

**TAYLORS FALLS CITY COUNCIL MEETING
COUNCIL CHAMBERS
MONDAY, AUGUST 9, 2010 – 7:00 P.M.**

MINUTES

The Agenda for this Meeting was posted Wednesday, August 4, 2010 at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

The Taylors Falls City Council met for a regular meeting on Monday, August 9, 2010 at 7:00 p.m. in the Council Chambers at City Hall, 637 First Street, Taylors Falls, Minnesota.

CALL TO ORDER

The Meeting was called to order at 7:00 p.m. by Mayor Mike Buchite.

PLEDGE OF ALLEGIANCE

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

ROLL CALL

MEMBERS PRESENT: Mike Buchite, Ross Rivard, Zara Kinnunen, John Tangen

MEMBERS ABSENT: Larry Julik-Heine

OTHERS PRESENT: City Clerk-Treasurer Jo Everson, Julie Hildebrand

ADOPTION OF AGENDA

The Agenda was amended to include under New Business: **Consider Authorizing Mayor to Negotiate Annexation Agreement.**

MOTION BY TANGEN/RIVARD TO APPROVE THE AGENDA, AS AMENDED, FOR THE AUGUST 9, 2010 TAYLORS FALLS CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

ADOPTION OF CONSENT AGENDA

MOTION BY KINNUNEN/TANGEN TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: MINUTES OF PREVIOUS CITY COUNCIL MEETINGS; STAFF REPORTS; COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS; CONSIDER FIRST AMENDMENT TO CHISAGO COUNTY LAW ENFORCEMENT SERVICES AGREEMENT; CONSIDER DONATION REQUEST FROM LIGHTING FESTIVAL COMMITTEE; CONSIDER RESOLUTION 10-08-01 ACCEPTING A DONATION FROM FRIENDS OF TF PARKS; APPROVAL OF CLAIMS AND PAYROLL; CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

APPROVAL OF MINUTES OF PREVIOUS COUNCIL MEETINGS

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS CITY COUNCIL MEETINGS HELD ON JULY 12 AND JULY 26, 2010.

COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS

LIBRARY BOARD

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS LIBRARY BOARD MEETING HELD ON WEDNESDAY, JULY 27, 2010.

PARK & REC COMMISSION

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS PARK & REC COMMISSION MEETINGS HELD ON JUNE 16 AND JULY 10, 2010.

ECONOMIC DEVELOPMENT COMMISSION

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS ECONOMIC DEVELOPMENT COMMISSION MEETINGS HELD ON JUNE 15 AND JULY 9, 2010.

HERITAGE PRESERVATION COMMISSION

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS HERITAGE PRESERVATION COMMISSION MEETINGS HELD ON JUNE 8 AND JULY 13, 2010.

PUBLIC FORUM

None.

STAFF REPORTS & REQUESTS

ADMINISTRATIVE DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE JULY 2010 FINANCIAL REPORTS PRESENTED BY CLERK-TREASURER JO EVERSON.

CHISAGO COUNTY SHERIFF'S DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA CORPORAL SHANE CARROLL'S JULY 2010 CHISAGO COUNTY SHERIFF'S DEPARTMENT REPORT.

ZONING & PLANNING DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE JULY 2010 ZONING REPORT PRESENTED BY ZONING ADMINISTRATOR-COORDINATOR LARRY PHILLIPS.

PUBLIC WORKS DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE JULY 2010 PUBLIC WORKS REPORT PRESENTED BY PUBLIC WORKS SUPERINTENDENT MIKE KRIZ.

CITY ATTORNEY

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE JULY BILLING STATEMENT FROM THE CITY ATTORNEY'S OFFICE OF KELLY AND LEMMONS, P.A.

STAFF REQUESTS

None.

UNFINISHED BUSINESS

CONSIDER RIVER AND SECOND STREET PAVING PROPOSALS

Council tabled action on this agenda item at their last meeting in order to clarify certain proposals. The project will include improvements to the River Street alley, and to Second Street. It will also include the installation of a 6' wide decorative sidewalk beginning at the Riverwalk trail stairs continuing north on River Street then west on Second Street. The sidewalk will be 6" thick in order to accommodate truck traffic since the roadway is so narrow at 13'. Second Street will be milled and overlaid with 1½" asphalt. River Street will also have a 1½" asphalt lift. There are three businesses that adjoin the street who have been encouraged to pave their parking lots independent of the City's project. Once the sidewalks are installed, it will complete Phase 1 of the Riverwalk Project by creating a complete loop.

City Engineer Steve Heth from SEH submitted a memo stating that he was supportive of the project recommending care in establishing a uniform grade across the roadway and trail to prevent channeling surface water flows. Both the MnDNR and the MnPCA have reviewed the site and have no concerns with the project.

MOTION BY RIVARD/TANGEN TO ACCEPT THE FOLLOWING PROPOSALS FOR THE 2010 RIVER & SECOND STREET PAVING PROJECT AND RIVERWALK SIDEWALK PROJECT:

- \$15,856.00 TO GILLER MASONRY, LLC SIDEWALK INSTALLATION:
- \$3,639.20 TO WILD RIVER CONTRACTING ROAD & SIDEWALK PREP WORK:
- \$9,300.00 TO WAUSAU ASPHALT ASPHALTING RIVER STREET:
- \$4,600.00 TO WAUSAU ASPHALT MILL & OVERLAY SECOND STREET
- \$2,086.00 TO CURB MASTERS, INC. SURMOUNTABLE CURB & GUTTER:
- \$3,000.00 CONTINGENCY:

\$38,481.20 >TO BE PAID IN THE FOLLOWING MANNER:

\$14,594.27 FROM THE RIVERWALK IMPROVEMENT FUND (345) AND \$23,886.93 FROM THE STREET IMPROVEMENT FUND (650).

MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

CONSIDER RAVINE STREET CURB & GUTTER

The curb and gutter on the south side of Ravine Street has deteriorated to the point that the concrete is crumbling. The proposal is to remove the concrete and replace it with asphalt.

MOTION BY KINNUNEN/TANGEN TO ACCEPT THE PROPOSAL FROM WAUSAU ASPHALT TO REPAIR THE CURB AND GUTTER ON RAVINE STREET, BY REMOVING THE CONCRETE, AND REPLACING IT APPROXIMATELY 628 SQUARE FEET WITH 2" HOT MIX ASPHALT AND FINISHING IT WITH 1½" WEAR COURSE HOT MIX, AT A COST OF \$3,162.00, TO BE PAID FROM THE STORM WATER UTILITY FUND (600). MOTION CARRIED UNANIMOUSLY.

CONSIDER FINAL PAYMENT TO CONTRACTORS FOR THE BENCH STREET AUDIO VISUAL TOUR

The City recently received a Cultural Heritage Grant in the amount of \$6,750 from the Minnesota Historical Society. Project Director Julie Hildebrand, gave a brief presentation on the audio visual walking tour completed on July 31st, but still requires some script revisions and recording. Over 600 hours of volunteer and contract hours have been put into the project. The Council expressed their appreciation of the final product, stating that it could be used for years to come. (visit http://www.youtube.com/results?search_query=taylors+fall+walking+tour&ac+f)

MOTION BY KINNUNEN/RIVARD TO AUTHORIZE FINAL PAYMENT TO THE FOLLOWING CONTRACTORS FOR WORK PERFORMED ON THE BENCH STREET AUDIO VISUAL TOUR:

- \$450.00 TO JULIE HILDEBRAND AS PROJECT DIRECTOR
- \$2,435.55 TO GREG MARSTED AS WRITER/NARRATOR
- \$2,400.00 TO LIZ VALLEEN AS SOUND AND VISUAL EDITOR
- \$500.00 TO VALLEY VIEW INTERNET/JOSH GOLDSTEIN AS TECHNICAL CONSULTANT
- \$400.00 TO JANEY BEAVER FOR HER RECORDING STUDIO

MOTION CARRIED UNANIMOUSLY.

CONSIDER PAYMENT OF ATTORNEY BILL FOR MnDOT PROJECT

The City Attorney bill for services provided on the Minnesota Department of Transportation/Public Works Building project totals \$15,140.75. This is an expense outside of the monthly retainer charges. Now that the negotiations are complete the invoice should be paid. The Chisago County HRA/EDA has agreed to pay \$5,000.00 towards this bill, and Kelly and Lemmons has agreed to allow the City to match that \$5,000.00 as payment in full for the legal fees related to this project.

The Council expressed their appreciation for the firm's willingness to work with the City. Council Member John Tangen stated "it shows a level of respect from both parties".

MOTION BY RIVARD/KINNUNEN TO PAY \$10,000.00 TO KELLY & LEMMONS, P.A. TO BE PAID FROM THE GENERAL FUND CASH RESERVES, \$5,000.00 OF WHICH IS TO BE INVOICED TO THE CHISAGO COUNTY HRA/EDA AS REIMBURSEMENT TO THE CITY. MOTION CARRIED UNANIMOUSLY.

CONSIDER DATE FOR PERSONNEL PERFORMANCE EVALUATION

MOTION BY KINNUNEN/TANGEN TO SET THE DATE OF MONDAY, AUGUST 23, 2010 AT 6:30 P.M. FOR THE ANNUAL PERFORMANCE EVALUATION OF PUBLIC WORKS SUPERINTENDENT MIKE KRIZ. MOTION CARRIED UNANIMOUSLY.

CONSIDER AUTHORIZING MAYOR TO NEGOTIATE ANNEXATION PROPOSAL

The City received correspondence from an Attorney hired by Shafer Township to negotiate certain

terms of their support of the proposed annexation of the Xcel Energy property, a portion of which the City has option to purchase (confidential attorney/client). The City's Attorney Patrick Kelly recommended that the Council authorize the Mayor to negotiate an agreement to be presented to the full Council for approval at a later date.

MOTION BY KINNUNEN/RIVARD TO AUTHORIZE MAYOR MIKE BUCHITE TO NEGOTIATE WITH SHAFER TOWNSHIP WITH REGARD TO THE PROPOSED ANNEXATION OF THE PROPERTY OWNED BY XCEL ENERGY, A PORTION OF WHICH THE CITY HAS OPTION TO PURCHASE. MOTION CARRIED UNANIMOUSLY.

CONSIDER FIRST AMENDMENT TO LAW ENFORCEMENT SERVICES AGREEMENT

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE FIRST AMENDMENT TO THE LAW ENFORCEMENT SERVICES AGREEMENT BETWEEN CHISAGO COUNTY AND THE CITY OF TAYLORS FALLS. (attached)

CONSIDER DONATION REQUEST FROM LIGHTING FESTIVAL COMMITTEE

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE REQUEST BY THE TAYLORS FALLS LIGHTING FESTIVAL COMMITTEE TO DONATE \$500.00 TOWARDS EXPENSES RELATED TO THE NOVEMBER LIGHTING FESTIVAL, PAYABLE FROM THE COUNCIL DONATIONS TO CIVIC ORGANIZATIONS BUDGET ACCOUNT (41110-490).

CONSIDER RESOLUTION 10-08-01 ACCEPTING A DONATION FROM FRIENDS OF TF PARKS

THE CITY COUNCIL ADOPTED BY CONSENT AGENDA RESOLUTION 10-08-01 ACCEPTING A DONATION FROM THE FRIENDS OF TAYLORS FALLS PARKS. (attached)

APPROVAL OF CLAIMS & PAYROLL

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE PAYMENT OF CHECK NUMBERS – 23343 - 23382 TOTALING \$46,877.72, AND CHECK NUMBERS 5570 - 5782 IN THE AMOUNT OF \$12,015.97 FOR JULY PAYROLL.

LIAISON OR COUNCIL MEMBER REPORTS

John Tangen reported that he had had several meeting with the Fire Department officers. The Firefighter's wives may be interested in starting a Women's Auxiliary.

Mayor Mike Buchite reported that the CERT (Certified Emergency Response Team) Task Force had their first meeting recently. They are looking for outside resources to assist in the organization of the group and their responsibilities. The officers will be elected at the next meeting.

Ross Rivard reported that the West Street Stormwater drainage project was completed last week.

CORRESPONDENCE

THE CITY COUNCIL ACKNOWLEDGED THE CORRESPONDENCE RECEIVED IN THE AUGUST 9, 2010 COUNCIL PACKET:

1. LETTER FROM MN NEW HIRE REPORTING CENTER
2. LETTER FROM LARSONALLEN GROUP
3. STAFF CORRESPONDENCE & EMAIL'S

ADJOURNMENT

MOTION BY TANGEN/KINNUNEN TO ADJOURN THE MEETING OF THE AUGUST 9, 2010 TAYLORS FALLS CITY COUNCIL. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:43 p.m.

Michael D. Buchite, Mayor

Jo Everson, City Clerk-Treasurer

APPROVED: SEPTEMBER 13, 2010

RESOLUTION 10-08-01

**CITY OF TAYLORS FALLS
CHISAGO COUNTY
STATE OF MINNESOTA**

**A RESOLUTION ACCEPTING A DONATION FROM THE
FRIENDS OF TAYLORS FALLS PARKS**

WHEREAS The City of Taylors Falls is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes §412.21 and §465.03 for the benefit of its citizens; and

WHEREAS, the City of Taylors Falls has received a donation in the amount of \$1,030.22 from the Friends of Taylors Falls Parks, who have requested that \$500.00 of the monies be used towards summer recreation programs and the remaining \$530.22 be used towards improvement of parks within the City ;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF TAYLORS FALLS, MINNESOTA that it hereby acknowledges and accepts the \$1,030.22 donation from the Friends of Taylors Falls Parks.

BE IT FURTHER RESOLVED THAT: the City Council of the City of Taylors Falls expresses its thanks and appreciation for said donation towards the improvements of parks within the City, and shall hereby direct that the monies be deposited in the Park Improvement Fund (404).

Adopted by the City Council on this 9th day of August, 2010

Michael D. Buchite, Mayor

ATTEST:

Jo Everson, Clerk-Treasurer