

**TAYLORS FALLS CITY COUNCIL MEETING  
COUNCIL CHAMBERS  
MONDAY, APRIL 26, 2010 – 7:00 P.M.**

**MINUTES**

The Agenda for this Meeting was posted Wednesday, April 21, 2010, at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

The Taylors Falls City Council met for a regular meeting on Monday, April 26, 2010 at 7:00 p.m. in the Council Chambers at City Hall, 637 First Street, Taylors Falls, Minnesota.

**CALL TO ORDER**

The Meeting was called to order at 7:00 p.m. by Mayor Mike Buchite.

**PLEDGE OF ALLEGIANCE**

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

**ROLL CALL**

MEMBERS PRESENT: Mike Buchite, John Tangen, Zara Kinnunen, Larry Julik-Heine

MEMBERS ABSENT: Ross Rivard

OTHERS PRESENT: Clerk-Treasurer Jo Everson

**ADOPTION OF AGENDA**

MOTION BY KINNUNEN/JULIK-HEINE TO APPROVE THE AGENDA, AS PRESENTED, FOR THE APRIL 26, 2010 COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

**ADOPTION OF CONSENT AGENDA**

MOTION BY JULIK-HEINE/TANGEN TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: CONSIDER ZONING ADMINISTRATOR-COORDINATOR VACATION REQUEST; CONSIDER 2010 SHAFER TOWNSHIP FIRE CONTRACT; CONSIDER SOLID WASTE PERMIT FOR EVERGREEN RECYCLING; CONSIDER LEASE AGREEMENT WITH STATE OF MINNESOTA DEPARTMENT OF ADMINISTRATION; CONSIDER RESOLUTION 10-04-01 ESTABLISHING A SCDP REVOLVING LOAN FUND; CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

**PUBLIC FORUM**

None.

**STAFF REQUESTS**

**Public Works: Consider Two Hydrant Replacements.** Two water hydrants are annually replaced in the City's system. The proposal submitted does not include installation charges, therefore it would need to be submitted at a later date for Council approval.

MOTION BY JULIK-HEINE/KINNUNEN TO APPROVE THE PROPOSAL FROM MINNESOTA PIPE & EQUIPMENT IN THE AMOUNT OF \$6,496.53 FOR THE MATERIALS FOR HYDRANT REPLACEMENTS ON HIGHWAY 95 AT EXCHANGE STREET, AND AT WELLHOUSE #2 ON WEST AND MAPLE STREETS, TO BE PAID FROM THE WATER FUND (601). MOTION CARRIED UNANIMOUSLY.

**Planning & Zoning Department: Consider Zoning Administrator-Coordinator Vacation Request.** THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE VACATION REQUEST BY LARRY PHILLIPS, CITY ZONING ADMINISTRATOR-COORDINATOR FOR TEN HOURS ON MAY 3, 2010.

**UNFINISHED BUSINESS**

**CONSIDER 2010 SHAFER TOWNSHIP FIRE CONTRACT**

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE 2010 CONTRACT FOR FIRE SERVICES

BY AND BETWEEN THE CITY OF TAYLORS FALLS AND SHAFER TOWNSHIP IN THE AMOUNT OF \$12,585.30. (attached)

## **NEW BUSINESS**

### **CONSIDER DEER HUNT MANAGEMENT PROGRAM**

Section 510.04(9) of the Taylors Falls Code of Ordinances allows for a Deer Herd Management Hunt within the City limits under certain conditions. Each year the Council must determine if the hunt is to occur. Zoning Administrator-Coordinator Larry Phillips spoke to Dave Pauly, the Cambridge Area Wildlife Supervisor of the Minnesota Department of Natural Resources to question the findings of the recent fly-over to determine the number of existing deer in a specific area. He learned:

- DNR did not do a fly over of Taylors Falls because it was not a priority area.
- Zone 225 (north of State Highway 95): 40% above the recommended goal for herd population. Winter flyover results were - 15 deer/square mile.
- Zone 236 (south of State Highway 95): close to the recommended goal for herd population. Winter flyover results were - 19 deer/square mile.

Interstate State Park does not intend to hold a muzzle loader hunt in 2010. If the City should chose to continue with the hunt this year, the MnDNR must know by the end of May in order to include that information in the regulation books.

In 2008 twenty-seven City archery permits were issued with seven kill tags submitted, and in 2009, eleven City archery permits were issued with no kill tags submitted. Larry Phillips, the City's Zoning Administrator-Coordinator will now administer the hunt, and intends to implement improvements in the program, which should increase those numbers.

The Council discussed the Herd Reduction Guidelines requirement that the bow hunter obtain a "Sharpshooter Qualification" Certification (6/7 arrows in a 4" target at 20 yards). Past practice has allowed hunting with a Metro Bowhunters Resource Base "(MBRB) Proficiency" Certification (5/7 arrows in a 8" target at 20 yards) despite the Guideline requirements. The Council was unanimously in agreement that the sharpshooter certification be required and enforced for the hunt due to the health, safety and welfare of the City's residents.

**MOTION BY JULIK-HEINE/TANGEN TO AUTHORIZE A SPECIAL TAYLORS FALLS ARCHERY DEER HERD MANAGEMENT HUNT FROM SEPTEMBER 18, 2010 – DECEMBER 31, 2010. MOTION CARRIED UNANIMOUSLY.**

**MOTION BY TANGEN/JULIK-HEINE TO REQUIRE A METRO BOWHUNTERS RESOURCE BASE (MBRB) SHOOTING PROFICIENCY CERTIFICATION OF SHARPSHOOTER QUALIFICATION (SIX OF SEVEN ARROWS IN A 4" TARGET) IN ORDER TO PARTICIPATE IN THE TAYLORS FALLS ARCHERY DEER HERD MANAGEMENT HUNT; AND**

**IT WAS FURTHER MOVED TO APPROVE THE PROPOSED LANGUAGE CHANGES IN THE GUIDELINES, INCLUDING THE \$5.00 ADMINISTRATIVE FEE TO BE CHARGED FOR EACH PERMIT ISSUED. MOTION CARRIED UNANIMOUSLY. (attached)**

### **DISCUSSION ON FUNDING OF TRAIL EXPENSES**

Taylors Falls was notified that its proposed Enhancement Trail Project was included in the Metro Transportation Improvement Program and eligible for federal funding. Final approval of the \$197,404 grant will not be received until November, however the funding is secure. Actual receipt of the grant may not occur until fiscal year 2014 or fiscal year 2015. In order to continue project planning, there has been, and will continue to be incidental expenses associated with the project. In March 2011 the City can apply for the Minnesota Department of Natural Resources Local Trails Connections Grant to fund engineering, increased trail costs (if any), and increases in scope of the project (if any).

City Clerk-Treasurer Jo Everson recommended the Council consider designating \$1,000.00 from the General Fund Cash Reserves so that the project can continue moving forward. This must be done by formal resolution.

MOTION BY KINNUNEN/JULIK-HEINE TO TABLE CONSIDERATION OF PRELIMINARY FUNDING OF THE PROPOSED TAYLORS FALLS ENCHANCEMENT TRAIL PROJECT UNTIL THE MAY 10, 2010 COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

**CONSIDER SOLID WASTE PERMIT FOR EVERGREEN RECYCLING**

THE CITY COUNCIL APPROVED BY CONSENT AGENDA A ONE DAY SOLID WASTE PERMIT FOR SATURDAY, MAY 1, 2010, TO EVERGREEN RECYCLING, INC., WAIVING THE \$150.00 FEE SINCE HE IS PROVIDING A SERVICE TO THE CITY RESIDENTS. IF EVERGREEN CONTINUES TO RECEIVE BUSINESS AS A RESULT OF THE CLEAN-UP DAY, HE WILL BE REQUIRED TO PAY THE \$150.00 ANNUAL LICENSE FEE. APPROVAL IS CONDITIONAL UPON RECEIPT OF A CERTIFICATE OF INSURANCE NAMING THE CITY AS ADDITIONALLY INSURED.

**CONSIDER LEASE AGREEMENT WITH STATE OF MINNESOTA DEPT OF ADMIN**

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE AMENDMENT OF LEASE NUMBER 11550 BY AND BETWEEN THE CITY OF TAYLORS FALLS AND THE STATE OF MINNESOTA, DEPARTMENT OF ADMINISTRATION, RENEWING FOR A PERIOD OF TWO YEARS BEGINNING JUNE 1, 2010 AND CONTINUING THROUGH MAY 31, 2010, FOR 159 USABLE SQUARE FEET OF OFFICE SPACE IN THE LOWER LEVEL AT CITY HALL IN TAYLORS FALLS. (copy on file)

**CONSIDER RESOLUTION 10-04-01 ESTABLISHING A SCDP REVOLVING LOAN FUND**

In 2006 the City received a Small Cities Grant, which funded two commercial property rehabilitations. A payment to reimburse the City was recently been submitted, creating a need to establish a fund to post revenues to, and eventually, once the fund balance increases, can be used to re-loan to another commercial improvement project.

THE CITY COUNCIL ADOPTED BY CONSENT AGENDA RESOLUTION 10-04-01 ESTABLISHING A SMALL CITIES DEVELOPOMENT PROGRAM REVOLVING LOAN FUND. (carried)

**LIAISON OR COUNCIL MEMBER REPORTS**

**Larry Julik-Heine** reported that the Park & Rec Commission would be conducting the 2<sup>nd</sup> Annual Clean-up Day event on Saturday, May 1<sup>st</sup>. On Saturday night the Friends of Taylors Falls Park would be conducting a fund-raising Cinco-De-Mayo dinner at the Memorial Community Center. Julik-Heine encouraged the Council to attend.

**John Tangen** reported that the Fire Department's 66<sup>th</sup> Annual Smelt Fry will also be on Saturday afternoon. He also reported that he had sent letters to the Mayors of the Cities of Shafer and Center City to question their possible involvement in the CERT Program. He will follow up on the letters in a few weeks.

**Mayor Mike Buchite** commented that the City streets are in dire need of sweeping, but that the City is at the mercy of the contracted sweeper's schedule. He reported that he may have a potential lead on the purchase of a used sweeper for \$10,000 or less. The Public Works Department will inspect the two pieces of equipment this week. If the equipment passes their inspection, the purchase may be on the May 10<sup>th</sup> Council Meeting Agenda.

**CORRESPONDENCE**

THE CITY COUNCIL ACKNOWLEDGED BY CONSENT AGENDA THE FOLLOWING CORRESPONDENCE PROVIDED IN THE MARCH 22, 2010 CITY COUNCIL MEETING PACKET:

1. BANKRUPCY NOTICE
2. CORRESPONDENCE FROM NAPC, RE: ON-LINE SURVEY
3. LMC FRIDAY FAXES
4. CORRESPONDENCE FROM MNDOT, RE: METRO MUNICIPAL AGREEMENT PROGRAM INFORMATION

5. CORRESPONDENCE FROM LMC, RE: SUPPLEMENTAL BUDGET BILL HF 1671
6. STAFF CORRESPONDENCE & EMAIL'S

**ADJOURNMENT**

MOTION BY JULIK-HEINE/KINNUNEN TO ADJOURN THE MEETING OF THE TAYLORS FALLS CITY COUNCIL HELD ON APRIL 26, 2010. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:25 p.m.

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Michael D. Buchite, Mayor

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Jo Everson, Clerk-Treasurer

**APPROVED:** MAY 10, 2010

## 2010 SPECIAL DEER HUNT RECOMMENDATION FORM

Please fill out a separate form for each scheduled hunt, and submit one copy to your Regional Resource Specialist by Friday May 21, 2010. For hunts other than those conducted by state parks, this form should be submitted to the DNR Division of Fish and Wildlife (DNR Building - 500 Lafayette Road, Saint Paul, Minnesota 55155-4007) by Friday May 21, 2010.

**Hunt Area Name:** City of Taylors Falls  
**Hunt Administrator/Contact:** Larry Phillips  
**Address:** 637 First Street, Taylors Falls, MN 55084  
**Phone:** (651) 465-5133 ext. 22

**Hunt Type:** Regular Firearms: Muzzleloader: Archery:

**Zone/Time Option (if firearms):**

Statewide A 100 (Nov 6-21) <input type="checkbox"/>	Statewide A 200 (Nov 6-14) <input type="checkbox"/>	Statewide A 300 (Nov 6-13*) <input type="checkbox"/>	Southeast B (Nov 20-28) <input type="checkbox"/>	Muzzleloader (Nov 27- Dec 12) <input type="checkbox"/>	E. Antlerless Oct 16-17 <input type="checkbox"/>	Metro Deer 601 (Nov 6 -28) <input type="checkbox"/>
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\*Tentative – currently legislation proposed to extend season to 9 days.

**Dates of Hunt (from/to):** 9/18/2010 **Additional Dates (from/to):** 12/31/2010  
*only if part of the same hunt*

**Type of Hunt:** Either Sex:  Antlerless only:  Antler Point Restriction  Earn-a-Buck:

**#of Permits:** n/a **Bonus Permits (check one):** None  | 1  | 4

The process will remain the same and hunters will still receive authorization through the lottery to use their regular license for antlerless deer. However, hunters will use bonus permits for additional antlerless animals.

**Reason for Special Permit Hunt (check all that apply)**

Deer are causing substantial damage to Ag or Forest Crops <input type="checkbox"/>	Unacceptable level of deer vehicle accidents are occurring adjacent or in the unit <input type="checkbox"/>
Deer are causing a significant negative impact to native plant communities and/or forest regen. In the unit <input type="checkbox"/>	Deer are causing significant negative impact to adjacent landowner's vegetation <input checked="" type="checkbox"/>

**If facilities are available for disabled hunters, please describe:**

n/a

**Approvals:**

  
\_\_\_\_\_  
Hunt Administrator

\_\_\_\_\_  
Area Wildlife Manager

\_\_\_\_\_  
Regional Resource Specialist

\_\_\_\_\_  
Parks Division Resource Program Coordinator

**TAYLORS FALLS  
DEER HERD MANAGEMENT HUNT  
GUIDELINES**

These rules and regulations are in addition to the State of Minnesota DNR Hunting Regulations Handbook.

Archery hunting will be allowed on privately owned land within the City limits by permission permit and receipt of \$5.00 administrative fee, copy of Sharpshooter Qualification AND copy of the Archery Deer License. This hunt is only during the Minnesota archery season.

**Eligible to hunt**

All properly licensed individuals age 18 years or older must hold a Metro Bowhunters Resource Base (MBRB) Shooting Proficiency Certification of Sharpshooter Qualification (6 of 7 in 4" target). Shooting Proficiency Tests are available at St. Croix Outdoors, St. Croix Falls, WI, Highway 8 or at any other certified location (ie: Gander Mountain). Certification must be renewed every three (3) years.

**Permission Permit**

All licensed archery hunters, age 18 and older, must have written permission from the eligible landowner. Permission Permits are available at City Hall and must be filed with the Zoning Administrator-Coordinator prior to hunting taking place.

All property owners have the right to stipulate (in writing on the permission permit) time of day and dates archery hunting will take place on their property.

The eligible landowner, Zoning Administrator-Coordinator, and the licensed archery hunter hunting the property, must sign all permission permits. The archery hunter must carry the permission permit and sharpshooter certification on their person at all times.

All property owners have the right to refuse hunting on their property.

**Private Property**

All renting/leasing residents must contact the property owner and obtain permission prior to any hunting taking place. The renter/leasee and the property owner must sign the Permission Permit.

**Public Property**

- There will be no hunting on property owned by the Chisago Lakes School District, including the Bryant Environmental Lab property.
- There will be no hunting within Interstate State Park.
- Persons wishing to hunt at the Kahbakong Cemetery must contact Diane Dedon at (651) 465-7631.
- Permission from the City must be obtained by Public Works Superintendent, Mike Kriz at (651) 465-5133 ext. 25 to hunt the following:
  - Heritage Park
  - Lions Park(s) North and South – County Road 16 (season to be Nov. 1<sup>st</sup> – Dec. 31<sup>st</sup> only)

**“Kill tags” can be inserted in the after hours drop box located at City Hall.**

## **Method**

Archery only. ABSOLUTELY NO FIREARMS ARE ALLOWED.

No open fires or alcoholic beverages will be allowed during the hunt hours.

No animals, other than deer, may be hunted or shot.

All bow hunting must be done from a raised platform. The raised platform must be a minimum of ten (10) feet high.

No hunting within one hundred (100) feet of any neighboring structure. Shots should be restricted to 30 yards or less.

All hunters, including hunting property owners, must register their intent to hunt with the City Staff at the Taylors Falls City Hall.

All hunters, including property owners who are hunting, must be licensed and MBRB sharpshooter qualified.

All hunters must abide by the State of Minnesota DNR Hunting Regulations and the City of Taylors Falls ordinances. Failure to comply with said regulations and ordinances is a violation and may result in prosecution. Law Enforcement personnel will be utilized as needed to insure a safe hunt and assist with any law enforcement issues.

All hunters assume liability as stated in the Minnesota DNR Hunting Regulations and the City of Taylors Falls ordinances. If you sign up to hunt a specific property at a specific time and cannot or choose not to for whatever reason, please contact the landowner and let them know so that the property is available for other hunters to occupy.

## **Animal Recovery**

All deer must be eviscerated outside of the Taylors Falls City limits and entrails disposed of properly. Offenders will be cited. The exception would be for the hunter to eviscerate the deer at the Cherry Hill Meat Processing, located at 530 Maple. Persons wishing a processed deer can also contact Cherry Hill Meat Processing at 465-6321.

## **Registration of Deer**

All hunters harvesting deer within the city limits of Taylors Falls must register the harvest at an official DNR Registration Site per law, AND at City Hall using the registration form included with your packet. The future of this program will be determined upon the number of harvested deer registered within the City of Taylors Falls. A successful Deer Herd Management Hunt can only be administered with full cooperation from its registered hunters. **REGISTRATION IS THE KEY ELEMENT OF THE PROGRAM.**

Archery hunting in the Rural Countryside (RC) Zoning Districts within the city limits is exempt from the requirements of this Deer Herd Reduction Plan, with the exception that any deer taken in the RC District must also register them at an official DNR Registration Site per law AND at City Hall.

**“Kill tags” can be inserted in the after hours drop box located at City Hall.**



**RESOLUTION 10-04-01**

**CITY OF TAYLORS FALLS  
CHISAGO COUNTY  
STATE OF MINNESOTA**

**A RESOLUTION ESTABLISHING A SMALL CITIES  
DEVELOPMENT PROGRAM REVOLVING LOAN FUND**

WHEREAS in March of 2006 the City of Taylors Falls was awarded a Small Cities Development Grant in the amount of \$308,550, from the Minnesota Department of Employment and Economic Development; and

WHEREAS the goals of the Program benefiting Taylors Falls include the revitalization of the City's historic downtown through commercial rehabilitation, and to preserve and maintain the City's affordable rental housing stock; and

WHEREAS of the six applications that were received and inspections completed for potential commercial rehabilitation, only two were funded at the maximum grant level for a total of \$51,000 grant funds used; and

WHEREAS the City will receive repayment of these loan funds until November of 2022; and

WHEREAS the City wishes to establish a separate fund which will provide for the accountability and the tracking of related financial activities relevant to payments;

WHEREAS once these monies have accumulated, the City may re-loan the monies to a qualified applicant (the policies determining qualifications to be established at a later date), therefore becoming a fund to also be used to administer a revolving loan program.

SO THEREFORE BE IT RESOLVED by the Taylors Falls City Council that it hereby establishes a Small Cities Development Program (SCDP) Revolving Loan Fund (375), which will account for all debit and credit activities relating to the administration of the Small Cities Development Program payments and revolving loan program.

Adopted by the City Council on April 26, 2010

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Michael D. Buchite, Mayor

ATTEST:

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Jo Everson, Clerk-Treasurer