 31, 2009, AND FURTHER, TO APPROVE MOVING COMMISSIONER JOHN LARSON AS AN ALTERNATE MEMBER OF THE COMMISSION.

CONSIDER PAYMENT TO GIRARD INDUSTRIES FOR POLY PIGS

THE CITY COUNCIL TO AUTHORIZE PAYMENT BY CONSENT AGENDA, \$1,170.19 TO GIRARD INDUSTRIES, FOR THE PURCHASE OF POLY PIGS, TO BE PAID FROM THE WATER FUND (601).

CONSIDER PAYMENT TO MINNESOTA PIPE & EQUIPMENT

THE CITY COUNCIL AUTHORIZED PAYMENT BY CONSENT AGENDA \$2,532.29 TO MINNESOTA PIPE & EQUIPMENT, INC., FOR THE PURCHASE WATER RELATED SUPPLIES, TO BE PAID FROM THE WATER FUND (601).

CORRESPONDENCE

THE CITY COUNCIL ACKNOWLEDGED BY CONSENT AGENDA CORRESPONDENCE RECEIVED IN THE MARCH 24, 2008 COUNCIL PACKET:

- STAFF CORRESPONDENCE AND EMAILS.

LIAISON OR COUNCIL MEMBER REPORTS

Mayor Mike Buchite reported the Local Board of Appeals and Equalization meeting is scheduled for Wednesday April 2, 2008, at 7:00 p.m. Buchite distributed a document titled 2008 Value and Tax Notifications in Chisago County and stated at the Board of Appeals and Equalization meeting property owners may challenge the County Assessor's assessed property value and the property owner would have to provide factual evidence to challenge the assessors estimation of the property value.

Zara Kinnunen stated that the Heritage Preservation Commission is having a public hearing on April 8th to consider the designation of the Angel Hill District as a Local Heritage Preservation District.

Ross Rivard reported the Public Works Department is preparing for spring and summer projects that will include paving and cleaning water mains. Rivard stated the Planning Commission held a special meeting on March 17th, for the purposes of conducting a training meeting whereby the Commission reviewed several sample plats and scenarios to see how they would comply with the Comprehensive Plan and Development Code.

John Tangen reported that due to the holiday week, the March Economic Development Commission meeting was short. The Economic Development Commission will try to meet with the Park and Recreation Commission in April to discuss which Commission would be taking over the River Walk Project.

ADJOURNMENT

MOTION BY KINNUNEN/TANGEN TO ADJOURN THE MEETING OF THE MARCH 24, 2008 TAYLORS FALLS CITY COUNCIL. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:24 p.m.

Michael D. Buchite, Mayor

Larry Phillips, ZA - Coordinator

APPROVED: April 14, 2008