

**TAYLORS FALLS MEMORIAL COMMUNITY CENTER  
RENTAL APPLICATION**

Individuals, groups or organizations desiring to use the Taylors Falls Memorial Community Center facilities must complete an application and submit it to the City Hall at 637 First Street, Taylors Falls MN 55084. The application need be completed only once annually for organizations using the facilities periodically during the year. This application shall be submitted within ten (10) days after the date of the original inquiry in order to hold the reservation. Attached to this application must be a check for the required damage deposit. Those seeking the use of intoxicating beverages must indicate this need at the time of application, and are encouraged to confirm with the City Clerk's Office at least one (1) week prior to the event to confirm an officer has been scheduled. The application will be reviewed in light of these guidelines and the availability of the facilities. The City Office staff will advise the applicant of the status of their request as soon as possible. Usage requests are not approved until City Office staff has so advised the requesting organization.

Contact Person/Group: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Date(s) of Use: \_\_\_\_\_  
\_\_\_\_\_

Will Intoxicating Beverages be Used: \_\_\_\_\_ yes \_\_\_\_\_ no ~ From: \_\_\_\_\_ to \_\_\_\_\_

Proof of Liability Insurance: \_\_\_\_\_

Name of MN Law Enforcement Officer: \_\_\_\_\_  
(City to fill in)

Time of Use: from \_\_\_\_\_ a.m./ p.m. to \_\_\_\_\_ a.m./ p.m.

Purpose of Rental: \_\_\_\_\_

Number of Participants: \_\_\_\_\_

**HOLD HARMLESS AGREEMENT**

I understand that my use of the Taylors Falls Memorial Community Center is voluntary and that I am using it for my benefit only, or for the benefit of the group I represent. I agree that my use of the Community Center facility is undertaken at my own risk, or at the risk of the group I represent, and that the City of Taylors Falls will not be liable for any claims, injuries, damages of whatever nature incurred by me or members of my organization due to the negligence of members of my organization, or the negligence of third parties. On behalf of myself and the organization that I represent, I expressly forever release and discharge the city, its agents or employees, from any such claims, injuries, or damages. I also agree to defend, indemnify and hold harmless the City from any claims, injuries, or damages of whatever nature arising out of or connected with the use of the Community Center. I also agree to reimburse the City for any damage, breakage, maintenance, or theft of equipment or real property, beyond the damage deposit figure if so warranted.

\_\_\_\_\_  
User Representative Date