

**TAYLORS FALLS CITY COUNCIL MEETING  
COUNCIL CHAMBERS  
MONDAY, MARCH 14, 2011 – 7:00 P.M.**

**MINUTES**

The Agenda for this Meeting was posted Wednesday, March 9, 2011, at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

The Taylors Falls City Council met for a regular meeting on Monday, March 14, 2011 at 7:00 p.m. in Council Chambers at City Hall, 637 First Street, Taylors Falls, Minnesota.

**CALL TO ORDER**

The Meeting was called to order at 7:00 p.m. by Mayor Mike Buchite.

**PLEDGE OF ALLEGIANCE**

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

**ROLL CALL**

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, Larry Julik-Heine, Mary Jo Murphy

MEMBERS ABSENT: None

OTHERS PRESENT: Clerk-Treasurer Jo Everson, Eric Koobie

**ADOPTION OF AGENDA**

The Agenda was amended to add under New Business: **Consider Expense for Community Center.**

MOTION BY JULIK-HEINE/TANGEN TO APPROVE THE AGENDA, AS AMENDED, FOR THE MARCH 14, 2011 COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

**ADOPTION OF CONSENT AGENDA**

MOTION BY RIVARD/TANGEN TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: MINUTES OF CITY COUNCIL MEETINGS HELD ON FEBRUARY 14, FEBRUARY 24, AND FEBRUARY 28, 2011; STAFF REPORTS; COMMISSION/BOARD OR COMMITTEE MINUTES/REPORTS; CONSIDER TEN PROPOSED TEXT AMENDMENTS TO THE TF DEVELOPMENT CODE; CONSIDER AUTHORIZATION TO PURSUE THE WATER RECREATION COOPERATIVE ACQUISITION & DEVELOPMENT PROGRAM; CONSIDER LIONS CLUB REQUEST FOR EXCLUDED BINGO; APPROVAL OF CLAIMS & PAYROLL; AND CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

**PUBLIC FORUM**

**Eric Koobie**, owner of the new business located in the former Fleet Supply building on the top of the Highway 8 hill in Wisconsin, introduced Wild Rivers Habitat for Humanity ReStore. At the ReStore all of the profits are used to fund the building of houses in Polk and Burnett Counties in Wisconsin. Dave Sandmann, former owner of Valley Graphics in Taylors Falls, is the new Manager. The Grand Opening is scheduled for March 26. Koobie offered their services during the City's spring cleanup day by accepting working appliances and clean construction materials rather than disposing of them.

**STAFF REQUESTS**

**Public Works: Water Meter Batteries.** The batteries in the auto-read water meters are nearing their life expectancy (8-10 years). Proposals to replace them vary from \$11 each to \$18 each. Installation charges would be additional, unless the Public Works Department performed the installation themselves.

MOTION BY JULIK-HEINE/TANGEN TO AUTHORIZE THE PURCHASE OF 420 BATTERIES FROM BATTERIES PLUS AT A COST OF \$11.00, FOR A TOTAL COST OF \$4,620 PLUS TAX, TO BE PAID FROM THE WATER FUND. MOTION CARRIED UNANIMOUSLY.

**Consider Hydrant Replacement.** The Public Works Department proposes to replace two water hydrants. Cost of actual installation has not yet been determined.

MOTION BY JULIK-HEINE/RIVARD TO AUTHORIZE THE PURCHASE OF TWO WATER HYDRANTS AND PARTS FROM MINNESOTA PIPE & EQUIPMENT, AT A COST OF \$9,812.85, TO BE PAID FROM THE WATER FUND CAPITAL IMPROVEMENTS BUDGET ACCOUNT (601-500). MOTION CARRIED UNANIMOUSLY.

### **UNFINISHED BUSINESS**

None.

### **NEW BUSINESS**

#### **CONSIDER PURCHASE OF IN-STREET PEDESTRIAN CROSSWALK SIGNS**

There has been recent discussion regarding the possible purchase and installation of in-street pedestrian crosswalk signs for the three crosswalks on Bench Street. The City has acquired a permit from MnDOT to install them in their right-of-way. The expense will be reimbursed by the Chisago County Public Health Department through the Walkable Communities Program, since their installation was included in the City's Walkability Action Plan.

MOTION BY MURPHY/TANGEN TO AUTHORIZE THE PURCHASE OF FOUR IN-STREET PEDESTRIAN CROSSWALK SIGNS FROM M&R SIGN COMPANY IN THE AMOUNT OF \$1,672.59, ACKNOWLEDGING THAT THE EXPENSE WILL BE REIMBURSED BY THE CHISAGO COUNTY PUBLIC HEALTH DEPARTMENT THROUGH THE WALKABLE COMMUNITIES PROGRAM. MOTION CARRIED UNANIMOUSLY.

#### **CONSIDER TRAINING REQUEST FROM ZONING ADMINISTRATOR-COORDINATOR**

Larry Phillips requested authorization to attend two training opportunities offered by Government Training Services: Building Enduring Communities and Advanced Planning & Zoning for Professional Planners. Registration cost for each course is \$60.00.

MOTION BY MURPHY/TANGEN TO APPROVE THE REQUEST FROM THE PLANNING AND ZONING DEPARTMENT TO AUTHORIZE LARRY PHILLIPS, ZONING ADMINISTRATOR-COORDINATOR, TO ATTEND THE FOLLOWING COURSES OFFERED BY GOVERNMENT TRAINING SERVICES: BUILDING ENDURING COMMUNITIES ON MAY 19, 2011 IN ST. PAUL, AT A COST OF \$60.00 PLUS MILEAGE; AND ADVANCED PLANNING AND ZONING FOR PROFESSIONAL PLANNERS ON APRIL 21, 2011 IN ST. PAUL AT A COST OF \$60.00 PLUS MILEAGE, TO BE PAID FROM THE PLANNING & ZONING DEPARTMENT TRAINING BUDGET ACCOUNT (41910-208). MOTION CARRIED UNANIMOUSLY.

#### **CONSIDER TEN PROPOSED TEXT AMENDMENTS TO THE DEVELOPMENT CODE**

The Planning Commission held a public hearing on February 14, 2011 to take public comments regarding ten proposed text amendments to the Taylors Falls Development Code. There were no comments presented, therefore they have recommended Council adopt the amendments as proposed.

THE CITY COUNCIL APPROVED BY CONSENT AGENDA, THE TEN TEXT AMENDMENTS TO THE TAYLORS FALLS DEVELOPMENT CODE AS RECOMMENDED BY THE PLANNING COMMISSION, BASED UPON THE FOLLOWING FINDINGS OF FACT:

1. THE PROPOSED AMENDMENTS CLARIFY DISCREPANCIES IN THE DEVELOPMENT CODE, OTHER CITY ORDINANCES, MINNESOTA STATE STATUTES, AND APPLICABLE REGULATIONS.
2. THE PROPOSED AMENDMENTS BETTER ENABLE ADMINISTRATION OF THE DEVELOPMENT CODE.
3. THE PROPOSED AMENDMENTS ARE CONSISTENT WITH THE INTENT OF THE DEVELOPMENT CODE AND DO NOT CONFLICT WITH THE INTENT OF THE COMPREHENSIVE PLAN.

**CONSIDER AUTHORIZATION TO PURSUE THE WATER CREATION COOPERATIVE ACQUISITION & DEVELOPMENT PROGRAM**

The Lions Club recently approached the City questioning potential grants for upgrades to the North and South Lions Parks which include: parking lot paving, boat access upgrade, new dock, making restrooms ADA compliant, kiosk for boaters, new concrete under two pavilions, and others. Upon research, Staff discovered that the Minnesota Department of Natural Resources (MnDNR) offers the Water Recreation Cooperative Acquisition & Development Program. This is not a grant, but a potential Joint Powers agreement between the City and MnDNR.

The basic terms of this program are:

- Items included must be associated with *boat access*. It could include upgrades to the South Lions Park – boat ramp upgrade, dock, parking lot paving, ADA accessibility, and kiosk for boaters.
- The MnDNR engineers the project, bids the project, and pays 100% of project. The Lions and/or the City continue to maintain the park(s).
- The Joint Powers Agreement would be for 25 years +. MnDNR may help with major rehab work in the future.

The next step in the process would be a site visit with the MnDNR representatives to learn more information. Once this has occurred, it can be presented to the Council at a future meeting.

THE CITY COUNCIL AUTHORIZED BY CONSENT AGENDA, FOR STAFF TO PURSUE THE WATER RECREATION COOPERATIVE ACQUISITION & DEVELOPMENT PROGRAM ADMINISTERED BY THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES FOR POTENTIAL UPGRADES TO THE NORTH AND SOUTH LIONS PARKS.

**CONSIDER LIONS CLUB REQUEST FOR EXCLUDED BINGO**

THE CITY COUNCIL APPROVED BY CONSENT AGENDA, THE REQUEST BY THE TAYLORS FALLS LIONS CLUB TO CONDUCT EXCLUDED BINGO AT THE TAYLORS FALLS MEMORIAL COMMUNITY CENTER ON FRIDAY, APRIL 15, 2011.

**CONSIDER EXPENSE FOR COMMUNITY CENTER**

The next improvements scheduled for the lower level of the Community Center are to add a furnace/duct work to heat the lower level, and to install a central humidifier on the existing furnace (that heats the main level) to preserve the wood floor. Two proposals were solicited.

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE PROPOSAL FROM OLSON'S HEATING AND AIR CONDITIONING TO INSTALL A FURNACE, DUCT WORK, AND A CENTRAL HUMIDIFIER AT THE TAYLORS FALLS MEMORIAL COMMUNITY CENTER, AT A COST OF \$4,245.00 TO BE PAID FROM THE COMMUNITY CENTER FUND (350).

**APPROVAL OF CLAIMS & PAYROLL**

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE PAYMENT OF CHECK NUMBERS – 23769 - 23814 TOTALING \$46,072.56, AND CHECK NUMBERS 5894 - 6003 IN THE AMOUNT OF \$12,079.86 FOR FEBRUARY PAYROLL.

**LIAISON OR COUNCIL MEMBER REPORTS**

**Mayor Mike Buchite** reported that the Taylors Falls Historical Society is looking at placing a time capsule or vault in the near future. He also congratulated the Public Works Department for their recent Certificate of Achievement from the Minnesota Pollution Control Agency.

**Larry Julik-Heine** reported that there are two interested residents in the vacant Park & Rec Commission positions. They hope to bring a recommendation to the Council at the next meeting.

**John Tangen** reported that the Fire Department has started their First Responder Training.

**Mary Jo Murphy** reported that she had met recently with Corporal Shane Carroll of the Chisago County Sheriff's Department. He indicated that the County is in the process of job shifting, which may affect his status with the City. Mayor Buchite indicated that he had sent a letter of support for Corporal Carroll to remain the contract Corporal in Taylors Falls.

**CORRESPONDENCE**

THE CITY COUNCIL ACKNOWLEDGED BY CONSENT AGENDA THE FOLLOWING CORRESPONDENCE PROVIDED IN THE MARCH 14, 2011 CITY COUNCIL MEETING PACKET:

1. CORRESPONDENCE FROM XCEL ENERGY, RE:CREDIT FOR SERVICE OUTAGES
2. STAFF CORRESPONDENCE & EMAIL'S

**ADJOURNMENT**

MOTION BY TANGEN/MURPHY TO ADJOURN THE MEETING OF THE TAYLORS FALLS CITY COUNCIL HELD THIS MARCH 14, 2011. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:26 p.m.

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Michael D. Buchite, Mayor

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Jo Everson, Clerk-Treasurer

**APPROVED:** APRIL 11, 2011